



## Recommendation for Action

**File #:** 19-2782, **Agenda Item #:** 17.

10/3/2019

### **Posting Language**

Authorize award of four multi-term contracts for grounds maintenance and mowing services, with Brightview Landscape Services; Steven C. or Rhondda Y. Cotten alias Elk Ridge Construction LLC; Maldonado Nursery & Landscaping Inc; and RNA Facilities Management Inc., each for up to five years for total contract amounts not to exceed \$1,080,000, divided among the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Water.

### **Fiscal Note**

Funding in the amount of \$216,000 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Water. Funding for the remaining contract terms is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) 2200 SLW1019 for these services. The solicitation issued on April 29, 2019 and it closed on May 16, 2019. Of the 11 offers received, the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130619)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=130619](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130619)>.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Wirtanen, at 512-974-7711 or [sandy.wirtanen@austintexas.gov](mailto:sandy.wirtanen@austintexas.gov) <<mailto:sandy.wirtanen@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

September 11, 2019 - Recommended by the Water and Wastewater Commission on a 9-0 vote, with Commissioner Ho off the dais and Commissioner Schmitt absent.

### **Additional Backup Information:**

These contracts will provide grounds maintenance services for Austin Water locations. The contracts include

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labor, equipment, materials, and supervision to provide grounds maintenance services that can include mowing and trimming of grass and vegetation, removal of trash, and tree and shrub trimming.

The City intends to reduce green-house gas emissions by promoting the use of clean-burning and alternative fuel powered equipment. Emissions reduction guidelines were included in the solicitation, which included the use of alternative fuels instead of gasoline in the large engine lawn equipment. Carbon emissions will be reduced by approximately 20-40% when compared to gasoline emissions.

These contracts will replace an existing contract that has expired. The requested authorization amounts for these contracts were determined using departmental estimates and historical spend. These contracts are being awarded based on two groups, allowing for greater small business and minority and women owned business enterprise participation and greater competition. Elk Ridge is certified as a Texas Historically Underutilized Business (HUB) contractor. Maldonado is a certified minority business through the South Central Texas Regional Agency.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	3 yrs.	\$ 648,000
Optional Extension 1	1 yr.	\$ 216,000
Optional Extension 2	1 yr.	\$ 216,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$1,080,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.