



**AIRPORT ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, August 13, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, August 13, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

**CALL TO ORDER**

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

**Commission Members in Attendance:**

Mike Rodriguez, Chair  
Eugene Sepulveda, Vice Chair  
Vicky Sepulveda  
Billy Owens

Frank Maldonado  
Wendy Todd Price  
Thomas Thies

**Commission Members Absent:**

Scott Madole  
Jeremy Hendricks  
Ernest Saulmon  
Michael Watry

**Aviation Staff in Attendance:**

Susana Carbajal	Mandy McClendon
David Arthur	Lyn Estabrook
Tao Zoe	Veronica Downy
Julie Harris	Barbara Beeson
Rajeev Thomas	Robert Mercardo
Gary Carper	Ammie Calderon
Jennifer Williams	

**Others Present:**

Tyler McElroy- AEC-WAY  
Rick Lee – HKS  
Chelsie Bush - HNTB  
Allen McFee – Freese / Nichols  
Dale Murphy- K Friese  
Josh Crawford - Garver  
Thomas Bayer - HOK  
Lana Furra - HKS

Ed Copeland - Woolpert  
Eric Ploch - WSP  
Meg Grayson – Sunland Group  
Clayton Singleton- RS+H  
Aiden Cohen- CCO-COA  
Sean Tewney - Parsons  
Chris Coons – Mead & Hunt  
Augustine Verrengia – Stantec

Rebecca Bray – WSP  
Matt Duncan – WSP  
Adrienne Perlman – Gensler  
Jim Young – Parsons  
Wes Stanley – Parsons  
Saad Ilyas – ASLPM

Kimberly Petras - Atkins  
Brian Hall - FCMG

## 1. CITIZENS COMMUNICATIONS:

None

## 2. APPROVAL OF MINUTES

- a) The minutes from the meeting of July 9, 2019 were approved on Commission Member Thomas Thies motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 6-0-0-5 vote. Commission Member V. Sepulveda arrived at 5:06 pm. Commission Members Madole, Hendricks, Saulmon, and Watry were absent at this vote.

## 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2019 to date.  
**The presentation was made by David Arthur, Assistant Director, Department of Aviation.**
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.  
**The presentation was made by Lyn Estabrook, Project Management Supervisor, Department of Aviation.**
- c) Airport Tenant Updates.  
**The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.**
- d) Ground Transportation Staging Area (GTSA) Monthly Update.  
**The presentation was made by Tao Zoe, Airport Operations Supervisor, Department of Aviation.**

## 4. FINANCE WORKING GROUP

- a) The Airport Advisory Commissioners discussed and voted on a finance working group that includes Mike Rodriguez, Eugene Sepulveda, and Wendy Price Todd.

## 5. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an amendment to the professional services

agreement with Page Southerland Page for additional architectural and engineering services for the New Information Technology Building in the amount of \$500,000 for a total contract amount not to exceed \$3,000,000.

(Note: This amendment will be awarded in compliance with City Code 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). Current participation to date is 8.99% DBE.)

A motion to approve was made by Commission Member Frank Maldonado's motion, Commission Member Thomas Thies seconds on a vote. Motion passed on a 7-0-0-4 vote. Commission Members Watry, Saulmon, Madole, and Hendricks were absent at this vote.

b) Authorize the revision of the Construction Cost Limitation related to the New Information Technology Building Construction Manager-At-Risk contract with Austin Commercial, LP to add \$5,000,000 in funding for a revised Construction Cost Limitation not to exceed amount of \$35,000,000.

(Note: This contract was awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 6.00% DBE participation.)

A motion to approve was made by Commission Member Billy Owens' motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 7-0-0-4 vote. Commission Members Watry, Saulmon, Madole, and Hendricks were absent at this vote.

## 6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.  
(Please note the progress of the following items)

Authorize negotiation and execution of a multi-term contract with Creative Enterprise Solutions, LLC D/B/A Beyond20, to provide information technology service management solution, for up to five years for a total contract amount not to exceed \$450,000.

**[Item went to City Council August 8, 2019 and passed.]**

Authorize negotiation and execution of a professional services agreement with CDM Smith, Inc., (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP267 to provide on-call environmental/civil engineering and sustainability management consulting services for the 2019 ABIA Environmental and Engineering Services in an amount not to exceed \$2,000,000.

**[Item went to City Council August 8, 2019 and passed.]**

Authorize negotiation and execution of a multi-term contract with American Association of Airport Executives, to provide designated aviation channeling services and computer based

training support, for up to five years in an amount not to exceed \$1,796,830.  
**[Item went to City Council August 22, 2019 and passed.]**

Authorize negotiation and execution of a multi-term contract with Amadeus Airport IT Americas, Inc., to provide software maintenance and support services for the airport's shared use passenger processing system, for up to five years for a total contract amount not to exceed \$8,563,000.  
**[Item went to City Council August 22, 2019 and passed.]**

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

Date of next meeting: September 10, 2019

### **ADJOURN**

Mike Rodriguez, Chair adjourned the meeting at 6:15 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

**The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.**