



## Recommendation for Action

**File #:** 19-2770, **Agenda Item #:** 61.

9/19/2019

### Posting Language

Authorize award of a multi-term contract with Alamar Austin, Inc. D/B/A AAMCO Transmissions of North Austin, to provide automotive transmission repair and replacement, for up to five years for a total contract amount not to exceed \$495,371.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### Lead Department

Purchasing Office.

### Client Department(s)

Fleet Services.

### Fiscal Note

Funding in the amount of \$89,650 is contingent upon approval of the Fiscal Year 2019-2020 Operating Budget of Fleet Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

### Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7800 JRH1016 for these goods and services. The solicitation issued on April 15, 2019 and it closed on May 21, 2019. Of the three offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130099)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=130099](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130099)>.

### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

[AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: John Hilbun, at 512-974-1054 or [john.hilbun@austintexas.gov](mailto:john.hilbun@austintexas.gov) <<mailto:john.hilbun@austintexas.gov>>.

### Additional Backup Information:

The contract is for the repair and replacement of transmissions in City vehicles. The contractor will provide repair services to supplement the work performed by City technicians.

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The current contract expired August 21, 2019. The requested authorization is based on historical spend for these services and allows for a small annual increase to accommodate for aging vehicles and future acquisitions. The recommended contractor is not the current provider for these goods and services.

If the City is unable to secure a contract, Fleet Services will not have a reliable source for transmission repair and replacement services. This will force the City to procure these services on the open market, which could result in higher prices, higher operational costs, and increased vehicle down time.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	2 yrs.	\$198,149
Optional Extension 1	1 yr.	\$ 99,074
Optional Extension 2	1 yr.	\$ 99,074
Optional Extension 3	1 yr.	\$ 99,074
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$495,371</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.