



MEMORANDUM

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TO:           Fayez Kazi, Chair  
                   Planning Commission Members

FROM:        Heather Chaffin, Senior Planner  
                   Planning and Zoning Department

DATE:         September 24, 2019

RE:           **2401 Winsted**  
                   **C14-2019-0049**  
                   **NPA-2019-0027.02**  
                   **District 10**  
                   **Postponement Request by Staff**

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Staff requests a postponement of the above-referenced rezoning and neighborhood plan amendment cases from the September 24, 2019 Planning Commission hearing to the October 8, 2019 hearing date.

The Applicant is in the process of revising their zoning and NPA requests; these modifications will require additional City processing and Staff review.