



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, July 9, 2019 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

AGENDA

CURRENT BOARD MEMBERS:

Mike Rodriguez, Chair
Eugene Sepulveda, Vice-Chair
Michael Watry, Secretary
Ernest Saulmon

Scott Madole
Wendy Price Todd
Jeremy Hendricks
Vicky Sepulveda

Billy Owens
Frank Maldonado
Thomas Thies

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

- a) May 14, 2019
- b) June 11, 2019

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Executive Director's onboarding and next steps.
(Jacqueline Yaft, Executive Director)
- b) Finance & Operations Reports for Fiscal Year 2019 to date.
(David Arthur, Assistant Director)
- c) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Lyn Estabrook, Project Manager Supervisor)
- d) Airport Tenant Updates.
(Julie Harris, Airport Property Program Manager)

- e) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Access Manager)

4. ACTION ITEM

- a) Review of the Annual Internal report.

5. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a multi-term contract with Creative Enterprise Solutions, LLC D/B/A Beyond20, to provide information technology service management solution, for up to five years for a total contract amount not to exceed \$450,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

- b) Authorize negotiation and execution of a professional services agreement with CDM Smith, Inc., (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP267 to provide on-call environmental/civil engineering and sustainability management consulting services for the 2019 ABIA Environmental and Engineering Services in an amount not to exceed \$2,000,000.

(Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.)

- c) Authorize negotiation and execution of a multi-term contract with American Association of Airport Executives, to provide designated aviation channeling services and computer based training support, for up to five years in an amount not to exceed \$1,796,830.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

- d) Authorize negotiation and execution of a multi-term contract with Amadeus Airport IT Americas, Inc., to provide software maintenance and support services for the airport's shared use passenger processing system, for up to five years for a total contract amount not to exceed \$8,563,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Approve a resolution finding the use of the Design-Build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the Austin Bergstrom International Airport (ABIA) Terminal Baggage Handling System Upgrades to upgrade the current baggage handling system equipment to meet customer needs.
[Item went to City Council Wednesday, June 19, 2019 and passed.]

Approve an ordinance authorizing the issuance and sale by February 28, 2020 of City of Austin Airport System Revenue Bonds, Series 2019A (Non-AMT), in an amount not to exceed \$70,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees.
[Item went to City Council Wednesday, June 19, 2019 and passed.]

Approve an ordinance authorizing the issuance and sale by February 28, 2020 of City of Austin Airport System Revenue Bonds, Series 2019B (AMT), in an amount not to exceed \$300,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees.
[Item went to City Council Wednesday, June 19, 2019 and passed.]

7. NEW BUSINESS

- a) Airport Tour, July 11, 2019 from 2-4 p.m.

8. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: August 13, 2019

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.