



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, May 14, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, May 14, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:01 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Eugene Sepulveda, Vice Chair
Michael Watry- Secretary
Ernest Saulmon

Scott Madole
Jeremy Hendricks
Thomas Thies
Billy Owens

Commission Members Absent:

Vicky Sepulveda
Frank Maldonado
Wendy Price Todd

Aviation Staff in Attendance:

Susana Carbajal David Arthur
Rajeev Thomas Veronica Downy
Patti Edwards Bryce Dubee
Shane Harbinson Carlton Thomas
Rohini Kumarage Ammie Calderon
Robert Mecardo Karen DeVane

Jill Goodman Jayme Kazanof
Kane Carpenter Jessica Bluebird
Francisco Garza Mark Reinhardt
Chris Carter
Lyn Estabrook
Ghizlane Badawi

Others Present:

Grayson Cox - KSA
Chris Coons – Head & Hunt
Clayton Singleton - RS&H
Burton Jones - COA
John Fuller – Woolpert
Kaven Swan – Hok
Steven Real – AECOM
Josh Bedre – AEC, AEC-WAY
K Jackson - HWTB

Allen McRee - FNI
Saad Ilyas - ASLPM
Becky Bray - WSP
Robert Osborne – Burs & McDonnell
Dale Murphy – K Friebe
Ripley Ramus – Hok
Way Atmadja – AEC-WAY Engineering
Eric Churchill – Flintco

1. CITIZENS COMMUNICATIONS:

None

2. APPROVAL OF MINUTES

- a) The minutes from the meeting of April 9, 2019 were approved on Commission Member Michael Watry's motion, Commission Member Jeremy Hendricks seconds on a vote. Motion passed on an 8-0-0-3 vote. Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2019 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation. Eugene Sepulveda requests quarterly balance sheets.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Management Supervisor, Department of Aviation. Eugene Sepulveda requests comparison of original project estimates with actual costs.
- c) Airport Tenant Updates.
The presentation was made by Francisco Garza, Properties Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a Competitive Sealed Proposal Agreement with JE Dunn Construction, for construction services for the Consolidated Maintenance Facility project, in an amount not to exceed \$65,000,000.

[Note: This contract will be awarded in compliance with 49 CFR Part 26 and City Code Chapter 2-9A through the achievements of Good Faith Efforts with 8.21% DBE participation.]

A motion to approve was made by Commission Member Ernest Saulmon's motion, Commission Member Jeremy Hendricks seconds on a vote. Motion passed on an 7-0-1-3 vote. Commission Member E. Sepulveda abstained and Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

b) Authorize award of a multi-term contract with Hi-Lite Airfield Services, LLC, for airfield marking removal services, for up to five years for a total contract amount not to exceed \$2,130,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commission Member Scott Madole's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on an 8-0-0-3 vote. Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

c) Authorize negotiation and execution of a multi-term contract with Campbell-Hill Aviation Group, LLC., to provide air service market evaluation and development services, for up to five years for a total contract amount not to exceed \$1,827,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commission Member Eugene Sepulveda's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 7-0-1-3 vote. Commission Member Michael Watry recused and Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

d) Authorize negotiation and execution of a multi-term contract with Bradford Airport Logistics, Ltd, to provide centralized receiving and distribution management services, for up to nine years for a total contract amount not to exceed \$18,095,500.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commission Member Jeremy Hendricks motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 8-0-0-3 vote. Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

- e) Authorize negotiation and execution of a contract with Paslay Management Group, for airport executive program manager services, for a term of five years in an amount not to exceed \$10,000,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commission Member Ernest Saulmon's motion, Commission Member Jeremy Hendricks seconds on a vote. Motion passed on a 7-0-1-3 vote. Commission Member Michael Watry recused and Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

- f) Authorize negotiation and execution of two multi-term contracts with Flagship Facility Services Incorporated and Westlake Home and Commercial Services, to provide janitorial and window washing services, each for up to five years for total contract amounts not to exceed \$8,251,295 divided between the contractors.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commission Member Ernest Saulmon's motion, Commission Member Thomas Thies seconds on a vote. Motion passed on a 7-1-0-3 vote. Commission Member Eugene Sepulveda opposed, and Commission Members Todd, V. Sepulveda, and Maldonado were absent at this vote.

- g) Authorize negotiation and execution of a contract with AUSCo, LLC, or a related or affiliated entity, to procure, operate and maintain certain facilities, services, systems, commodities, and equipment at Austin-Bergstrom International Airport for a term not to exceed twenty (20) years with four 5 year extensions. **[This item was withdrawn from the agenda.]**

6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a Competitive Sealed Proposal Agreement with JE Dunn Construction, for construction services for the Consolidated Maintenance Facility project, in an amount not to exceed \$65,000,000. **[Item went to City Council May 23, 2019 and passed.]**

Authorize award of a multi-term contract with Hi-Lite Airfield Services, LLC, for airfield marking removal services, for up to five years for a total contract amount not to exceed \$2,130,000. **[Item went to City Council June 6, 2019 and passed.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: June 11, 2019

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 7:20 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.