



**Recommendation for  
Water & Wastewater Commission**

<b>Commission Meeting Date:</b>	July 10, 2019	
<b>Council Meeting Date:</b>	August 8, 2019	(19-2102)
<b>Department:</b>	Purchasing Department	
<b>Client:</b>	Danielle Lord, David Anders	
<b>SUBJECT</b>		
<p>Recommend approval to authorize negotiation and execution of a multi-term cooperative contract with W W Grainger Inc., to provide industrial supplies, equipment, tools, and services, for up to 53 months for a total contract amount not to exceed \$25,702,750. Austin Water's requested authorization is \$6,625,000.</p>		
<b>AMOUNT AND SOURCE OF FUNDING</b>		
<p>Funding in the amount of \$125,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.</p>		
<b>Purchasing Language:</b>	<p>Multiple cooperative purchase programs were reviewed for these goods. The Purchasing Office has determined this contractor best meets the needs of the departments to provide the goods required at the best value for the City.</p>	
<b>Prior Council Action:</b>		
<b>Boards and Commission Action:</b>	<p>July 10, 2019 – To be reviewed by the Zero Waste Advisory Commission.          July 10, 2019 – To be reviewed by the Water and Wastewater Commission.          July 15, 2019 – To be reviewed by the Electric Utility Commission.</p>	
<b>MBE/WBE:</b>	<p>This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.</p>	

The contract will provide a reliable source for the purchase of industrial supplies, equipment, and tools used by various City departments to repair and maintain facilities and equipment throughout the City. Staff will have quick and reliable access to all products available from W W Grainger's online ordering system. The list of items available to the City include a wide variety of repair and maintenance equipment and supplies that include, but are not limited to: electrical, plumbing, fleet vehicle maintenance shop and testing equipment, heating, ventilation and air conditioning system testing and maintenance equipment, janitorial equipment and cleaning supplies, electrical hand tools, hardware, safety equipment and supplies, small electrical motors and generators, lighting, and test instruments.

The Sourcewell cooperative establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

The current contract expires October 21, 2019. The requested amount was determined using departmental estimates based on historical, current, and projected spending data. The recommended contractor is one of the current providers for these goods.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	41 mos.	\$19,887,750
Optional Extension 1	12 mos.	\$ 5,815,000
<b>TOTAL</b>	<b>53 mos.</b>	<b>\$25,702,750</b>

Note: Contract Authorization amounts are based on the City's estimated annual usage.