

**Save Historic Muny District - Appointing Committee**  
**[Meeting Minutes]**

**Meeting Date:** August 19, 2019

**Location:** LCRA Board Conference Room, Hancock Building

**Meeting Time:** 7:30 a.m. – 8:30 a.m.

**Attendees:**

- ✓ Steve Adler, Mayor, City of Austin\*
- ✓ Carter Smith, Texas Parks and Wildlife Department\*
- ✓ Evan Thompson, Preservation Texas\*
- ✓ Andrew Peterson, Texas Golf Hall of Fame\* (*via conf. call*)
- ✓ Laura Huffman, The Nature Conservancy\*
- ✓ Mark Wolfe, Texas Historical Commission\* (*via conf. call*)
- ✓ Rod Welsh, Texas State Preservation Board\*
  
- ✓ Bob Ozer, Save Muny
- ✓ Alison Alter, Council Member, District 10 (*via conf. call*)
- ✓ Kathie Tovo, Council Member, District 9 (*via conf. call*)

\* denotes Appointing Committee Members

**Minutes:**

1. **Welcome:** Attendees introduced themselves.

2. **Appoint Officers:**

- **Chair:** Laura Huffman was nominated to serve as Chair by Mayor Adler; nomination was seconded by Carter Smith and Rod Welsh. Laura Huffman accepted the nomination.
- **Secretary:** Carter Smith was nominated to serve as Secretary by Mayor Adler, nomination was seconded by Rod Welsh, Laura Huffman, Evan Thompson and accepted by Carter Smith. Laura Huffman offered to assist Carter Smith with the application process and answering questions from applications.

During the course of the meeting, Bob Ozer asked to comment on the meeting itself. He asked why the meeting was not posted on the Secretary of State website, and believes that the meetings of the Appointing Committee should be subject to the Texas Open Meetings Act (TOMA). Mayor Adler read an opinion from the city attorney's office that the meeting is/was not subject to TOMA.

The Appointing Committee discussed the best way to create a spirit of inclusion for the Committee moving forward. In that spirit, there were suggestions to make the application and selection process as public and transparent as possible. Applications will be considered and discussed in an open rather than closed session. All approved meeting minutes, agendas, and the application form itself (once finalized) will be posted on the City's webpage for the Save Historic Muncy District. Guidance from the Attorney General's office will be sought regarding Mr. Ozer's concerns about notice.

**3. Set a timeline for developing, distributing and receiving applications, reviewing them, and a meeting to determine the appointments before Oct 1.**

- Will be discussed at the next Appointing Committee meeting.

**4. Discuss criteria applicants must meet and attributes of a diverse board to serve the purpose of the district.**

- Chair Huffman led a discussion regarding the parts of the draft application form.
  - Two sections of the form were approved for removal from the application form.
  - Evan Thompson suggested that the purpose of the District from Sec. 3988.0103(a) be added to the form.
  - Appointing Committee members discussed the draft application form, suggested changes, and some re-ordering of sections. A revised version of the draft application form will be provided to the Appointing Committee by mid-week (August 21 or August 22).

**5. Determine application process**

- Will be discussed at the next Appointing Committee meeting.

**6. Determine process to finalize application**

- Will be discussed at the next Appointing Committee meeting.

**7. Date for next meeting:** In order to meet statutory deadlines, Chair Huffman suggested that the Appointing Committee meet at the same time and location next week (Monday, August 26). All agreed.

**8. Meeting adjourned at 8:40AM.**