



**Water & Wastewater Commission
Review and Recommendation**

Commission Meeting Date:	September 11, 2019
Council Meeting Date:	October 3, 2019
Department:	Purchasing Office
Client:	Joaquin Ordonez, Brian Haws, Rick Coronado
Agenda Item	
Authorize award of a multi-term contract with Equerry Corporation D/B/A SNR Technologies , to provide anthracite filter material, for up to five years for a total contract amount not to exceed \$360,500.	
Amount and Source of Funding	
Funding in the amount of \$72,100 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Water. Funding for the remaining contract terms are contingent upon available funding in future budgets.	
Purchasing Language:	The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB1024 for these goods. The solicitation issued on May 27, 2019 and it closed on June 20, 2019. Of the five offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents .
Prior Council Action:	N/A
Boards and Commission Action:	September 11, 2019 – To be reviewed by the Water & Wastewater Commission.
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract will provide anthracite filter material for Austin Water treatment plants. The anthracite filter material will be utilized to remove suspended particulate matter from the water as a part of the treatment process. The Environmental Protection Agency and the Texas Commission on Environmental Quality require filtration as part of drinking water treatment. The product being supplied complies with the American Water Works Association Standard B100 and the National Sanitation Foundation Standard 61 for indirect additives.

The contract will replace a current contract which expires December 10, 2019. The requested authorization amount was determined using estimates of increased annual usage and historical spending.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$144,200
Optional Extension 1	1 yr.	\$72,100
Optional Extension 2	1 yr.	\$72,100
Optional Extension 3	1 yr.	\$72,100
TOTAL	5 yrs.	\$360,500

Note: Contract Authorization amounts are based on the City's estimated annual usage.

PRICE ANALYSIS

- a) Solicitations: 124 notices were sent, including 1 MBE and 2 WBE firms with no M/WBE firms responding.
- b) Cost Analysis: The proposed contract represents a 12% decrease. The Producer Price Index supports a 3.7% increase.

**CITY OF AUSTIN
 BID TABULATION
 ANTHRACITE FILTER MATERIAL**

Solicitation No. IFB 2200 GLB1024

RX No. 19031900397

Opening Date: 6/13/2019

Buyer: Georgia Billela

Receipt No.	2	3	4	5	6
Vendor Name	CEI Anthracite	Unifilt Corporation	Equerry Corp dba SNR Technologies	Xylem Water Solutions USA, Inc.	All Service Contracting Corp.
Local Presence (Y/N)	N	N	N	N	N
MBE/WBE					

Special Instructions: Offerors must use this Bid Sheet to submit pricing. The City reserves the right to make multiple awards based on individual or groups of specific line items, cost, or any criteria or any combination deemed most advantageous to the City. The Vendor may choose to submit pricing for all items listed on the quote sheet or only specific items on the quote sheet in consideration of this solicitation. Be advised that exceptions taken or qualifying statements made to any portion of the solicitations may jeopardize acceptance of the quote and may result in disqualification of the quote. Prices being submitted shall include ALL discounts, handling and shipping charges, FOB Destination. A bid of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A bid of 'no bid' will be interpreted by the City that the responder does not wish to bid on that item. The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less.

ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Anthracite Filter Material - Davis WTP - Maximum Size 1 1/2 ton super sacks	150	TONS	*	*	*	*	\$434.87	\$65,230.50	*	*	\$474.00	\$71,100.00
TOTAL =				*	*	*	*	\$65,230.50		*	*	\$71,100.00	

Additional Service (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

The Services below shall be fixed throughout the term of the contract including any subsequent renewal periods. The services include emergency deliveries. A bid of zero ('0') will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for an Emergency Delivery Charge or net 30 payment terms with no early payment discount offered. A bid of 'no bid' or no response (space left blank) will be interpreted by the City that the Offeror does not wish to bid that line item. Be advised, a 'no bid' or no response may be considered as a non-responsive and may result in disqualification of the bid.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE	PRICE	PRICE	PRICE	PRICE	PRICE
2	Flat Rate for Emergency Delivery - Shall be made within twenty-four (24) hours after receipt of order. The City may require partial deliveries from a single truckload to be made at more than one location (specified in Section 0400 Paragraph 5I).	Per Truck	*	*	\$150.00	*	\$3,333.00

Note: *Deemed non-responsive - Did not meet requirements of the solicitation.

Award Method: By one total

Prepared By: Carol Shelton

Approved By: Georgia Billela

Yellow notates award.