



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, June 11, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, June 11, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Eugene Sepulveda, Vice Chair
Michael Watry- Secretary
Vicky Sepulveda

Frank Maldonado
Wendy Todd Price
Thomas Thies
Billy Owens

Commission Members Absent:

Ernest Saulmon
Scott Madole
Jeremy Hendricks

Aviation Staff in Attendance:

Susana Carbajal	David Arthur	Lyn Estabrook
Patti Edwards	Veronica Downy	Francisco Garza
Denise Hatch	Bryce Dubee	Anthony Garcia
Shane Harbinson	Carlton Thomas	
Donnell January	Ammie Calderon	
Jennifer Williams	Jill Goodman	

Others Present:

Tyler McElroy- AEC-WAY
Ray Moore- WSP
Eric Ploch- WSP
Alex Fleming- Austin Commercial
Dale Murphy- K Friese
Brian Hall- FCMG
Keith Jackson- WNTB
David Carroll- DAVCAR ENGINEERING
Steven Reed- AECOM

Robert Osborne- Burns & McDonnell
John Fuller- Woolpert
Josh Bedre- AEC, AEC-WAY
Clayton Singleton- RS+H
Aiden Cohen- CCO-COA
Augustine Verrengia- Stantec
Paul Bielatowicz

1. CITIZENS COMMUNICATIONS:

None

2. APPROVAL OF MINUTES

- a) The minutes from the meeting of May 14, 2019 will be voted on at the July 9, 2019 meeting.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Overview of airport security and security technology.
The presentation was made by Gary Carper, Airport Security Manager, Department of Aviation.
- b) Finance & Operations Reports for Fiscal Year 2019 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation. Eugene Sepulveda requests to review the March balance sheets in July.
- c) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Management Supervisor, Department of Aviation. Eugene Sepulveda requests a report on financial assumptions.
- d) Airport Tenant Updates.
The presentation was made by Francisco Garza, Properties Manager, Department of Aviation.
- e) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation.

3. FOR RECOMMENDATION

- a) Approve a resolution finding the use of the Design-Build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the Austin Bergstrom International Airport (ABIA) Terminal Baggage Handling System Upgrades to upgrade the current baggage handling system equipment to meet customer needs.

[Note: MBE/WBE goals will be established prior to issuance of this solicitation]

A motion to approve was made by Commission Member Eugene Sepulveda's motion, Commission Member Vicky Sepulveda seconds on a vote. Motion passed on an 8-0-0-3 vote. Commission Members Saulmon, Madole, and Hendricks were absent at this vote.

- b) Approve an ordinance authorizing the issuance and sale by February 28, 2020 of City of Austin Airport System Revenue Bonds, Series 2019A (Non-AMT), in an amount not to exceed \$70,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees.

A motion to approve was made by Commission Member Vicky Sepulveda's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on an 8-0-0-3 vote. Commission Members Saulmon, Madole, and Hendricks were absent at this vote.

- c) Approve an ordinance authorizing the issuance and sale by February 28, 2020 of City of Austin Airport System Revenue Bonds, Series 2019B (AMT), in an amount not to exceed \$300,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees.

A motion to approve was made by Commission Member Thomas Thies's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on an 8-0-0-3 vote. Commission Members Saulmon, Madole, and Hendricks were absent at this vote.

6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a Competitive Sealed Proposal Agreement with JE Dunn Construction, for construction services for the Consolidated Maintenance Facility project, in an amount not to exceed \$65,000,000.

[Item went to City Council June 19, 2019 and passed.]

Authorize negotiation and execution of a multi-term contract with Campbell-Hill Aviation Group, LLC., to provide air service market evaluation and development services, for up to five years for a total contract amount not to exceed \$1,827,000.

[Item went to City Council June 19, 2019 and passed.]

Authorize negotiation and execution of a multi-term contract with Bradford Airport Logistics, Ltd, to provide centralized receiving and distribution management services, for up to nine years for a total contract amount not to exceed \$18,095,500.

[Item went to City Council June 19, 2019 and passed.]

Authorize negotiation and execution of a contract with Paslay Management Group, for airport executive program manager services, for a term of five years in an amount not to exceed \$10,000,000.

[Item went to City Council June 19, 2019 and passed.]

Authorize negotiation and execution of a multi-term contract with Westlake Home and Commercial Services, to provide window washing services for the Austin-Bergstrom International Airport, for up to five years for a total contract amount not to exceed \$1,036,620.

[Item went to City Council June 19, 2019 and passed.]

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: July 9, 2019

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 6:55 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.