

AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, June 25, 2019



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON Wednesday, June 25, 2019 AT 9:32 AM, AUSTIN CITY HALL, 301 W. 2nd STREET, AUSTIN, TEXAS.

Council Member Alter called the meeting to order at 9:32 AM. In attendance were Council Member Pool, and Mayor Adler.

Agenda Item #1: Approve the minutes of the Audit and Finance Committee meeting of May 29, 2019 and Special Called Audit and Finance Committee Meeting on June 13, 2019.

The minutes for the May 29th, 2019 and June 13th, 2019 Audit and Finance Committee meetings were approved on Council Member Pool's motion, Mayor Adler's second, on a 3-0 vote. Council Members Tovo and Flannigan were off the dais.

Agenda Item #2: Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda.

No Speakers.

Agenda Item #3: Audit of APD Body Cameras that looked at whether Austin Police officers are using body-worn cameras in accordance with APD policies, State law, and best practice guidance. (City Auditor's Office)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Council Members Tovo and Flannigan joined the meeting. Cameron Lagrone, Senior Auditor, presented the audit of APD Body Cameras, Joseph Chacon, Assistant Police Chief, Shane Duprey, Police Sergeant, and Corrie Stokes, City Auditor, answered questions from the Committee members. The audit was accepted on Council Member Pool's motion, Council Member Tovo's second, on a 5-0 vote.

Agenda Item #4: Audit of Permitting Process Improvements that looked at permitting process improvement actions taken by Development Services Department based upon prior audit and consultant reports (City Auditor's Office)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

The audit of Permitting Process Improvements was postponed until the August 14th Audit and Finance Committee meeting on Council Member Pool's motion, Council Member Tovo's second, on a 5-0 vote.

Agenda Item #5: Review of the City's updated financial policies (Financial Services Department).
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Ed Van Eenoo, Deputy Chief Financial Officer, presented the update of Financial Policy Changes. Ed Van Eenoo and Rosie Truelove, Neighborhood Housing Community Development Director, answered questions from Committee members. Council Member Pool moved to adopt financial policy updates for Austin Resource Recovery and the Employee Benefits Funds and to send financial policy updates for Tax Increment Financing to the full council for additional conversation. Council Member Tovo second the motion and the item was approved on a 5-0 vote.

Agenda Item #6: City Attorney's Report regarding enforcement of Lobbyist Regulations, Chapter 4-8 of the City Code (Law Department)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Lynn Carter, Assistant City Attorney, presented the City Attorney's Report regarding enforcement of lobbyist regulations. No action needed.

Item 9 & 11 were taken up in one combined motion.

Agenda Item #9: Proposed bylaw amendments for the Joint Sustainability Committee in accordance with the City Council in Ordinance No. 20180510-056. (City Clerk's Office)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Agenda Item #11: Proposed bylaw amendments for the Women's Commission, to reflect the Commission's vision to make Austin the most equitable city in the nation for women and girls. (City Clerk's Office)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Stephine Hall, City Clerk's Office, presented on the proposed bylaw amendments for the Joint Sustainability Committee and the Women's Commission. The proposed changes were accepted on Council Pool's motion, Council Member Tovo's second, on a 5-0 vote.

Agenda Item #10: Proposed bylaw amendments for the Planning Commission to include term of service in line with the City Charter. (City Clerk's Office)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Item 10 was postponed without objection.

Agenda Item #7: Update on Major Initiatives related to the MBE/WBE Procurement Program and the Small & Minority Business Resources Department (Small & Minority Business Resources Department)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Edward Campos, Small and Minority Business Resources (SMBR) Interim Department Director, Tamela Saldana, SMBR Compliance Officer, and Elton Price, SMBR Certification Division Manager, presented on major initiatives of the MBE/WBE procurement program and the SMBR department. No action needed.

Agenda Item #8: Update on the City's overall capital improvement program (excluding enterprise fund projects) (Financial Services Department)
Sponsors: Council Member Alison Alter, and Council Member Leslie Pool

Ed Van Eenoo, Deputy Chief Financial Officer, presented an update on the City's overall capital improvement program. No action needed.

Agenda Item #12: Identify items to be discussed at future meetings.

Council Member Alter discussed items for the upcoming AFC meeting: Wildfire Audit, Permitting Process Improvements Audit, and the Audit Plan for 2020.

Council Member Pool requested a Capital Project update related to Parks projects at a future AFC meeting or through a memorandum.

Adjourn: Council Member Alter adjourned the meeting without objections at 11:32 AM.

The minutes were approved on the 14th day of August 2019 on Council Member Pool's motion, Council Member Tovo's second on a 3-0 vote. Council Member Flannigan and Mayor Adler were off the dais.