



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, August 13, 2019 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

AGENDA

CURRENT BOARD MEMBERS:

Mike Rodriguez, Chair
Eugene Sepulveda, Vice-Chair
Michael Watry, Secretary
Ernest Saulmon

Scott Madole
Wendy Price Todd
Jeremy Hendricks
Vicky Sepulveda

Billy Owens
Frank Maldonado
Thomas Thies

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

a) July 9, 2019

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

a) Finance & Operations Reports for Fiscal Year 2019 to date and review 2020 Operating Budget
(David Arthur, Assistant Director)

b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Lyn Estabrook, Project Manager Supervisor)

c) Airport Tenant Updates.
(Julie Harris, Airport Property Program Manager)

d) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Access Manager)

4. ACTION ITEM

- a) Discuss and vote on the creation of a finance working group.

5. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an amendment to the professional services agreement with Page Southerland Page for additional architectural and engineering services for the New Information Technology Building in the amount of \$500,000 for a total contract amount not to exceed \$3,000,000.

(Note: This amendment will be awarded in compliance with City Code 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). Current participation to date is 8.99% DBE.)

- b) Authorize the revision of the Construction Cost Limitation related to the New Information Technology Building Construction Manager-At-Risk contract with Austin Commercial, LP to add \$5,000,000 in funding for a revised Construction Cost Limitation not to exceed amount of \$35,000,000.

(Note: This contract was awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 6.00% DBE participation.)

6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a multi-term contract with Creative Enterprise Solutions, LLC D/B/A Beyond20, to provide information technology service management solution, for up to five years for a total contract amount not to exceed \$450,000.

[Item went to City Council Thursday, August 8, 2019 and passed.]

Authorize negotiation and execution of a professional services agreement with CDM Smith, Inc., (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP267 to provide on-call environmental/civil engineering and sustainability management consulting services for the 2019 ABIA Environmental and Engineering Services in an amount not to exceed \$2,000,000.

[Item went to City Council Thursday, August 8, 2019 and passed.]

Authorize negotiation and execution of a multi-term contract with American Association of Airport Executives, to provide designated aviation channeling services and computer based training support, for up to five years in an amount not to exceed \$1,796,830.

[Item to go to City Council Thursday, August 22, 2019.]

Authorize negotiation and execution of a multi-term contract with Amadeus Airport IT Americas, Inc., to provide software maintenance and support services for the airport's shared use passenger processing system, for up to five years for a total contract amount not to exceed \$8,563,000.

[Item to go to City Council Thursday, August 22, 2019.]

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: September 10, 2019

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.

