



Recommendation for Action

File #: 19-2783, **Agenda Item #:** 18.

10/3/2019

Posting Language

Authorize award of a multi-term contract with Process Solutions Corporation, to provide electromagnetic water meters, for up to five years for a total contract amount not to exceed \$1,720,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Water.

Fiscal Note

Funding in the amount of \$344,000 available in the Fiscal Year 2019-2020 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB1018 for these goods. The solicitation issued on May 13, 2019 and it closed on June 6, 2019. Of the six offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130192)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130192>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Matthew Duree, at 512-974-6346 or Matt.duree@austintexas.gov <<mailto:Matt.duree@austintexas.gov>>.

Council Committee, Boards and Commission Action:

September 11, 2019 - Recommended by the Water and Wastewater Commission on a 10-0 vote, with Commissioner Schmitt absent.

Additional Backup Information:

The contract is to provide electromagnetic type water meters for Austin Water. The line maintenance, construction, and field service divisions will use these meters for water service installations and replacements of broken meters. These water meters are specifically designed for customers who have large meters that

have a wide variation in flow range demands. The meters are necessary to monitor usage and flow within the City's water distribution system.

The requested authorization amounts for the contract were determined using departmental estimates and historical spending. The variable demand of required meters and the lead time to receive the necessary items makes it essential to maintain stock in the warehouse.

Contract Detail:

Contract Term	Length of Term	Contract Authorization
Initial Term	2 yrs.	\$ 688,000
Optional Extension 1	1 yr.	\$ 344,000
Optional Extension 2	1 yr.	\$ 344,000
Optional Extension 3	1 yr.	\$ 344,000
TOTAL	5 yrs.	\$1,720,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.