



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Greg Guernsey, Director  
Planning and Zoning Department

**DATE:** July 15, 2019

**SUBJECT:** NPA-2018-0005.01 and C14-2019-0029 (1501 Airport Commerce Dr) – District Area 3 - Postponement Request

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The Planning and Zoning Department would like to request a postponement of the above mentioned cases to August 22, 2019. The staff is asking for this postponement because the applicant requested a postponement of the cases to the August 13, 2019 Planning Commission meeting.

If you need additional information, please contact Jerry Rusthoven, Assistant Director of the Planning and Zoning Department, at 512-974-3207.

**Greg Guernsey, Director**  
**Planning and Zoning Department**

xc: Rodney Gonzales, Assistant City Manager  
Spencer Cronk, City Manager