

**AMENDED AND RESTATED  
INTERLOCAL AGREEMENT  
FOR OPERATIONS AND MAINTENANCE OF THE  
COMBINED TRANSPORTATION, EMERGENCY  
AND COMMUNICATIONS CENTER**

**STATE OF TEXAS           §  
COUNTY OF TRAVIS     §**

This Amended and Restated Interlocal Agreement (the “Agreement”) is between the **State of Texas**, acting through its **Texas Department of Transportation**, the **City of Austin, County of Travis**, and the **Capital Metropolitan Transportation Authority**, (collectively the “Parties” or individually the “Party”) each acting through their respective duly authorized officers or employees.

**1.     History of CTECC**

The Parties entered into an Interlocal Agreement that was effective on October 10, 2002 (“Original Agreement”), for the operation and maintenance of a regional Combined Transportation, Emergency and Communications Center (“CTECC”) and related emergency functions.

The Parties, consisting of regional public safety and public service agencies, formed a coalition with a common vision of improved public service through collaboration. This regional coalition developed a mission to deliver nationally recognized public safety and public service by working together in a spirit of cooperation, trust, dedication, honesty, commitment, and accountability. The regional coalition desires to maintain a role as leaders in the delivery of transportation and emergency services by ensuring that the CTECC and Systems are cost effective, sustainable, reliable, technologically innovative, and support the needs of the users and the community by entering into this Agreement.

This Agreement provides for the organizational structure and funding to support operation and maintenance of CTECC and the following associated programs, all or a portion of which are located in the Facility:

Austin-Travis County Emergency Operations Center,  
Computer Aided Dispatch System,  
City of Austin Fire and ATCEMS Records Management System,  
City of Austin Police Records Management System,

9-1-1 System, and  
Intelligent Transportation System/Transportation Management Systems.

To date, the Parties have developed the CTECC by providing a site and designing and constructing a Facility and Systems.

The Parties amend and restate the Original Agreement.

2. **Term of Agreement.** This Agreement is effective on the date the last Party executes it (the “Effective Date”). Subsequently, this Agreement automatically renews each October 1st for up to ten (10) years, unless earlier terminated as provided in Section 17. If not terminated earlier, this Agreement terminates on October 1, 2029.

3. **Definitions.**

**Agency** means a department or unit of one of the Parties that has ongoing daily operations at CTECC.

**Budget** means the applicable portion of the Operating Budget, or Capital Costs Budget, both as defined in **Section 10** of this Agreement.

**Cap Metro** means the Capital Metropolitan Transportation Authority.

**COA** means the City of Austin, which has several departments or divisions participating in this Agreement, including:

**COA-AFD** means the City of Austin Fire Department.

**COA-APD** means the City of Austin Police Department.

**COA City Manager** means the City of Austin City Manager, or designee.

**COA-ATD** means the City of Austin Transportation Department

**COA-HSEM** means the City of Austin Homeland Security and Emergency Management Department

**COA Program Management and Administrative Services Costs** means those COA expenses, not otherwise included as a Cost, that are associated with providing management and administrative services for the Program, which are reimbursed as if COA were a third-party vendor of those services (e.g., mail service, IT support).

**Costs** means:

**Capital Costs** means all costs associated with any additions, repairs, replacement, or upgrades to the CTECC and the Systems it supports after their initial construction is completed.

**Internal Program Costs** means all costs each Party must annually budget to pay all expenses associated with each System it operates out of the Facility, including Internal Program Employee Costs, but excluding the Capital Costs and Operating Costs allocated under this Agreement.

**Operating Costs** means all costs incurred to occupy and use the Facility, including building system services, custodial services, grounds maintenance, and the normal, periodic maintenance, tuning, servicing, inspecting, parts replacement and repair, and other similar activities that are intended to keep the Facility and Systems functioning efficiently, maintain their useful life, and reduce the probability of failures and includes Commodities Costs, Contractual Costs, and System Costs, as further defined below.

**Commodities Costs** means all costs associated with outright purchase of goods and services, such as photographic supplies, developing and printing; educational materials; books; office supplies; computer supplies; computer software; small tools and minor equipment; and minor computer hardware.

**Contractual Costs** means all costs associated with setting up contracts to supply goods and services, such as rental of copy machines; pagers; utility costs; vehicle maintenance and fuel costs; vending machines; education and seminar fees; travel for training; mileage reimbursement; Facility insurance and content insurance for Shared Systems; building maintenance; security services; office equipment maintenance; computer hardware and software maintenance; telephone base costs; and postage, printing, and binding.

**Systems Costs** means all costs associated with regular wages, stability pay, insurance, FICA, Medicare, and retirement contributions for Shared Employees and related costs to operate or upgrade the Systems, hardware, and software licenses; to provide training, and support; costs associated with maintenance contracts.

**CTECC** means Combined Transportation, Emergency and Communications Center, a regional integrated and coordinated combined emergency communications and transportation management center, inclusive of the Facility, structures on and around the Facility on the Site, as well as the Systems on and within the Facility. CTECC houses the Austin-Travis County Emergency Operations Center and supports the operation and maintenance of critical public safety and emergency communications systems for the Austin-Travis County area.

**County** means County of Travis, a corporate and political subdivision of the State of Texas.

**Day** means calendar day.

**Employee** includes the following:

**Internal Program Employees** means those employees employed directly by a Party to support one or more Systems at the Facility and does not include Shared Employees.

**Shared Employees** means those employees employed by COA to support one or more Systems at the Facility whose salaries are funded by contributions from the Parties through the allocation of Costs in the Budget.

**Facility** means the buildings, structures, and related Site improvements constructed at 5010 Old Manor Road, Austin Texas, 78723.

**Exclusive Facilities** means that portion of the Facility designated for use by only one of the Parties as mapped in **Exhibit C**.

**Partially Shared Facilities** means that portion of the Facility designated for use by more than one Party as mapped in **Exhibit C**.

**Shared Facilities** means that portion of the Facility designated for common and general use by any Party at any time as mapped in **Exhibit C**.

**General Manager** means the individual hired by COA who is responsible for the day to day operations of the Program.

**Governing Board** means the board described in **Section 6** of this Agreement.

**Lease** means the Lease Agreement dated August 14, 2001, a current copy of which is on file in the office of the General Manager.

**Legal Requirements** means any applicable statute, law, regulation, court order, ordinance, commissioners court order, Texas Transportation Commission Minute Order, or the articles of incorporation, bylaws, or resolutions of Cap Metro approved by Cap Metro's Board of Directors.

**Manager Committee** means the committee described in **Section 8** of this Agreement.

**Office** means the Office of Program set up by the COA City Manager.

**Operating Board** means the board described in **Section 7** of this Agreement.

**Operational Manager** means the position in/of an Agency that is responsible for day to day operations of that Agency at CTECC; for example, the COA-AFD Battalion Chief over AFD Communications is an Operational Manager.

**Program** means the Combined Transportation, Emergency and Communications Center Program, which includes the Facility and all of the Shared Systems and Internal Program Systems housed and managed within the Facility.

**Remaining Parties** means those Parties who remain committed to this Agreement if one or more other Parties withdraw.

**Site** means that portion of the land at 5010 Old Manor Road, Austin, Texas 78723, developed for CTECC, which is owned by and under the direct control of the COA and designated for the operation of regional combined emergency communications and transportation management.

**System** in the singular means each System, and **Systems** in the plural means all Systems as listed below. Systems may be added, altered, superseded, or removed from this Agreement by amendment.

**9-1-1 System** means the system provided and managed by the Capital Area Emergency Communications District which includes the three-digit emergency telephone number that provides citizens a direct link to Police, Fire, or Emergency Medical Service personnel. Calls to 9-1-1 are automatically routed to the primary and secondary Public Safety Answering Points (PSAPs) and answered by 9-1-1 call-takers who may dispatch, transfer, or relay the information.

**CAD** means a regional computer aided dispatch system used by multiple governmental agencies in Travis County for sharing data that interfaces with 9-1-1 call taking systems, Travis County Sheriff's Records Management System, City of Austin Public Safety Records Management Systems, and Transportation Management Systems, resulting in improved situation management during public safety emergencies.

**COA AFD and EMS Records Management System** means an incident reporting system which also allows for management of data relating to personnel, fleet, patient records, building inspections, and other business needs specific to the AFD and EMS Departments.

**COA Police Records Management System** means an incident reporting system which also allows for management of data relating to personnel, fleet, facilities, and other business needs specific to the Police Department, integrated with the CAD and accessible to law enforcement agencies of other municipal and governmental entities.

**GATRRS** means the Greater Austin-Travis County Regional Radio System which consists of an 800 MHz regional trunked radio system that provides total inter-departmental communication capability between all agencies using the new network, portable radio coverage throughout Travis County and surrounding areas, adequate capacity to meet long-term needs for ten (10) years, survivability during adverse weather conditions, and secure communication with limited unauthorized access to sensitive information.

**Internal Program System** means a system that is operated by one Party without using Shared Employees to support any portion of the System.

**Shared System** means a system that is operated by one or more of the Parties and does use Shared Employees to support it.

**Transportation Management Systems** means systems that includes closed circuit television (CCTV) video cameras and monitors, dynamic message signs, vehicle detectors, traffic signal timing, lane control signals, command and control software, courtesy patrol, and highway advisory radio (HAR) to provide travelers with information about the transportation system allowing them to make informed decisions to avoid travel delays and is integrated with other regional systems.

**Systems Improvements** means all hardware and software procured for each System.

**TxDOT** means the Texas Department of Transportation.

**Working Day** means Monday through Friday except for the following holidays celebrated on the day noted:

New Year's Day	January 1 or Monday after if that date is on a weekend
Confederate Heroes	January 19
MLK Day	Third Monday in January
President's Day	Third Monday in February
Texas Independence Day	March 2
San Jacinto Day	April 21
Memorial Day	Fourth Monday in May
Independence Day	July 4 <sup>th</sup> or Monday after if that date is on a weekend
Labor Day	First Monday in September
Veteran's Day	November 11 or Monday after if that date is on a weekend
Thanksgiving	Fourth Thursday and Friday in November
Christmas Eve	December 24
Christmas	December 25
Boxing Day	December 26

4. **Purpose.** The purpose of this Agreement is to establish and maintain an operational and management structure to provide authority to Parties for ongoing administration and management of the Program, including establishing an organizational structure and funding process. The Program is organized and operates in accordance with all applicable Legal Requirements.

5. **Amendment of Agreement.**

5.A. **Agreement.** The Agreement is seldom amended and, when amended, is usually amended as an "Amended and Restated Agreement." Amendments to the Agreement involve changes to the Parties, changes to the organizational structure, and similar long term changes. These may be initiated by a Party or by Members of the Governing Board or the General Manager. An amendment to the Agreement is not effective until approved by the governing bodies, or their legally authorized representative, of all Parties.

5.B. **Exhibits.** Some exhibits are amended annually and others only when a change has occurred or is desired. Exhibits may be amended upon a two-thirds majority vote of the Operating Board, followed by a two-thirds majority vote of the Governing Board to submit the proposed exhibit to the governing bodies of the Parties as needed in accordance with the law applicable to each governing body. If approval

authority is delegated by law to an authorized representative of a Party, approval of the Exhibit by that representative has the same effect for that Party as approval by the governing body has for other Parties. An amendment to an exhibit becomes effective as to all Parties on the date of approval by last Party to approve the amended Exhibit.

**6. Governing Board.**

- 6.A. Purpose.** The Governing Board shall annually approve a draft Budget and recommend funding of the Budget to the governing bodies of the Parties in August of each year. The Governing Board also sets long term policy for the Program and assists in the resolution of Program issues.
- 6.B. Composition.** The Governing Board is composed of one Member to represent each Party: the COA's City Manager; County's County Executive, Emergency Services; Cap Metro's President/CEO; and TxDOT's Austin District Engineer.
- 6.C. Quorum.** Three (3) members of the Governing Board constitute a quorum to conduct business.
- 6.D. Proxies.** Each Governing Board Member may appoint a Proxy to attend and vote in Governing Board meetings when the Member is absent. This Proxy appointment must be made in writing to the General Manager.
- 6.E. Secretary.** The General Manager serves as secretary to the Governing Board. The General Manager may rely on staff support to make written minutes of each Governing Board meeting.
- 6.F. Meeting Requirements.** The Governing Board shall meet at least annually, but additional meetings may be called.
- 6.G. Actions of Governing Board.** The Governing Board may not take any action that violates or is in conflict with any Legal Requirements. If any such action is taken, it is void.
- 6.H. Emergency Meetings.** The General Manager may call emergency meetings upon seventy-two (72) hours written notice to the Members to address emergencies or to address Budget related items, which may require action by the Parties' governing bodies to increase or decrease currently budgeted expenditures.

**7. Operating Board.**



- 7.A. Purpose.** The Operating Board oversees the Program and provides overall Program direction.
- 7.B. Composition.** The Operating Board is composed of members (“Members”), designated by the Party that the Member represents. Members must be executive-level management from each of the Parties, such as department heads, TxDOT District/Division/Assistant directors, or equivalent. A Party with multiple departments that have separate management participating in the Program is entitled to one (1) Member on the Operating Board for each such department.
- 7.C. Terms.** The appointing Party determines the term of each Member. Each Operating Board Member serves at the pleasure of the appointing Party.
- 7.D. Attendance Requirements.** Either a Member or Proxy must attend all Operating Board meetings. If a Party is not represented by either its Member or one of the Member’s Proxies at more than twenty-five percent (25%) of the Operating Board meetings at which the Party is authorized to vote during any calendar year, the Party must promptly appoint a new Member. The Operating Board schedules its meetings.
- 7.E. Proxies.** Each Member may designate in writing up to two (2) Proxies who may attend all Operating Board meetings but only one of whom may vote at Operating Board meetings when the Member is absent. Any Proxy must be at least an assistant or deputy department head level executive, or equivalent, but must not be officed in the Facility, with the exception of executives from the Travis County Emergency Management Department and COA Homeland Security and Emergency Management.
- 7.F. Notice of Membership or Proxy.** When a Party designates a person to represent it as a Member of the Operating Board, the Party must send a notice to the General Manger that names the newly appointed Member and states the date the appointment is effective. When a Member designates a person to act as Proxy of the Member, the Member must send a notice to the General Manger that names the newly appointed Proxy and states the date the appointment is effective. If there is a change in the designated Member or a Proxy, the Party or Member, as applicable, must send a notice of the change to the General Manager. The designations are not effective until the General Manager receives these notices. At least once each year,

the General Manager sends a list of all designated Members and Proxies to the Members.

- 7.G. Chair, Vice-Chair, and Secretary.** The Chair is elected by the Members and must be a Member. A Vice-Chair and Secretary may also be elected by the Operating Board and must be Members. The General Manager, who is not a Member, provides the Secretary with staff support to make written minutes of each Operating Board meeting.
- 7.H. Meeting Procedures.** The Chair presides at the meetings and the Vice-Chair acts in the absence of the Chair. Any Member may place items on the Operating Board's meeting agenda by submitting the item to the Chair at least ten (10) Days before the next meeting. The Chair shall submit the agenda to the Members no later than seven (7) Days before the meeting. The Chair or a majority of the Members may call special meetings of the Operating Board.
- 7.I. Quorum.** The Operating Board may not take any action without a quorum. There are two types of quorum. If a decision is brought to the Operating Board that affects a System(s) to which only some Members contribute, only those Members that contribute to the System(s) may be counted towards a quorum for purposes of that vote. That quorum consists of a majority plus one of the Members that contribute to that System. For those actions that require a majority vote of all of the Members of the Operating Board, the quorum consists of a majority plus one of all Members.
- 7.J. Voting Rights.** Each Member has one vote. If a Party has multiple Members, only the Members using and contributing to the Systems being affected by an action or determination may vote on any matter affecting those Systems. A majority vote of the applicable quorum present at a meeting is required to authorize any action or determination by the Operating Board.
- 7.K. Duties.** The Operating Board meets at least quarterly. The Operating Board examines the apportionment of Program costs between the Parties and recommends any adjustments needed to reflect the beneficial use of the Program by each Party. The Operating Board annually submits a draft Operating Budget and Capital Costs Budget to the Governing Board regarding funds needed to maintain, operate, and use the Program. In addition, the Operating Board provides input into evaluating the performance of the General Manager and provides input into hiring any new

General Manager. The COA's City Manager gives great weight to the Operating Board's evaluation and input, but retains ultimate hiring and firing responsibility. The Operating Board may establish subcommittees for a specific purpose or effort.

**7.L. Actions of Operating Board.** The Members may vote on dispute resolution proceedings, on matters concerning Systems to which they contribute, and on budget recommendations to the Governing Board. The Members also provide input, review and adopt operating policies and procedures for CTECC. The Operating Board may not take any action that violates or is in conflict with any Legal Requirements. If any such action is taken, it is void.

**7.M. Emergency Meetings.** The General Manager may call emergency meetings upon seventy-two (72) hours written notice to the Members to address emergencies or to address Budget related items, which may require action by the Parties' governing bodies to increase or decrease currently budgeted expenditures.

## **8. Manager Committee.**

**8.A. Purpose.** The Manager Committee meets to discuss and review day to day operations of the Program.

**8.B. Composition.** The Manager Committee is comprised of the Operational Managers of each Agency. The Operational Managers of each Agency may appoint a Proxy to represent her/him at Manager Committee meetings.

**8.C. Meetings.** The Manager Committee shall meet monthly or as agreed by members of the Manager Committee. The General Manager shall facilitate the Manager Committee meetings and provide staff to take meeting minutes.

**8.D. Duties.** The Manager Committee shall provide input to the General Manager regarding day to day operations of CTECC. The Manager Committee shall develop and recommend standard operating procedures to the Operating Board for adoption. After adoption, the General Manager and the Manager Committee periodically review the standard operating procedures and may recommend any reasonably necessary changes for adoption.

## **9. Shared Employees and Operations.**

**9.A. General Manager.** The General Manager shall manage the day to day operations of the Program under the direction of the Operating Board. The General Manager

is responsible for the day to day operation of the Facility, the Shared Employees and their support of the Systems. The COA's City Manager determines the hiring and firing of the General Manager as General Manager of CTECC with input from the Operating Board.

**9.B. Duties of the General Manager.** The General Manager shall:

1. Coordinate Operating Board meetings,
2. Maintain minutes of meetings and Program records,
3. Assure compliance with applicable provisions of the Texas Open Meetings Act, Government Code, Chapter 551,
4. Make recommendations to the Manager Committee or the Operating Board on the operation and maintenance of the CTECC,
5. Be responsible for the Shared Employees,
6. Provide the first level of administrative dispute resolution as described in **Section 18**,
7. Be empowered by the all Parties to make decisions regarding day to day operational issues, including making expenditures for budgeted replacement of furniture and equipment, routine repairs, and maintenance in accordance with the Budget,
8. Maintain a current copy of this Agreement, including any amendments, and the most current version of all Exhibits in the General Manager's Office, together with copies of the most current versions of any subsequently developed additional operating procedures or standards, the Lease, all other Program or System related Interlocal Agreements, all related plans, specifications, equipment information and warranties, all other related contracts, and Budget documents,
9. Become involved in a non-COA Party's Internal Program operations only to the extent that issues cross boundaries between Parties or Systems, and the issues cannot be otherwise resolved,
10. Negotiate service level agreements, or equivalent agreements, with the Parties upon written request, including agreements with Party's non-System departments or divisions.

11. Provide quarterly service level reports to the applicable Parties, which they use to review services, staff, resource requirements, and Cost allocations,
12. Provide quarterly (or upon request by the Operating Board, monthly) Budget reports,
13. Immediately call an emergency Operating Board meeting and provide a special Budget report to determine how to fund any unanticipated expenditure or how to reduce budgeted expenditures,
14. Call meetings of the Operating Board Members supporting a particular System to facilitate decision-making about that System and implement any decision reached by a consensus among the affected Members,
15. Upon request, provide job descriptions for the Shared Employees, and
16. Provide annual reports targeting the suggested objectives and performance measures shown on **Exhibit D**.

**9.C. Shared Employees.** COA provides the Shared Employees to conduct the day to day activities for the Program. **Exhibit B-2** sets out the number and types of employees (FTE) that are recommended for each year as the Shared Employee staffing required to operate the Program. The COA includes the total costs of the Shared Employees in each year's COA Budget and the other Parties reimburse COA for a portion of the Cost of the Shared Employees in accordance with the Budget.

**9.D. Operating Procedures.** The General Manager shall work with the Manager Committee to prepare recommended standard operating procedures to govern the day to day management and operation of the Facility and its Shared Systems and Shared Employees ("Standard Operating Procedures"). The General Manager submits these Standard Operating Procedures to the Operating Board for review and adoption. After adoption, the General Manager submits any changes the Manager Committee recommends as reasonably necessary to the Operating Board for adoption. The General Manager also monitors implementation and compliance with the Standard Operating Procedures. If there is any conflict between the Standard Operating Procedures and the personnel practices and policies of a Party, then the personnel practices and policies of the Party prevail.

**9.E. Limitations on General Manager.**

- 9.E.1.** The General Manager does not supervise, manage, or direct any non-COA Party's Internal Program Employees. All Internal Program Employees must cooperate and coordinate with the General Manager, the Shared Employees, and the Internal Program Employees of other Parties.
- 9.E.2.** Operating service level agreements between other Agencies, or their departments must be agreed to by all involved Parties.
- 9.E.3.** If an issue related to a particular System exists and the Members supporting that particular System cannot reach a consensus at a meeting of the affected Operating Board Members, the General Manager refers decision-making about that particular System to the Governing Board and schedules it for action at their next Board meeting or a specially called Governing Board meeting, if necessary.

**10. Budget.**

- 10.A. Annual Operating Budget.** The General Manager shall prepare an annual operating budget for the Program ("Operating Budget") on a COA fiscal year (October 1 to September 30) basis for review by the Operating Board and approval by the Governing Board for recommendation to the governing bodies of the Parties for adoption. The Operating Budget must provide for all Operating Costs associated with operating the Facility, Shared Systems, and Program each year, as shown on **Exhibit B.**
- 10.B. Annual Capital Costs Budget.** The General Manager shall prepare an annual capital costs budget for the Program (Capital Costs Budget) on a COA fiscal year (October 1 to September 30) basis for review by the Operating Board and approval by the Governing Board for recommendation to the governing bodies of the Parties for adoption. While the General Manager recommends a Capital Costs Budget annually, the planning period for expenditures budgeted as Capital Costs is five years.
- 10.C. Budget Format.** The FY2019 adopted Budget, including the Participation or Cost allocation and List of Shared Employees, is attached as the adopted format for **Exhibit B.**

Each proposed annual Budget must be submitted to the Operating Board and Governing Board in April of each year. Upon at least a majority vote of all Members of the Governing Board, they recommend the Budget for adoption by the governing body of each Party, as applicable.

When the Parties approve the Operational Budget and the Capital Costs Budget, the Budget replaces **Exhibit B** for the applicable fiscal year and is effective upon approval of the last Party to approve the Budget.

**10.D. Budgeted Expenditures.** After the Parties approve and fund the Budget, the COA City Manager has the authority to incur expenses in accordance with the Budget. If any expenses in excess of the approved and funded Operating Budget or Capital Cost Budget are to be uncured, The Parties must approve and fund the additional Budget or re-allocate existing funds.

**10.E. Payment of Expenses.** COA must pay invoices for the expenses of the Program which may include COA Program Management and Administrative Services Costs approved in any adopted Budget.

**10.F. Funding Transfers to COA.** From actual expenditures, COA provides timely and accurate monthly invoices to each Party to facilitate the transfer of funds by each Party to COA.

**10.F.1. Reports.** COA must provide each Party with a monthly Budget report, including current Program Cost projections for the succeeding month. The Budget reports include a quarterly cash flow reconciliation of estimated versus actual Costs.

**10.F.2. Party Financial Representatives.** COA shall send Budget reports, invoices, statements, and demands for interest earnings to the following designated Financial Representatives:

COA:	CTECC Financial Manager
Travis County:	County Executive, Emergency Services
TxDOT:	Austin District Engineer
Cap Metro:	Controller

**10.G. State Budget Process.** Because the State of Texas sets the budget for TxDOT and budgets on a two (2) year basis, for TxDOT references to annual budget requirements

are interpreted to mean biennial budget requirements and annual Budget date requirements are interpreted to mean biennial date requirements.

**10.H. Funding.**

**10.H.1. Responsibility for Funding.** Each Party acknowledges that its future right to participate in the Program is dependent upon fully funding its share of the Budget and its Internal Program Costs.

**10.H.2. Shared Funding.** The Parties each specifically acknowledge that funding for that Party's share of the Budget has gone through that Party's normal budgeting process; is current revenue available to that funding Party; and has been approved by its governing body for payment to COA for actual Program expenditures made in accordance with the Budget and in compliance with COA's purchasing requirements.

**10.H.3. Internal Program Funding.** The Parties each further acknowledge that the funding for that Party's own annual "**Internal Program Costs**" are separate and in addition to the Costs in the Budget and that the budget which that Party's governing body adopts specifically includes sufficient appropriations for both its allocated portion of the Budget and its Internal Program Costs.

**10.I. Failure to Fund.** If any Party authorizes funding at less than their allocated amount recommended by the Governing Board, the other Parties at their sole discretion and by majority vote, must take one of the actions described in **Section 10.J.** within thirty (30) Days after any Party's governing body authorizes expenditures for less than that Party's allocated portion of a future budget. If no action is taken, the underfunded year's Budget is automatically reduced by the unfunded assessment. If the Budget is automatically reduced, the Parties must promptly revise **Exhibit B** to reflect the new Budget amount, unless the Partial Funding is resolved under **Section 10.J.** If any Party fails to provide any funding for its share of the Budget or its Internal Program Costs, that Party is deemed to have provided its twenty-four (24) month notice of termination of its participation in this Agreement and the Parties follow the procedures for termination of a Party set out in **Section 17. Termination.**



**10.J. Partial Funding.** If any Party authorizes funding at less than the amount recommended for that Party by the Governing Board, or if any Party fails to fully fund its Internal Program Costs (herein called the “Underfunding Party”), the other Parties may take one of the following actions:

**10.J.1.** Amend the Budget and then reduce System services, Operating Board representation, and voting rights to the Underfunding Party with such reductions being consistent with the Underfunding Party’s continued participation in Systems, if any.

**10.J.2.** Reduce the Budget by the amount underfunded by cutting Costs, in the following priority: nonessential services to the Underfunding Party, other services deemed non-essential by the other Parties, and, only if reasonably necessary, essential services to the Underfunding Party.

**10.J.3.** Assess the Underfunding Party an amount, which is the difference in the Underfunding Party’s Budget **Exhibit B** allocation and the amount of funding provided by the Underfunding Party (“Assessment”). An Underfunding Party shall fund the Assessment, and its entire portion of the next annual Budget in its next budget cycle.

**10.J.4.** Amend the Budget by increasing the amounts paid by the other Parties based on a cost-benefit analysis of the Program and Systems value to those Parties with an acknowledgement of the non-quantifiable value to public safety of certain essential Program services with a proportionate increase in Operating Board representation for the Parties commensurate with the additional funding provided.

**10.J.5.** Terminate the Underfunding Party’s participation in this Agreement by following the procedure for termination of a Party, if the level of funding is deemed substantially a failure to fund by the other Parties.

**11. Federal Funds and Bond Funds.** If a Party uses federal funds, grant funds, or bond funds to meet a portion of their financial commitment under this Agreement, the Parties conduct all procurements, maintain all records, and otherwise conduct their activities in furtherance

of this Agreement so as to comply with all applicable statutes, regulations, policies, and grant contract provisions necessary to qualify the Program expenditures for federal or grant program reimbursement and to avoid arbitrage penalties. Further, the Parties must cooperate with each other in the application for and administration of federal funds, grant funds, or bond funds to maximize funding participation in the operation and maintenance of the Program. Each Party intending to use federal funds, grant funds, or bond funds to meet a portion of its annual financial commitment shall annually notify the other Parties when those funds are obligated to the Program.

**12. Records.**

**12.A. Preparation of Records.** The General Manager shall maintain the financial records in accordance with generally accepted accounting standards, including compliance with federal guidelines for spending federal funds or bond proceeds.

**12.B. Retention of Records.** The General Manager retains records in accordance with applicable State of Texas records retention schedule(s).

**12.C. Inspection of Records.** Upon three (3) Days written notice, any Party may inspect, copy, and audit the records related to this Agreement.

**13. Contracting Authority.** The Parties specifically agree that the COA City Manager has the authority to contract on behalf of the Parties for items that have been approved in the Budget, so long as the payments are made from available funds, using the COA's standard purchasing processes, unless expenditure of federal funds or bond proceeds requires use of additional guidelines.

**14. Allocation of Costs.** There are several categories of percentages that the Parties pay, depending on the nature of the Cost. The percentages are shown on **Exhibit B-1**.

**15. Parties' Systems Operation.**

**15.A.** The Parties may operate those Systems for which they are responsible separately or may integrate their operation with other Systems from the CTECC, if appropriate. Each Party is responsible for the operation of any System that is funded as a part of its Internal Program Costs. The COA is responsible for the operation of the Shared Systems.

**15.B.** Each Party shall have primary authority over all its respective Internal Program Employees and Internal Program Systems, if any.

**16. Emergency Management Operations.** The administrative offices of the COA Homeland Security and Emergency Management Department and Travis County Office of Emergency Management are located in CTECC. COA Homeland Security and Emergency Management Department and the Travis County Office of Emergency Management share the operational and capital costs for the shared Emergency Operations Center located at CTECC.

**17. Termination.**

**17.A. Voluntary Termination.** This Agreement may be voluntarily terminated by the agreement of all of the Parties. Further, any non-COA Party to this Agreement may withdraw from this Agreement and terminate its participation in this Agreement (“Terminating Party”) by giving twenty-four (24) months written notice to the Remaining Parties. The termination becomes effective on the first Day after the twenty-four (24) month notice period ends (“Effective Termination Date”). Such Terminating Party must continue to fund its portion of the Budget up to its Effective Termination Date. If it does so, the Terminating Party may continue to participate in the Program and Systems until the Terminating Party’s Effective Termination Date. If it fails to provide funding for its portion of the Budget, the Terminating Party’s ability to participate in the Program and use the Systems immediately terminates through the Effective Termination Date. The portion of the Budget allocated to a Terminating Party after receipt of the notice of termination may be reduced by agreement of the Remaining Parties.

**17.B. Termination for Cause.** After a unanimous vote of the non-defaulting Parties, they may terminate the participation of any other Party for cause, including a Party’s failure to fully fund or failure to pay for Budgeted Costs, by delivery of a written notice of default which specifies the default under a material provision of this Agreement and indicates that the default must be cured within thirty (30) Days or the Party’s interest in this Agreement automatically terminates. However, if the defaulting Party begins to cure the default, the thirty (30) Day cure period continues to be extended as long as the defaulting Party continues to diligently prosecute the cure to completion. Despite the immediately preceding sentence, an Assessment

under **Section 10.J.3** may only be cured on or before the start of the next Budget cycle after an Assessment is made to a Party.

**17.C. Rights of Remaining Parties.** After the undepreciated value of the Systems in which a Terminating Party participated (“System Value”) is determined, the Remaining Parties must consider alternatives, including but not limited to one of the following:

1. Finding another governmental entity to assume the System Value;
2. Dividing the System Value proportionally among the Remaining Parties;
3. Allowing one Remaining Party to assume the System Value;
4. Allowing the Terminating Party to retain its System Value with the stipulation that use of the System(s) will not be made available to that Party, unless and until the Party agrees to pay its Assessment as set out in **Section 10.J.3**; or
5. The Remaining Parties providing for any payment for System Value to the Terminating Party by amendment to this Agreement.

**17.D. Duties of Remaining Parties.** Any Remaining Party that assumes all or part of the System Value of a Terminating Party assumes all duties and obligations related to that right. The Remaining Parties must agree on a new allocation of costs under **Section 10. Budget** and **Exhibit B**.

**17.E. Voting to Exercise Rights under Section 17.C.** The Remaining Parties make the decision about whether to exercise rights granted by **Section 17.C.** and the votes needed for the Remaining Parties to make a decision do not include those of the Terminating Party, or any votes allocated to the Terminating Party.

**17.F. Effect of Termination on Remaining Parties.** A termination by a Party has no effect on a Remaining Party’s rights to participate in the System Value, Program, Facility, or any System other than the specific rights and duties set out in this **Section 17. Termination**, and the continuing duty of all Remaining Parties to pay their share of Costs as Budgeted.

**17.G. Rights of the Parties upon Termination or Expiration of Agreement.** Upon termination or expiration of this Agreement, the non-COA Parties shall vacate the CTECC and the Facility. Within thirty (30) Days after termination or expiration of this Agreement, the non-COA Parties shall remove their separate personal property,

furniture, fixtures and equipment, including any property the removal of which may cause non-structural damage to the Facility. Any non-structural damage must be repaired to the reasonable satisfaction of the COA within fifteen (15) Working Days after the non-COA Party has removed its property. Forty-five (45) Days after termination or expiration of this Agreement, COA may enter and peacefully assume possession and may take possession by summary proceedings, or by action at law or in equity or by force or otherwise, without being liable in trespass or for any damages. These rights and remedies given to the COA are, and are deemed to be, cumulative of any other rights of the COA under law. The exercise of any right may not be deemed to be an election of rights. However, upon termination or expiration of this Agreement, the Parties may elect to continue this Agreement by mutual agreement of the Parties instead of implementing this section.

**18. Dispute Resolution Process.**

**18.A.** All Parties are encouraged to work together to resolve all disputes prior to involving the General Manager or the Operating Board.

**18.B.** A dispute may be withdrawn at any time during the Dispute Resolution process.

**18.C. Timeframes:**

**18.C.1. Initial Dispute Discussion.**

**18.C.1.a.** Any Party must first bring an issue or dispute to the General Manager for review and recommendation by delivery of a written notice to the General Manager. Within ten (10) Working Days after the General Manager receives the notice, she or he must schedule a meeting with the Party submitting the notice and any other appropriate Party or third party. The General Manager must provide written notice of his or her decision to all applicable Parties within five (5) Working Days after the meeting.

**18.C.1.b.** If the dispute is with the General Manager, the notice must be given to the Vice Chair of the Operating Board. Within ten (10) Working Days, the Vice Chair of the Operating Board must schedule a meeting of the Operating Board with General Manager and the Party submitting the notice. The

Operating Board hears the matter and provides a written notice of its decision to all applicable Parties within five (5) Working Days after the meeting.

**18.C.2. Appeal to Operating Board.** A Party wishing to appeal the decision of the General Manager or the Operating Board must make written notice of appeal within five (5) Working Days after receipt of the written decision. An appeal of the General Manager's decision is addressed to the Vice Chairman of the Operating Board. The Vice Chair must schedule a meeting of the Operating Board within fifteen (15) Working Days of receipt of the notice and provide a written decision to the appropriate Parties within five (5) Working Days after the meeting. Any appeal of the decision of the Operating Board is to the Governing Board.

**18.C.3. Appeal to Governing Board.** Any appeal from the decision of the Operating Board must be made by delivery of written notice of appeal to the General Manager and the Governing Board within ten (10) Working Days after receipt of the Operating Board's decision. The Governing Board may meet to hear the appeal or may elect to send the appeal to mediation. The Governing Board, assisted by the General Manager, either schedules a hearing or sends the appeal to mediation within twenty-five (25) Working Days of receipt of the notice of the appeal. Any appeal from the Governing Board's recommendation is to a mediator.

**18.C.4. Mediation.**

**18.C.4.a.** If Mediation is the method to finalize the administrative appeal process and the dispute is not with the General Manager, the following process applies. The Parties participating in mediation endeavor to agree on the choice of a mediator within five (5) Working Days of the delivery of any notice of appeal or of the Governing Board's recommendation of mediation. If the Parties cannot agree on the choice of a mediator, each participating Party chooses a

qualified mediator. Within five (5) Working Days after the participating Parties choose their mediators, those mediators choose another mediator to hear the appeal. The mediator chosen must schedule mediation within twenty (20) Working Days after being chosen, unless the Parties to the mediation agree to a different time schedule. The mediator must provide notice of the date, time, and location of the mediation to the General Manager, who must be allowed to attend or send a designee. However, if the subject matter of the mediation is the General Manager, neither the General Manager nor a designee may attend. The General Manager or his/her designee may otherwise participate in the mediation, and may attend all joint sessions. The mediator must provide a written decision to the applicable Parties and the General Manager within fifteen (15) Working Days after the mediation.

**18.C.4.b.** If the dispute is with the General Manager, the same process for selection of the mediator and setting the time and place of the mediation applies. The General Manager must participate in the mediation as one of the disputants but without a designee observer. The mediator must provide a written decision to the applicable Parties and the General Manager within fifteen (15) Working Days after the mediation.

**18.C. 5. Appeal.** Any appeal of the decision of the mediator may be to an appropriate state court in Travis County, Texas, and is a trial de novo.

**19. Miscellaneous.**

**19.A. Interlocal Agreement.** This Agreement is an Interlocal Agreement authorized and governed by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. Each Party represents that in the performance of its respective obligations in this Agreement, it is carrying out a duly authorized governmental function, which

it is authorized to perform individually under the applicable statutes of the State of Texas and/or its charter. Each Party represents that the compensation to be made to the other Parties in this Agreement is in an amount intended to fairly compensate each performing Party for the services or functions each provides, and are made from current revenues available to the paying Party.

- 19.B. No Assumption of Liability.** No Party assumes the liability for the System(s) under the control of any other Party or for the actions of employees of any other Party. No Party is responsible for the acts or omissions of any other Party regarding the use, installation, operation, maintenance or updating of any of the Systems or equipment located within the CTECC.
- 19.C. Immunity as a Defense.** No signatory Party has agreed to waive any defense, right, immunity, or other protection under law including any statutory provision, by entering into this Agreement or by otherwise participating in the Program.
- 19.D. Relationship of Parties.** The parties acknowledge that they are not an agent, or employee of any other Party, and that each Party is responsible for its own acts and deeds and for those of its agents and employees. The Parties expressly acknowledge that this project (Facility, Program, and Systems) is not a joint venture, enterprise, or partnership. However, if a court should find that the Parties are engaged in a joint venture, enterprise, or partnership, then the responsible Party shall pay any liability adjudicated against another Party for acts and deed of the responsible Party, its employees or agents.
- 19.E. Retention of Defenses.** The Parties acknowledge that neither this Agreement nor the operation or use of the Facility and Systems by the Parties affect, impair, or limit their respective immunities and limitations of liability to the claims of third parties, including claims predicated on premises defects.
- 19.F. Notices.** Notices required under this Agreement must be in writing and delivered personally or sent by certified U.S. Mail, postage prepaid, addressed to such Party at the following respective addresses:

City:                      City of Austin  
                                P. O. Box 1088  
                                Austin, Texas 78767  
                                ATTENTION: City Manager, with a copy to City Attorney



County: County of Travis, State of Texas  
P. O. Box 1748  
Austin, Texas 78767  
ATTENTION: County Executive, Emergency Services

TxDOT: Texas Department of Transportation  
Director of Contract Services  
125 East 11th Street  
Austin, TX 78701-2483

Cap Metro: Capital Metropolitan Transportation Authority  
2910 E. 5<sup>th</sup> St.  
Austin, Texas 78702  
ATTENTION: President/CEO  
With a copy to the Chief Counsel

All notices so given are deemed given on the date delivered or transmitted or deposited in the mail. All Parties may change their address by sending written notice of the change to the other Parties in the manner provided for in **Section 19.F**. In **Section 10.E.2.**, each Party's representative may be different than the person listed for notice in **Section 19.F.**, but the address is the same unless otherwise noted.

**19.G. Assignment.** Because this Agreement is based upon the special qualifications of each Party, any assignment or other transfer of any rights under this Agreement or any part of it without the express consent in writing of all other Parties is void.

**19.H. Entire Agreement.** The entire agreement between the Parties is contained in this Agreement and its Exhibits and no change in or modification, termination, or discharge of this Agreement in any form whatsoever is valid or enforceable unless it is in writing and signed by duly authorized representatives of all Parties.

**19.I. Prior Agreements.** This Agreement supersedes any and all prior agreements regarding this subject which may have previously been made.

**19.J. Severability.** If any provision of this Agreement is, to any extent, rendered invalid or unenforceable, the remainder of this Agreement is not affected, and each other provision of this Agreement remains valid and enforceable to the fullest extent permitted by law.

- 19.K. Non-waiver.** Failure of a Party to exercise any right or remedy for a breach or default of any other Party does not waive that right or remedy if a subsequent breach or default occurs.
- 19.L. Authority of Signatories.** Each Party represents to all the other Parties that the representative signing this Agreement on its behalf has been duly authorized by the governing body of that Party in compliance with Texas law.
- 19.M. Further Assurances.** Each Party agrees to perform all other acts and execute and deliver all other documents that may be necessary or appropriate to carry out the intent and purposes of this Agreement.
- 19.N. Exhibits.** The Exhibits, which are attached hereto and described below, are incorporated herein and made a part hereof for all purposes.

**Exhibit List**

Exhibit A – Governance Flow Chart

Exhibit B –Budget Current Year,

B-1 Participation Table (Cost Allocation)

B-2 Required Program FTE Staffing

Exhibit C – Facility, Exclusive Facilities, Shared Facilities

Exhibit D – Objectives and Performance Measures

- 19.O. TxDOT Inability to Pay for Insurance.** In recognition of the statutory prohibition against state agencies purchasing insurance, absent specific statutory authority to do so, the COA, as Landowner, has agreed to pay for that portion of insurance costs that would otherwise be assessed to TxDOT in the Budget under Contractual Costs. If a disaster occurs that includes covered losses, which would provide insurance coverage to repair or rebuild all or a portion of the Facility and replace all or a portion of the Systems, TxDOT must transfer to the COA its portion of the money needed to rebuild all or a portion of the Facility and replace all or a portion of the Systems within one hundred eighty (180) Days. If the loss is less than the deductible, or if the loss is not covered under the insurance policy, all Parties pay their **Exhibit B-1** cost allocation share of the costs to repair or rebuild all or a portion of the Facility and replace all or a portion of the Systems on a reimbursement basis.

**19.P. Occupancy Limits.** Agencies must assign staff who are directly involved in the day to day emergency management or transportation management or emergency call handling and dispatch operations of the Agency to work on a daily or regular basis at CTECC. Significant changes in the type and number of staffing by an Agency must be approved by the Operating Board.

**19.Q. Gratuities**

Any person who is doing business with or who reasonably speaking may do business with a Party under this Agreement may not make any offer of benefits, gifts, or favors to employees of the Parties.

**19.R. Conflict of Interest**

The Parties shall not assign an employee to a project if the employee:

1. Owns an interest in or is an officer or employee of a business entity that has or may have a contract with the state relating to the project;
2. Has a direct or indirect financial interest in the outcome of the project;
3. Has performed services regarding the subject matter of the project for an entity that has a direct or indirect financial interest in the outcome of the project or that has or may have a contract with one or more of the Parties;  
or
4. Is a current part-time or full-time employee of one of the Parties.

**19.S. License for TxDOT Logo Use**

**19.S.1.** TxDOT acknowledges that this license does not authorize TxDOT to display its Logo at or on CTECC.

**19.S.2. Grant of License; Limitations:** The non-TxDOT Parties are granted a limited revocable non-exclusive license to use the registered TxDOT trademark logo (TxDOT Flying “T”) on any deliverables prepared under this Agreement that are the property of the State. The non-TxDOT Parties may not make any use of the registered TxDOT trademark logo on any other materials or documents unless it first submits that request in writing to the State and receives approval for the proposed use. The non-TxDOT Parties agree that they shall not alter, modify, dilute, or otherwise misuse the registered TxDOT trademark logo or bring it into disrepute.

**19.S.3. Notice of Registration Required:** The non-TxDOT Parties' use of the Flying "T" under this subsection shall be followed by the capital letter R enclosed within a circle (®) that gives notice that the Flying "T" is registered in the United States Patent and Trademark Office (USPTO).

**19.S.4. No Assignment or Sublicense:** The non-TxDOT Parties may not assign or sublicense the rights granted by this subsection without the prior written consent of the State.

**19.S.5. Term of License:** The license granted to the non-TxDOT Parties by this subsection shall terminate at the end of the term specified by this Agreement.

**19.T. Duplicate Originals:** This document may be executed in duplicate originals.

**FOR THE STATE OF TEXAS**

**TEXAS DEPARTMENT OF TRANSPORTATION**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
James M. Bass, Executive Director

**CITY OF AUSTIN**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
Ray Arellano, Assistant City Manager

**TRAVIS COUNTY, TEXAS**

**Date:** \_\_\_\_\_

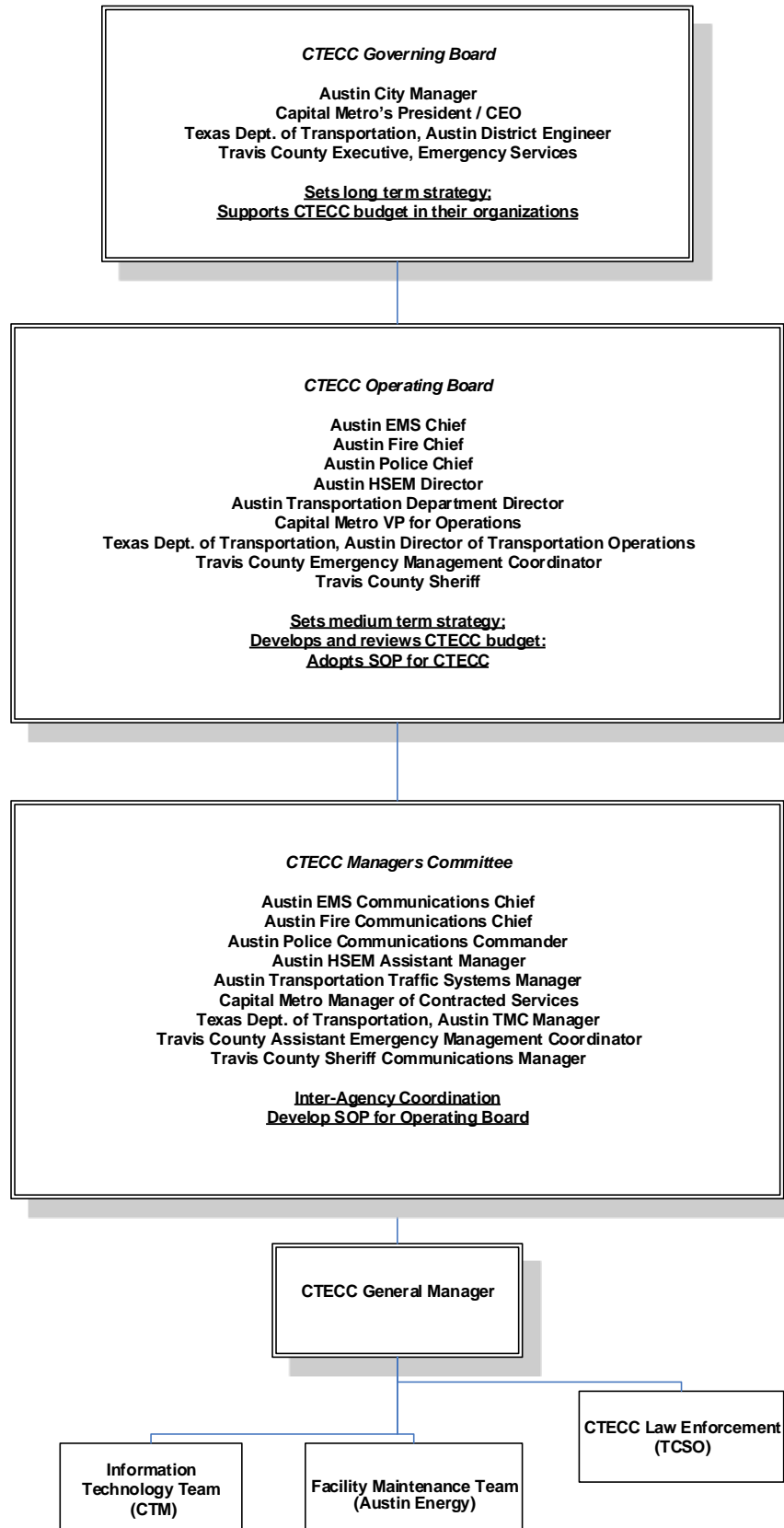
**By:** \_\_\_\_\_  
Sarah Eckhardt, County Judge

**CAPITAL METROPOLITAN  
TRANSPORTATION AUTHORITY**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
Randy Clarke, President/CEO

## Exhibit A -- CTECC Governance Flowchart



# Exhibit B Sample Budget Document/Format

## Exhibit B Budget Summary

DRAFT-REVISION B  
FY2020

CTECC Exhibit B Overall Budget Totals						
	FY2019	FY2020	Operating Change	Capital Change	Difference	% Difference
COA	17,874,919	18,636,231	(982)	762,294	761,312	4.26%
Travis County	2,999,727	3,339,264	167,113	172,424	339,537	11.32%
TXDOT	1,197,527	1,410,996	167,893	45,576	213,469	17.83%
CMTA	508,055	525,432	13,671	3,706	17,377	3.42%
Total	22,580,228	23,911,923	347,695	984,000	1,331,695	5.90%

CTECC Operating Budget						CTECC Operating Budget						Difference	% Difference
FY2019						FY2020							
Personnel	Contractuals	Systems	Commodities	Total Operating		Personnel	Contractuals	Systems	Commodities	Total Operating			
COA	5,552,396	4,345,338	4,652,515	448,267	14,998,516	COA	5,515,400	4,296,814	4,713,458	471,862	14,997,534	(982)	-0.01%
Travis County	718,097	1,002,453	841,811	125,985	2,688,346	Travis County	693,075	1,080,993	948,411	132,980	2,855,459	167,113	6.22%
TXDOT	141,369	940,266	70,681	31,439	1,183,755	TXDOT	147,683	1,076,010	85,185	42,770	1,351,648	167,893	14.18%
CMTA	46,017	419,671	8,447	24,476	498,611	CMTA	41,229	423,597	14,401	33,055	512,282	13,671	2.74%
Total	6,457,879	6,707,728	5,573,454	630,167	19,369,228	Total	6,397,387	6,877,414	5,761,455	680,667	19,716,923	347,695	1.80%

CTECC Capital Budget	
FY2019	
COA	2,876,403
Travis County	311,381
TXDOT	13,772
CMTA	9,444
Total	3,211,000

CTECC Capital Budget	
FY2020	
COA	3,638,697
Travis County	483,805
TXDOT	59,348
CMTA	13,150
Total	4,195,000

CTECC Exhibit B Shared Budget Total			
FY2020	Operating	Capital	Total
COA	9,094,333	3,638,697	12,733,030
Travis County	2,855,459	483,805	3,339,264
TXDOT	1,351,648	59,348	1,410,996
CMTA	512,282	13,150	525,432
Total	13,813,722	4,195,000	18,008,722

FY2020 COA Only 5,903,201 Total 23,911,923

### COST DRIVERS

[notation] = allocation methodology

- Overall Budget Change: \$1.332M

# Combined Transportation, Emergency & Communications Center (CTECC) Operating Budget - Exhibit B

FY2020

DRAFT

REVISION B

FY2020

DRAFT

REVISION B

PERSONNEL												
Code / Definition	Base Salary	Fringes	Working Total	APD	AFD	EMS	HSEM	Travis County	TXDOT	CMTA	TOTAL	NOTES
<b>GENERAL MANAGEMENT [2201]</b>												
1 Mgr, CTECC Operations	112417	134,628	42,045	176,673	70,052	20,335	20,282	830	24,840	37,684	2,650	176,673
1 IT Corporate Manager	105790	134,628	42,045	176,673	70,052	20,335	20,282	830	24,840	37,684	2,650	176,673
1 Financial Manager I	109010	80,276	29,088	109,374	18,527	3,620	4,911	284	27,344	27,344	109,374	Lease %
1 Administrative Specialist	107062	53,987	25,022	78,985	31,319	9,092	9,068	371	11,106	16,848	1,185	78,989
Shared Expenses Subtotal		403,499	138,210	541,709	189,950	53,382	54,543	2,315	88,130	119,560	33,829	541,709
<b>APPLICATIONS &amp; GIS SUPPORT [2251]</b>												
1 IT Manager	105372	125,780	40,465	166,245	76,473	25,635	14,513	0	49,624	0	0	166,245
1 IT Data Architect	111637	107,399	34,282	141,681	65,173	21,847	12,369	0	42,292	0	0	141,681
1 IT Application Analyst Senior	107076	91,609	32,768	124,377	57,213	19,179	10,858	0	37,127	0	0	124,377
1 IT Application Analyst Senior	115351	91,909	34,308	126,217	58,059	19,463	11,019	0	37,676	0	0	126,217
1 IT Application Analyst Senior	109735	91,909	33,769	125,678	57,811	19,380	10,972	0	37,515	0	0	125,678
1 IT Database Administrator Sr	111570	114,100	35,516	149,616	68,865	23,085	13,069	0	44,687	0	0	149,706
1 IT Business Systems Analyst	112785	80,233	29,882	110,115	50,653	16,980	9,613	0	32,869	0	0	110,115
1 IT Geospatial Analyst Sr	112787	77,962	30,546	108,508	49,913	16,732	9,473	0	32,390	0	0	108,508
1 IT Application Consultant	108050	70,325	27,543	97,868	45,019	15,091	8,544	0	29,214	0	0	97,868
Shared Expenses Subtotal		851,316	299,078	1,150,395	529,179	177,382	100,430	0	343,394	0	0	1,150,395
<b>SYSTEMS ADMINISTRATION [2252]</b>												
1 IT Manager	108037	125,780	40,465	166,245	76,473	25,635	14,513	0	49,624	0	0	166,245
1 IT Systems Administrator Sr	109755	97,329	33,980	131,309	68,963	17,398	23,596	1,352	0	0	0	131,309
1 IT Systems Administrator Sr	114515	94,544	33,173	127,717	66,528	16,393	22,851	1,315	0	0	0	127,717
1 IT Application Analyst Senior	112416	89,252	32,210	121,462	62,290	16,094	21,827	1,251	0	0	0	121,462
1 IT Application Analyst Senior	109759	89,445	32,784	122,229	62,810	16,195	21,965	1,259	0	0	0	122,229
1 IT Application Analyst Senior	109725	82,611	31,003	113,614	76,974	15,054	20,416	1,170	0	0	0	113,614
<b>PROJECTS [2301]</b>												
1 IT Corporate Manager	107081	132,250	40,565	172,815	82,727	28,998	26,389	346	30,208	3,283	864	172,815
1 IT Project Mgr Sr	108335	125,930	38,232	164,162	78,584	27,546	25,068	328	28,696	3,119	821	164,162
1 IT Business Systems Analyst	108653	86,767	31,608	118,375	56,666	19,863	18,076	237	20,692	2,249	592	118,375
Shared Expenses Subtotal		344,947	110,405	455,352	217,977	76,407	69,533	911	79,596	8,651	2,277	455,352
1 IT Project Mgr Sr	108264	125,930	40,084	166,014	78,474	21,997	29,833	1,710	0	0	0	166,014
1 IT Project Mgr Sr	115350	115,775	37,333	153,108	70,730	20,287	27,514	1,577	0	0	0	153,108
1 Business Process Specialist	112504	73,120	30,118	103,238	69,944	13,679	18,552	1,063	0	0	0	103,238
<b>ENTERPRISE IT SERVICES [4201]</b>												
1 IT Security Consultant	110790	110,762	35,432	146,194	69,983	24,531	22,324	292	25,555	2,778	731	146,194
1 IT Systems Consultant	111619	105,856	35,229	141,085	67,537	23,674	21,544	282	24,662	2,681	705	141,085
1 IT Systems Administrator Sr	109669	99,386	34,892	134,278	64,279	22,532	20,504	269	23,472	2,551	671	134,278
1 IT Systems Administrator Sr	111636	94,758	33,512	128,270	61,402	21,524	19,987	257	22,422	2,437	641	128,270
1 IT Business Systems Analyst	112507	84,389	30,100	114,489	54,807	19,211	17,482	229	20,013	2,175	572	114,489
Shared Expenses Subtotal		495,151	169,165	664,316	318,008	111,472	101,441	1,329	116,124	12,622	3,320	664,316
1 IT Dept Systems Architect	114516	129,894	41,213	171,107	85,925	22,672	30,748	1,762	0	0	0	171,107
1 IT Systems Consultant	116016	110,184	37,092	147,276	75,780	19,514	26,485	1,517	0	0	0	147,276
1 IT Systems Consultant	114561	104,292	35,482	139,774	69,697	18,520	25,117	1,440	0	0	0	139,774
1 IT Systems Administrator Sr	108337	97,329	33,980	131,309	68,963	17,398	23,596	1,352	0	0	0	131,309
1 IT Systems Administrator Sr	102755	94,758	33,512	128,270	66,903	16,996	23,050	1,321	0	0	0	128,270
1 IT Systems Administrator Sr	116489	92,445	32,015	124,460	64,322	16,491	22,365	1,282	0	0	0	124,460
<b>CUSTOMER RELATIONSHIP MANAGEMENT [4301]</b>												
1 IT Support Analyst	110788	65,836	27,717	93,553	44,783	15,698	14,286	187	16,353	1,778	468	93,553
1 IT Support Analyst	109753	65,836	27,717	93,553	44,783	15,698	14,286	187	16,353	1,778	468	93,553
1 IT Support Analyst	110834	69,173	28,506	97,679	41,015	14,377	13,083	171	14,977	1,628	428	97,679
1 IT Support Analyst	108188	57,224	25,162	82,386	39,439	13,824	12,580	165	14,401	1,565	412	82,386
Shared Expenses Subtotal		248,069	107,102	355,171	170,020	59,597	54,235	710	62,084	6,749	1,776	355,171
1 IT Manager	108016	125,780	40,465	166,245	76,473	25,635	14,513	0	49,624	0	0	166,245
1 IT Application Consultant	111191	102,214	36,763	138,977	64,158	18,414	24,974	1,431	0	0	0	138,977
1 IT Systems Administrator	109838	80,576	29,858	110,434	74,819	14,633	19,845	1,137	0	0	0	110,434
1 IT Systems Administrator Sr	112783	94,758	34,287	129,045	67,429	17,098	23,189	1,329	0	0	0	129,045
1 IT Support Analyst Sr	112784	75,150	30,035	105,185	71,263	14,937	18,902	1,083	0	0	0	105,185
1 IT Support Analyst Sr	108025	79,990	31,185	111,175	74,544	14,598	19,799	1,135	0	0	0	111,176
1 IT Support Analyst	110548	76,248	30,686	106,934	72,448	14,169	19,216	1,101	0	0	0	106,934
1 IT Support Analyst	109752	70,785	29,694	100,479	68,075	13,313	18,056	1,035	0	0	0	100,479
1 IT Support Analyst	110002	68,771	29,327	98,098	66,452	12,998	17,628	1,010	0	0	0	98,098
1 IT Support Analyst	110791	65,836	28,256	94,092	63,748	12,467	16,908	969	0	0	0	94,092
<b>OVERTIME</b>												
Overtime - CTECC (Tech)	5,306	-	5,306	2,540	890	810	11	927	101	27	5,306	CTECC Support Overtime - Tech
Overtime - CTECC (CAD)	9,448	-	9,448	4,346	1,457	825	0	2,820	0	0	9,448	CTECC Support Overtime - CAD
Overtime - Public Safety (COA)	8,893	-	8,893	6,025	1,178	1,598	92	0	0	0	8,893	COA Specific Overtime
<b>TOTAL PERSONNEL</b>												
				\$ 6,397,387	\$ 3,610,658	\$ 906,674	\$ 959,675	\$ 38,393	\$ 693,075	\$ 147,683	\$ 41,229	\$ 6,397,387

CONTRACTUALS												
	Code / Definition	Working Total	APD	AFD	EMS	HSEM	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION
5675	Security - Travis Co.	1,463,777	253,046	49,444	67,071	3,884	373,444	373,444	373,444	1,493,777	TCSD LE-Security Services	Equal %
5724	Services-IT Installations	50,000	23,935	8,390	7,635	100	8,740	950	250	50,000	Electrical Cabling Services	Tech %
5725	Services-IT Staffing	108,150	49,749	16,677	9,441	0	32,283	0	0	108,150	Contractor Services - Applications & Network Support CAD Support	CAD %
5725	Services-IT Staffing	132,300	63,331	22,200	20,202	265	23,126	2,514	662	132,300	IT Services - Technical Support & Support mission critical Audio / Visual solutions	Tech %
5725	Services-IT Staffing	200,000	79,300	23,020	22,960	940	28,120	42,660	3,000	200,000	General Mgmt Support	Lease %
5725	Services-IT Staffing (911 BUC DataCtr Reloc)	540,000	255,798	99,468	99,468	0	85,266	0	0	540,000	911 Backup Data Center Relocation / Offsite Managed Services	BUC %
5760	Services-Internet/Cable	26,020	13,413	4,702	4,279	56	4,888	532	140	28,020	Time Warner Cable TV Service	Tech %
6124	Rental-copy machines & Document Shredding	43,206	20,694	7,250	6,598	86	7,553	821	216	43,206	Multi-function devices printer leases & document shredding services	Tech %
6126	Rental - Vehicles	3,620	4,137	1,420	1,319	17	1,510	164	43	8,640	Vehicle Rental Charges for transporting IT equipment	Tech %
6160	Electric Services	668,418	225,775	65,540	65,369	2,676	80,060	121,457	8,541	668,418	Electric Service	Lease %
6165	Water Service	17,635	6,992	2,030	2,024	83	2,479	3,762	265	17,635	Water Service	Lease %
6170	WWV Service	9,260	3,671	1,066	1,063	44	1,302	1,975	139	9,260	Waste Water Service	Lease %
6174	Drainage Fee Expense	50,454	20,005	5,607	5,792	237	7,094	10,762	757	50,454	Drainage expenses	Lease %
6175	Garbage/Refuse Collection	4,202	1,666	484	482	20	591	896	63	4,202	Street cleaning fees & Garbage Collection	Lease %
6363	Facility Management	1,981,620	785,712	228,084	227,490	9,314	278,616	422,680	29,724	1,981,620	Facility Related / FMS	Lease %
6363	911 Backup Center Facility Management	40,550	19,209	7,469	7,469	0	6,403	0	0	40,550	911 Backup Center - Facility Related / FMS	BUC %
6392	Premium Power Maintenance	148,814	58,213	16,898	16,854	690	20,642	31,315	2,202	148,814	Premium Power	Lease %
6398	Chilled Water Maintenance	161,158	63,900	18,549	18,501	757	22,659	34,375	2,417	161,158	Chilled Water	Lease %
6404	Telephone - Base Cost (Backup EOC)	6,000	0	0	0	0	3,684	1,316	0	6,000	Vendor Telephone Expenses - Backup EOC extensions	EOC %
6404	Telephone - Base Cost (CTECC)	209,526	97,430	24,305	34,572	838	37,096	14,457	838	209,526	Vendor Telephone Expenses - CTECC Shared (Lines & STN)	Port %
6404	Telephone - Time Warner (CTECC)	3,500	1,626	406	578	14	620	242	14	3,500	Vendor Internet Services - Time Warner Road Runner (CTECC)	Port %
6404	Telephone - Time Warner (BUC)	1,260	597	232	232	0	199	0	0	1,260	Vendor Internet Services - Time Warner Road Runner (BUC)	BUC %
6404	Telephone - Base Cost (911 Backup)	71,000	33,633	13,078	13,078	0	11,211	0	0	71,000	Vendor Telephone Expenses - 911 Backup Center	BUC %
6405	Telephone - Long Distance	15,000	11,380	146	1,652	186	635	983	18	15,000	Vendor Long Distance Telephone (Direct Costs)	LD Tele %
6406	Telephone - Equipment / Maintenance	120,700	56,125	14,001	19,916	483	21,364	8,328	483	120,700	Vendor Telephone Maintenance - CTECC (PBX / Nortel)	Port %
6406	Telephone - Equipment / Maintenance	10,000	10,091	3,923	3,923	0	3,363	0	0	21,300	Vendor Telephone Maintenance - BUC (PBX / Nortel)	BUC %
6407	Telephone - Cellular Services	4,104	1,964	627	627	8	717	78	21	4,104	Tech Related Connectivity Service (Air Cards) - Verizon	Tech %
6416	Telephone - Cellular Services	1,619	775	272	247	3	283	31	8	1,619	Tech Cell Phone Service (Shared Phone) - AT&T	Tech %
6450	Priority Mail/Parcel Services	1,000	396	115	115	5	141	213	15	1,000	Mail Services / Parcels - shipping parts to vendors	Lease %
6531	Advertising/Publications	2,500	990	288	287	12	352	533	38	2,500	Advertising for job postings	Lease %
6531	Seminar / Training Fees	6,137	2,433	706	705	29	863	1,309	92	6,137	Management Staff Training	Lease %
6531	Seminar / Training Fees (Tech)	15,342	7,344	2,543	2,343	31	2,682	291	77	15,342	Technical Training - enterprise IT systems	Tech %
6531	Seminar / Training Fees (CAD)	24,546	11,291	3,785	2,143	0	7,327	0	0	24,546	Technical Training; inc. Tricon VisiCAD training & GIS	CAD %
6532	Travel - Training	4,400	1,744	506	505	21	619	939	66	4,400	Management Staff Training - Travel	Lease %
6532	Travel - Training (Tech)	11,000	5,265	1,846	1,880	22	1,923	209	55	11,000	Travel - Technical Training of enterprise IT systems	Tech %
6532	Travel - Training (CAD)	17,600	8,098	2,714	1,536	0	5,254	0	0	17,600	Travel - Technical Training; inc. Tricon VisiCAD training & GIS	CAD %
6551	Mileage Reimbursements (Tech)	620	239	84	76	1	87	10	3	500	for Technical Staff (Tech)	Tech %
6551	Mileage Reimbursements (CAD)	375	172	58	33	0	112	0	0	375	for Technical Staff (CAD)	CAD %
6551	Mileage Reimbursements	148	74	43	43	2	53	6	6	375	for non-technical Staff (Management Staff)	Lease %
	Subtotal Shared Expenses	6,877,414	2,202,275	648,299	668,308	24,508	1,080,993	1,076,010	423,597	6,877,414		
5725	Services-IT Staffing	284,857	192,990	37,744	51,189	2,934	0	0	0	284,857	Contractor Services - Public Safety IT Support	COA %
5760	Services-Internet/Cable	64,000	32,500	10,380	9,380	247	0	0	0	64,000	Time Warner CBS Internet Circuit	COA %
6243	Workers Compensation Insurance	43,548	29,503	5,770	7,826	449	0	0	0	43,548	Workers Compensation Insurance (City only)	COA %
6244	Liability Reserve	2,000	1,355	265	359	21	0	0	0	2,000	Risk management reserves (City only)	COA %
6250	Fleet Maintenance	394	267	52	71	4	0	0	0	394	Maintenance - Vehicles for Public Safety IT Support	COA %
6255	Fleet Fuel	1,219	825	162	219	13	0	0	0	1,219	Fuel - Vehicles for Public Safety IT Support	COA %
6361	Awards & Recognition	3,120	2,114	413	561	32	0	0	0	3,120	Award and Recognition Program (City only)	COA %
6404	Telephone - Base Cost (Body Cam Circuits)	41,519	28,129	5,501	7,461	428	0	0	0	41,519	Vendor Telephone Expenses - APD Body Camera Circuits	COA %
6404	Telephone - Base Cost (Mobile Data & DVV)	293,658	186,953	38,910	52,770	3,025	0	0	0	293,658	Vendor Telephone Expenses - Mobile Data & DVV Circuits	COA %
6404	Telephone - Base Cost (MPLS)	196,847	133,364	28,082	35,373	2,028	0	0	0	196,847	Vendor Telephone Expenses - MPLS / Internet Presence	COA %
6407	Telephone - Cellular Services	1,598	1,082	211	182	16	0	0	0	1,598	Mobile Device Data Plan Services - AT&T	COA %
6531	Seminar / Training Fees (COA)	42,716	28,940	5,660	7,676	440	0	0	0	42,716	Technical & Police, Fire, EMS RMS Training	COA %
6532	Travel - Training (COA)	22,000	14,905	2,915	3,953	227	0	0	0	22,000	Travel - Technical & Police, Fire, EMS RMS Training	COA %
6551	Mileage Reimbursements (Public Safety)	5,450	3,693	722	979	56	0	0	0	5,450	Technical Staff (Public Safety IT)	COA %
X000	Misc. / Other - Non Categorized	207,500	140,581	27,494	37,289	2,137	0	0	0	207,500	CACED (CAPOCOG) 911 PSAP & GIS Reimbursement	COA %
Total Contractuals:		\$ 6,877,414	\$ 2,212,074	\$ 748,392	\$ 804,057	\$ 32,291	\$ 1,080,993	\$ 1,076,010	\$ 423,597	\$ 6,877,414		
SYSTEMS												
	Code / Definition	Working Total	APD	AFD	EMS	HSEM	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION
6387	Maintenance Hardware - Tech	322,150	154,213	54,057	49,192	644	56,312	6,121	1,611	322,150	CTECC Servers Network Maintenance	Tech %
6387	Maintenance Hardware - 911 BUC	103,024	48,803	18,977	18,977	0	16,267	0	0	103,024	Backup Center Server & Network Maintenance	BUC %
6387	Maintenance Hardware - Video	63,525	29,010	0	0	46,805	16,720	0	0	63,525	Video Support Maintenance - COA & EOC Shared	EOC %
6388	Maintenance - Enterprise IT	709,653	339,112	119,080	108,384	1,419	12,047	13,483	3,548	709,653	CTECC IT Software license renewals	Tech %
6388	Maintenance - 911 Backup Center	161,907	76,696	29,823	29,823	0	25,565	0	0	161,907	911 Backup Center CAD System Maintenance	BUC %
6388	Maintenance - CTECC	31,266	5,295	1,035	1,404	81	7,817	7,817	7,817	31,266	LE Visitor Mgmt System	Equal %
6388	Maintenance - CTECC	35,000	13,876	4,029	4,018	165	4,921	7,466	525	35,000	Disaster Recovery Continuity	Lease %
6388	Maintenance - CAD System & Related	2,305,950	1,060,738	355,577	201,309	0	688,326	0	0	2,305,950	Tricon Technology / CAD System Maintenance & Support	CAD %
6389	Maintenance - Other Equip. - Video Wall	60,000	8,470	1,655	2,245	130	0	37,500	0	60,000	CTECC Video Wall Maintenance	Video Wall %
6389	Maintenance - Other Equip. - Shared A/V	60,000	23,790	6,906	6,888	282	8,436	12,798	900	60,000	Shared Projectors / A/V Equipment Maintenance	Lease %
	Subtotal Shared Expenses	3,949,435	1,731,593	591,139	422,220	49,526	948,411	85,185	14,401	3,949,435		
6387	Maintenance Hardware - Public Safety	665,863	451,122	88,227	119,656	6,858	0	0	0	665,863	Public Safety Servers & Network Maintenance	COA %
6388	Maintenance - Public Safety	1,086,532	736,126	143,965	195,250	11,191	0	0	0	1,086,532	Public Safety Software Support & Maintenance	COA %
6389	Maintenance - Other Equip. - Public Safety	166,585	0	83,292	83,293	0	0	0	0	166,585	AFD/EMS (FDM) RMS Maintenance	COA %
Total Systems:		\$ 5,761,455	\$ 2,918,841	\$ 906,623	\$ 820,419	\$ 67,575	\$ 948,411	\$ 85,185	\$ 14,401	\$ 5,761,455		
COMMODITIES												
	Code / Definition	Working Total	APD	AFD	EMS	HSEM	Travis County	TXDOT	CMTA	TOTAL	NOTES	ALLOCATION
7478	Clothing/Clothing Material	2,694	-	-	-	-	-	-	-	-	Staff work shirts	Tech %
7486	Books/Library	1,291	1,291	452	411	5	471	51	13	2,694	Reference books for technical staff	Tech %
7500	Office Supplies	17,645	6,995	2,031	2,026	83	2,481	3,764	265	17,645	Office Supplies / Printer Cartridges / Consumables	Lease %
7510	Computer Supplies	7,000	1,186	232	314	18	1,750	1,750	1,750	7,000	Computer Related Consumables	Equal %
7580	Computer Software	30,850	9,980	3,499	3,184	42	3,645	596	104	20,850	Shared Software & Software for new employees.	Tech %
7600	Small Tools/Minor Equipment	19,426	9,299	3,260	2,966	39	3,396	369	97	19,426	CTECC Small tools & Equipment	Tech %
7603	Security - System Maintenance	115,265	19,530	3,816	5,176	300	28,821	28,821	28,821	115,265	Facility security system maintenance & break-fix	Equal %
7610	Minor Computer Hardware	174,210	83,395	29,232	26,602	348	30,452	3,310	871	174,210	PC Refresh - Leased admin workstations and laptops	Tech %
7610	Minor Computer Hardware	64,780	29,803	9,991	5,656	0	18,349	0	0	64,780	PC Refresh - Leased CAD Workstations	CAD %
7610	Minor Computer Hardware	31,767	15,205	5,331	4,851	64	5,553	604	159	31,767	Sm. Computer Hardware for desktops, printers, peripherals	Tech %
7610												



Combined Transportation, Emergency & Communications Center (CTECC)													
Capital Requests													
DRAFT-REVISION B													
FY2020													
Worksheet ID	Capital Item	FY 2019	Proposed FY 2020	APD	AFD	EMS	HSEM	Travis County	TXDOT	CMTA	ALLOC.	Total	Description
2.2.012 Unit 0301	Storage expansion and refresh for DVV/DMAV	600,000	1,000,000	677,500	132,500	179,700	10,300	0	0	0	COA %	\$1,000,000	Expand SAN storage for APD DVV/DMAV system (400,000)
2.2.013 Unit 0301	Access Layer Switches CTECC	550,000	-	0	0	0	0	0	0	0	Tech %	\$0	Refresh EOL access layer switches at CTECC. 550,000
2.2.011 Unit 0301	CTECC & PS storage expansion & refresh	526,000	1,500,000	718,050	251,700	229,050	3,000	262,200	28,500	7,500	Tech %	\$1,500,000	Shared CTECC IT systems & other PS IT systems. (974,000)
2.2.004 Unit 0301	Data Domain Growth	450,000	100,000	67,750	13,250	17,970	1,030	0	0	0	COA %	\$100,000	Refresh EOL onsite backup equip. 350,000
2.2.006 Unit 0302	BUC SAN Refresh	310,000	110,000	52,107	20,262	20,262	0	17,369	0	0	BUC %	\$110,000	Backup 911 SAN Storage Refresh 200,000
2.2.015 Unit 0302	BUC Phone System Refresh	150,000	-	0	0	0	0	0	0	0	BUC %	\$0	Backup 911 Communication System Refresh 150,000
2.2.008 Unit 0301	Refresh core data switches (Networking Appliances)	150,000	950,000	454,765	159,410	145,065	1,900	166,060	18,050	4,750	Tech %	\$950,000	CTECC switches, routers, firewalls, VPN. (IT and CAD) (800,000)
2.2.007 Unit 0302	BUC Server Refresh	110,000	55,000	26,053	10,131	10,131	0	8,685	0	0	BUC %	\$55,000	Backup 911 Server Refresh 55,000
2.2.010 Unit 0301	x86 servers for EMS, APD, Fire	100,000	120,000	81,300	15,900	21,564	1,236	0	0	0	COA %	\$120,000	Replacement Wintel for Public Safety. (20,000)
2.2.005 Unit 0303	EOC Audio/Visual System Replacement & Upgrades	100,000	50,000	0	0	0	36,840	13,160	0	0	EOC %	\$50,000	Critical Replacement EOC A/V System Replacement 50,000
2.2.009 Unit 0301	Wireless Network Hardware Replacement	60,000	200,000	135,500	26,500	35,940	2,060	0	0	0	COA %	\$200,000	Wireless access points, wireless controllers, public safety hotspots. (140,000)
2.2.017 Unit 0302	BUC Networking Equipment Refresh	50,000	50,000	23,685	9,210	9,210	0	7,895	0	0	BUC %	\$50,000	Backup 911 core network growth and refresh. -
2.2.016 Unit 0303	Critical Replacement - CTECC A/V Refresh	30,000	60,000	23,790	6,906	6,888	282	8,436	12,798	900	Lease %	\$60,000	Refresh and replace end-of-life / end-of-support Audio Visual Equipment (30,000)
2.2.018 Unit 0302	BUC A/V Refresh	25,000	-	0	0	0	0	0	0	0	BUC %	\$0	Backup 911 Refresh and replace end-of-life / end-of-support Audio Visual Equipment 25,000
Total Capital Requests - Shared Technology & Projects		3,211,000	4,195,000	2,260,500	645,769	675,780	56,648	483,805	59,348	13,150		\$4,195,000	
Grand Total		3,211,000	4,195,000	2,260,500	645,769	675,780	56,648	483,805	59,348	13,150		\$4,195,000	

## Exhibit B-2 Participation Table (Cost Allocation)

Partner  System	Capital Metropolitan Transportation Authority	City of Austin	Texas Department of Transportation - Austin District	Travis County
Computer Aided Dispatch		X	X	X
CTECC/Combined Center	X	X	X	X
Emergency Operations Center		X		X
Fire and EMS - RMS		X		
Transportation Management Systems / Intelligent Transportation Systems		X	X	

### Combined Transportation, Emergency & Communications Center (CTECC) Interlocal Budget Cost Allocation Rates and Methodologies

DRAFT-REVISION B  
FY2020

ALLOCATION	COA		APD		AFD		EMS		HSEM		Travis County		TXDOT		CMTA		Totals	Cost pool	Current Methodology	Proposed Methodology
	Current	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Variance	Proposed	Variance	Current	Proposed	Current	Proposed	Current	Proposed				
BUC %	89.38%	47.37%	18.42%	18.42%				▼ -5.78%			10.82%	15.79%	▲ 48.68%				100.00%	911 Backup Center OIM	Agency 911 Backup CAD licenses + total 911 Backup CAD licenses	Agency 911 workstations + total 911 workstations
CAD %	72.23%	46.00%	15.42%	8.73%				▼ -2.88%			27.46%	29.85%	▲ 8.70%	0.31%	▼ -100.00%		100.00%	Computer Aided Dispatch systems and resources	(CAD full lic * weighting of full lic) + (mobile lic * weighting of mobile lic) backup lic + total, weighted (non-backup) licenses	(CAD full lic * weighting of full lic) + (mobile lic * weighting of mobile lic) + total, weighted
COA %	100.00%	67.75%	13.25%	17.97%	1.03%		▲ 0.00%										100.00%	City of Austin-only activities & projects	100% City of Austin	Percentage of full-time staff by City of Austin Departments (APD, AFD, EMS & HSEM only)
EOC %	78.95%							▼ -6.68%	73.68%	▼ -6.68%	21.05%	26.32%	▲ 25.04%				100.00%	Emergency Operations Center & Backup EOC systems at CTECC	Percentage of full-time staff by Agency (HSEM & Travis Cty OEM only)	No Change
Equal %	25.00%	16.94%	3.31%	4.49%	0.26%		▼ 0.00%	▼ 0.00%	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	100.00%	Security and finance functions	Precedent - 25% each participating agency	No Change
LD Tele %	82.39%	75.88%	0.97%	11.01%	1.24%		▲ 8.14%	▲ 8.14%	8.19%	4.23%	▼ -48.39%	7.88%	6.55%	▼ -16.88%	1.54%	0.12%	▼ 92.21%	Long Distance charges	2 year rolling average of actual calls per agency, fixed rate	No Change
Lease %	63.11%	39.65%	11.51%	11.48%	0.47%		▲ 0.00%	▲ 0.00%	14.06%	14.06%	14.06%	21.33%	21.33%	▲ 0.00%	1.50%	1.50%	100.00%	General Management, Utilities, and common area audio visual	Accordance w/ CTECC Lease Agreement §8.1 & §8.2	No Change
Port %	67.29%	46.50%	11.60%	16.50%	0.49%		▲ 11.48%	▲ 11.48%	20.39%	17.70%	▼ -13.19%	11.81%	6.90%	▼ -41.57%	0.51%	0.40%	▼ 21.57%	Telephone systems and resources	PBX ports per agency + total PBX ports	No Change
Tech %	78.75%	47.87%	16.78%	15.27%	0.20%		▲ 1.74%	▲ 1.74%	18.56%	17.48%	▼ -5.82%	1.87%	1.90%	▲ 1.60%	0.82%	0.50%	▼ 39.02%	Administrative IT systems and resources (Agency administrative computers + agency printers) + total	Precedent - 25% COA / 75% TXDOT	No Change
Video Wall %	25.00%	16.94%	3.31%	4.49%	0.26%		▼ 0.00%	▼ 0.00%				75.00%	75.00%	▲ 0.00%			100.00%	Video Wall support & maintenance	Precedent - 25% COA / 75% TXDOT	No Change

ALLOCATION	COA							Travis County			TXDOT			CMTA			FY 2020 Total
	Current	Proposed	APD	AFD	EMS	HSEM	Variance	Current	Proposed	Variance	Current	Proposed	Variance	Current	Proposed	Variance	
BUC %	933,164.00	971,818.00	546,672.00	212,573.00	212,573.00	-	▲ 38,654.00	110,877.00	182,223.00	▲ 71,346.00	-	-	-	-	-	-	1,154,041.00
CAD %	2,767,709.00	2,589,413.00	1,697,974.00	569,193.00	322,246.00	-	▼ (178,296.00)	1,052,212.00	1,101,841.00	▲ 49,629.00	11,878.00	▼ (11,878.00)	-	-	-	-	3,691,254.00
COA %	7,076,422.00	7,332,094.00	4,854,640.00	1,032,719.00	1,370,934.00	73,801.00	▲ 255,672.00	-	-	-	-	-	-	-	-	-	7,332,094.00
EOC %	93,575.00	87,329.00	-	-	-	87,329.00	▼ (6,246.00)	24,950.00	31,196.00	▲ 6,246.00	-	-	-	-	-	-	118,525.00
Equal %	472,494.00	436,174.00	297,584.00	58,147.00	78,876.00	4,587.00	▼ (33,510.00)	439,787.00	439,176.00	▼ (611.00)	407,090.00	439,176.00	32,086.00	439,787.00	439,176.00	▼ (611.00)	1,756,702.00
LD Tele %	12,388.00	13,364.00	11,380.00	146.00	1,652.00	186.00	▲ 976.00	1,229.00	635.00	▼ (594.00)	1,152.00	983.00	▼ (169.00)	231.00	18.00	▼ (213.00)	15,000.00
Lease %	2,400,610.00	2,372,904.00	1,490,819.00	432,770.00	431,642.00	17,673.00	▲ (27,706.00)	522,369.00	528,651.00	▲ 6,282.00	736,570.00	801,998.00	65,428.00	55,730.00	56,400.00	▲ 670.00	3,759,953.00
Port %	225,581.00	250,294.00	155,181.00	38,712.00	55,066.00	1,335.00	▲ 24,713.00	68,047.00	59,070.00	▼ (8,977.00)	38,396.00	23,027.00	▼ (15,369.00)	1,703.00	1,335.00	▼ (368.00)	333,726.00
Tech %	4,530,882.00	4,587,341.00	2,728,888.00	955,565.00	870,487.00	11,401.00	▲ 36,459.00	1,067,828.00	996,472.00	▼ (71,356.00)	107,478.00	108,312.00	▲ 834.00	47,178.00	28,503.00	▼ (8,675.00)	5,700,628.00
Video Wall %	15,360.00	12,500.00	8,470.00	1,655.00	2,245.00	130.00	▼ (2,850.00)	-	-	-	34,659.00	37,500.00	▲ 2,850.00	-	-	-	50,000.00
Total	18,528,165.00	18,636,231.00	11,791,608.00	3,302,480.00	3,345,721.00	196,422.00	▲ 108,066.00	3,287,299.00	3,339,264.00	51,965.00	1,337,214.00	1,410,996.00	73,782.00	544,629.00	525,432.00	▼ (19,197.00)	23,911,923.00
% of CTECC Budget	77%	78%					1%	14%	14%	0%	6%	6%	0%	2%	2%	0%	

## Exhibit B-2 Program Staffing

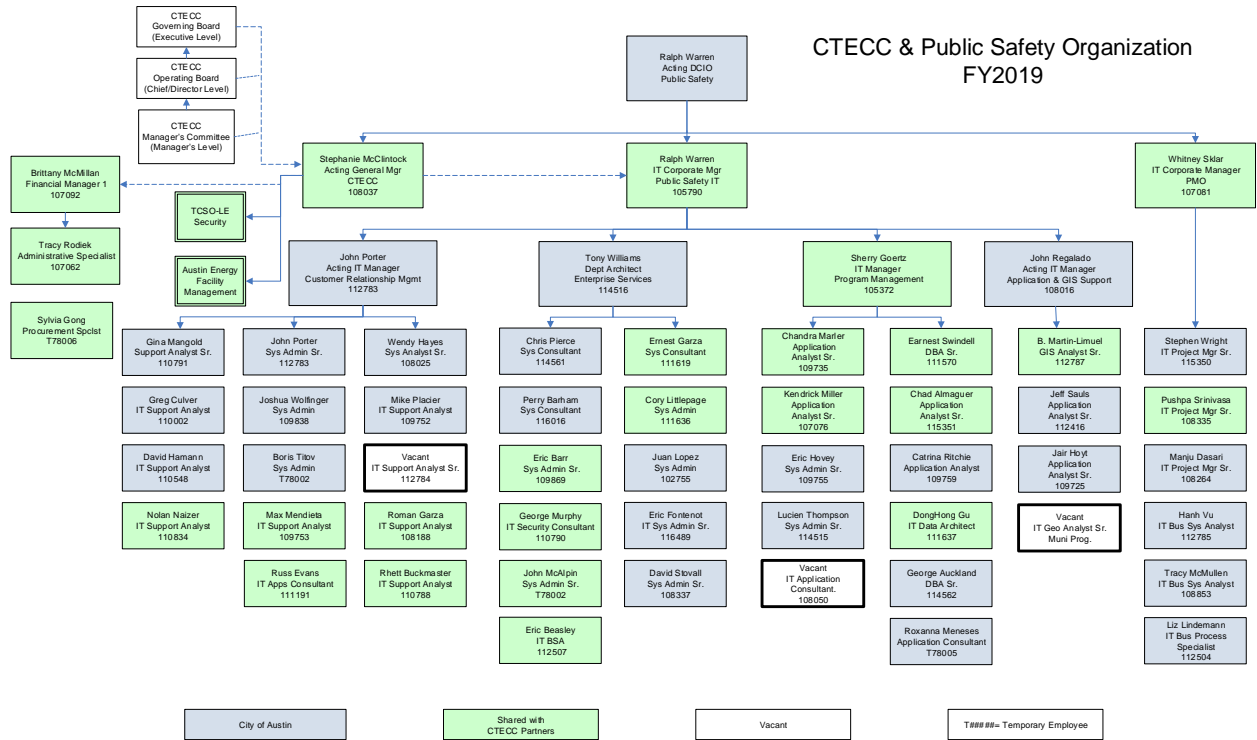


Exhibit C  
CTECC Partner and Shared Space

Site Plan Room #	Original Ownership	Owner(s)	Original Ownership/ Usage
130	Shared	CTECC	FACIL - Corridor
140	Shared	CTECC	Lobby
146	Shared	CTECC	Stair A
147	Shared	CTECC	Elevator Machine Room
150	Shared	CTECC	CTM Technical Support
150	Shared	CTECC	CTM Technical Support
151	Shared	CTECC	AE FMS Office
155	Exclusive	TXDOT	TxDOT - Data Center
155A	Exclusive	TXDOT	TxDOT - Storage
155B	Exclusive	TXDOT	TxDOT - Storage
155C	Exclusive	TXDOT	TxDOT - Maintenance
155D	Exclusive	TXDOT	TxDOT - Computer Tech
155E	Exclusive	TXDOT	TxDOT - Secured Storage
157	Exclusive	TXDOT	TxDOT - Office
158	Shared	CTECC	Wireless Technical Support
160	Shared	CTECC	Wireless Technical Support
162	Shared	CTECC	FACIL - Women's Restroom
163	Shared	CTECC	FACIL - Janitor
164	Shared	CTECC	FACIL - Men's Restroom
165	Exclusive	TXDOT	TxDOT - Office
167	Exclusive	TXDOT	TxDOT - Training
170	Shared	CTECC	CTM Technical Support
170	Shared	CTECC	CTM Technical Support
170A	Shared	CTECC	CTM Technical Support
170C	Shared	CTECC	CTM Technical Support
170D	Shared	CTECC	CTM Technical Support
170E	Shared	CTECC	CTM Technical Support
170F	Shared	CTECC	CTM Technical Support
170G	Shared	CTECC	CTM Technical Support
171	Shared	CTECC	FACIL - Tech Support
171	Shared	CTECC	FACIL - Tech Support
173	Shared	CTECC	FACIL - Data Center
175	Shared	CTECC	FACIL - GAATN
178	Shared	CTECC	Corridor A & B
180	Exclusive	TXDOT	TxDOT - Vestibule
180A	Exclusive	TXDOT	TxDOT - Storage
180B	Exclusive	TXDOT	TxDOT - Office
180C	Exclusive	TXDOT	TxDOT - Office
180D	Exclusive	TXDOT	TxDOT - Office
180E	Exclusive	TXDOT	TxDOT - Office
180F	Exclusive	TXDOT	TxDOT - Office
180G	Exclusive	TXDOT	TxDOT - Office
181	Shared	CTECC	FACIL - Electrical
183	Shared	CTECC	FACIL - UPS
186	Exclusive	TXDOT	TxDOT - Briefing
187	Shared	CTECC	FACIL - Receiving

Site Plan Room #	Original Ownership	Owner(s)	Original Ownership/ Usage
188	Shared	CTECC	Stair # 3
190	Shared	CTECC	FACIL - Mechanical
192	Shared	CTECC	FACIL - Fire Riser
196	Shared	CTECC	FACIL - Breezeway
200	Shared	CTECC	FACIL - Operations Floor
200A	Shared	CTECC	APD
201	Exclusive	TCSO	TC Sheriff - Supervisor
202	Exclusive	TCSO	TC Sheriff - Supervisor
203	Shared	COA AFD	AFD - Shift Leut.
204	Exclusive	COA AFD	TC Sheriff - County Liaison
205			AFD - Vestibule
205A	Shared	COA AFD	AFD - Sleep
205B	Shared	COA AFD	AFD - Sleep
206	Shared	CTECC	FACIL - Telecomm
207	Shared	COA APD	APD - JOC/Training
208	Shared	COA APD	APD - Supervisor
209	Shared	COA APD	APD - Supervisor
211	Shared	CTECC	FACIL - Restroom
211	Shared	CTECC	vestibule
213	Shared	CTECC	FACIL - Restroom
214	Shared	CTECC	FACIL - Break Room
215	Shared	CTECC	FACIL - Janitor
216	Shared	CTECC	FACIL - Women's Restroom
217	Exclusive	TXDOT	TxDOT - Conference Room
218	Shared	CTECC	FACIL - W Locker Room Vestibule
218	Shared	CTECC	FACIL- Vestibule WRR
218A	Shared	CTECC	FACIL - Women's Locker Room
218B	Shared	CTECC	FACIL - Women's Locker Room
219	Shared	CTECC	FACIL - Quiet Room
220	Shared	CTECC	FACIL - Telecomm
220	Shared	CTECC	vestibule
222	Shared	CTECC	FACIL - Electric
223	Exclusive	TCSO	TC Sheriff - Training
223A	Exclusive	TCSO	TC Sheriff - File Room
224	Shared	CTECC	FACIL - M Locker Room Vestibule
224	Shared	CTECC	M Locker
224	Shared	CTECC	vestibule mrr
224B	Shared	CTECC	FACIL - Exercise
225	Shared	CTECC	vestibule
226	Shared	CTECC	FACIL - Men's Restroom
226	Shared	CTECC	vestibule
229	Shared	CTECC	FACIL - Corridor
230	Shared	CTECC	FACIL - Quiet Room
230	Shared	CTECC	FACIL - Kitchen
230A	Shared	CTECC	Mothers' Room
231	Exclusive	TCSO	TC Sheriff - Comm Mgr

Site Plan Room #	Original Ownership	Owner(s)	Original Ownership/ Usage
231A	Exclusive	TCSO	TC Sheriff - JOC/Copy
232	Shared	CTECC	FACIL - Security
234	Shared	CTECC	FACIL - Training
234A	Shared	CTECC	FACIL - Storage
240	Shared	CTECC	FACIL - Reception
241A	Shared	CTECC	FACIL - Control
242	Shared	CTECC	FACIL - Vestibule
242A	Shared	CTECC	FACIL - Restroom
242B	Shared	CTECC	FACIL - Restroom
245	Exclusive	AEMS	AEMS - Supervisor
250	Exclusive	AEMS	AEMS - Special Projects
250	Shared	CTECC	FACIL - Janitor
250A	Exclusive	A/TCEMS	AEMS - Mgr
250B	Exclusive	A/TCEMS	AEMS - Mgr
250C	Exclusive	A/TCEMS	AEMS - Mgr
250D	Exclusive	A/TCEMS	AEMS - Training
251	Shared	CTECC	FACIL - Shower
252	Shared	CTECC	FACIL - Corridor
253	Shared	AEMS AFD	AEMS- AFD JOC
253A			AEMS - JOC
253B			AFD - JOC
254	Exclusive	CMTA	CAP Metro
256	Shared	CTECC	FACIL - Break Room
258	Exclusive	COA AFD	AFD - Comm Mgr
260	Shared	CTECC	FACIL - Vestibule
260A	Shared	CTECC	FACIL - Asst. Mgr
260B	Shared	CTECC	FACIL - Asst. Mgr
260C	Shared	CTECC	FACIL - Facility Mgr
260D	Shared	CTECC	FACIL - Conference
260E	Shared	CTECC	FACIL - Reception
260F	Shared	CTECC	FACIL - Facility Deputy Mgr
260G	Shared	CTECC	FACIL - Secured
260H	Shared	CTECC	FACIL - Facility Deputy Mgr
263	Shared	COA AFD	AFD - Vestibule
263A	Shared	COA AFD	AFD - Assist Mgr
263B	Shared	COA AFD	AFD - Special Projects
263C	Shared	COA AFD	AFD - Trainer
263D	Shared	COA AFD	AFD - Tech Support
270	Shared	CTECC	FACIL - Tech Support
271	Shared	COA APD	Exclusive APD workstations
273	Shared	CTECC	FACIL - Electric
277	Shared	CTECC	FACIL - Restroom
279	Shared	CTECC	FACIL - Restroom
280	Exclusive	COA APD	APD - Special Projects
280A	Exclusive	COA APD	APD - Tape Archive
280B	Exclusive	COA APD	APD - Asst. Mgr.

Site Plan Room #	Original Ownership	Owner(s)	Original Ownership/ Usage
280C	Exclusive	COA APD	APD - Special Projects Position 1
280D	Exclusive	COA APD	APD - Special Projects Position 2
280E	Exclusive	COA APD	APD - Special Projects Position 3
280F	Exclusive	COA APD	APD - Asst. Mgr.
280G	Exclusive	COA APD	APD - Asst. Mgr.
280H	Exclusive	COA APD	APD - Asst. Mgr.
280I	Exclusive	COA APD	APD - Administration
280J	Exclusive	COA APD	APD - Comm Mgr
280K	Exclusive	COA APD	APD - Conference
288			FACIL - Stair
311	Shared	CTECC	FACIL- Restroom
312	Shared	CTECC	FACIL- Restroom
316	Shared	CTECC	FACIL - Corridor
316	Shared	CTECC	FACIL - Corridor
316A	Shared	CTECC	FACIL- Janitor
316B	Shared	CTECC	FACIL - Mechanical
316C	Shared	CTECC	FACIL- Coat
316D	Shared	CTECC	FACIL- Security
316E	Shared	CTECC	FACIL- Electric
316F	Shared	CTECC	FACIL- Tele/ Comm
317	Shared	CTECC	Policy Command
320	Exclusive	EOC .33 TC / .67 COA	OEM EOC- Operations Room
320A	Exclusive	EOC .33 TC / .67 COA	OEM EOC- ARES
320B	Exclusive	EOC .33 TC / .67 COA	OEM EOC- Special Coordination
320C	Exclusive	EOC .33 TC / .67 COA	OEM Medical EOC
320D	Exclusive	EOC .33 TC / .67 COA	OEM EOC- Storage
320E	Exclusive	EOC .33 TC / .67 COA	FACIL- Tele/ Comm
320F	Exclusive	EOC .33 TC / .67 COA	OEM EOC- A/V Equipment
321	Exclusive	TXDOT	TXDOT- Travler Information
321A	Exclusive	TXDOT	TXDOT- Sound Booth
324	Exclusive	EOC .33 TC / .67 COA	EOC- Media Viewing (Into EOC)
325	Exclusive	EOC .33 TC / .67 COA	EOC- Ops Viewing (Over 9-1-1)
326	Exclusive	EOC .33 TC / .67 COA	EOC- A/V Access (Media Equip.)
329	Exclusive	TXDOT	TXDOT- Reception
329A	Exclusive	TXDOT	TXDOT- Office
329B	Exclusive	TXDOT	TXDOT- Office



Site Plan Room #	Original Ownership	Owner(s)	Original Ownership/ Usage
330	Exclusive	EOC COA	OEM- Austin- Reception
330A	Exclusive	EOC COA	OEM- Austin- Office
330B	Exclusive	EOC COA	OEM- Austin- Office
330C	Exclusive	EOC .33 TC / .67 COA	OEM- Shared- Copy/Coffee
330D	Exclusive	EOC COA	OEM- Austin- Office
330E	Exclusive	EOC COA	OEM- Austin- Office
330F	Exclusive	EOC TC	OEM- Travis- Office
330G	Exclusive	EOC TC	OEM- Travis- Office
330H	Exclusive	EOC COA	OEM- Austin- Office
330I	Exclusive	EOC TC	OEM- Travis- Office (cubes/hotseat)
330J	Exclusive	EOC TC	OEM- Travis- Office
330K	Exclusive	EOC COA	OEM- Austin- Office
330L	Exclusive	EOC COA	OEM- Office- Austin ( Bullpen- Multiple)
337	Exclusive	EOC .33 TC / .67 COA	EOC Public Information Officer
341	Shared	CTECC	Storage
	Shared	CTECC	Corridor A & B
	Exclusive	COA APD	APD - Vestibule



Exhibit D  
Performance Measures

<b>Public Safety: Customer Relationship Management &amp; Enterprise Services</b>		
Percentage of all <b>Public Safety Customer Relationship Management &amp; Public Safety Enterprise Services</b> "3" Help Desk Tickets resolved within 24 hours (Urg3Resolved 24Hr / Urg3Resolved)	1215	57%
Percentage of all <b>Public Safety Customer Relationship Management &amp; Public Safety Enterprise Services</b> help desk tickets causing work interruptions (Level 3) closed within 4 business days (Urg3DueDateMet / Urg3Resolved)	8645	90%
Number of Urgency 3 Service Desk Tickets Resolved ( <b>Public Safety Customer Relationship Management &amp; Public Safety Enterprise Services</b> ) (ResolvedBusDay8to5: Urg3Resolved)	***	372
Urgency 3 Service Desk Tickets Resolved within 4 Business Days ( <b>Public Safety Customer Relationship Management &amp; Public Safety Enterprise Services</b> ) (ResolvedBusDay8to5: Urg3DueDateMet)	***	335
Number of Urgency 3 Service Desk Tickets Remedied within 24 Hrs ( <b>Public Safety Customer Relationship Management &amp; Public Safety Enterprise Services</b> ) (ResolvedBusDay8to5: Urg3Res24Hr)	***	213