



**AIRPORT ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, September 10, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, September 10, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

**CALL TO ORDER**

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

**Commission Members in Attendance:**

Mike Rodriguez, Chair  
Eugene Sepulveda, Vice Chair  
Vicky Sepulveda  
Billy Owens  
Jeremy Hendricks

Frank Maldonado  
Wendy Todd Price  
Thomas Thies  
Scott Madole  
Ernest Saulmon

**Commission Members Absent:**

Michael Watry

**Aviation Staff in Attendance:**

Patti Edwards	Mandy McClendon
David Arthur	Rohini Kumerage
Rodney Gouriage	Veronica Downy
Julie Harris	Cory Hurless
Rajeev Thomas	Chris Carter
Bryce Dubee	Ammie Calderon
Ellen Brandt	Michael Robinson

**Others Present:**

Josh Bedre- AEC-WAY  
Zach Barclay - ASLPM  
Chelsie Bush - HNTB  
Alex Fleming – Austin Commercial  
Dale Murphy- K Friese  
Josh Crawford - Garver  
Thomas Bayer - HOK  
Jordan Taylor - HNTB  
Rebecca Bray – WSP  
Matt Duncan – WSP

Paul Dorsey – Manhattan Const.  
Dan Tompkins - Jacobs  
Paul Foster – Foster CM Group  
Clayton Singleton- RS+H  
Ray Moore - WSP  
Todd Gnospelius - WSP  
Chris Coons – Mead & Hunt  
Augustine Verrengia – Stantec  
Jennifer Finch – JE Dunn Construction  
Adana Johnson – Walter P Moore

John Fuller - Woolpert  
Sue Lamb – COA-AIPP  
Curt Gettman – COA-AIPP  
Marjorie Flanagan – COA-AIPP  
Anthony DeFurio – ACE/AEC-WAY  
Steven Real - AECOM  
Saad Ilyas – ASLPM

## 1. CITIZENS COMMUNICATIONS:

None

## 2. APPROVAL OF MINUTES

- a) The minutes from the meeting of August 13, 2019 were approved on Commission Member Ernest Saulmon's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 9-0-0-2 vote. Commission Member Todd arrived at 5:03 pm. Commission Member Watry was absent at this vote.

## 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2019 to date.  
**The presentation was made by Rajeev Thomas, Financial Manager III, Department of Aviation.** Commissioner Eugene Sepulveda request to review the June quarterly balance sheet, along with discussion of the -9 million in reserve balances.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.  
**The presentation was made by Rustin Roussel, Project Management Supervisor, Department of Aviation.**
- c) Airport Tenant Updates.  
**The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.**
- d) Ground Transportation Staging Area (GTSA) Monthly Update.  
**The presentation was made by Rodney Gouraige, Airport Security Supervisor, Department of Aviation.**
- e) Art in Public Places Airport Projects Update.  
**(Susan Lamb, Art in Public Places, Program Manager)**

## 4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a professional services agreement with the following four staff recommended firms (or other qualified responders) for Request for

Qualifications Solicitation No. CLMP268: Page Southerland Page, Inc.; Corgan Associates, Inc.; Garver, LLC and Atkins North America, Inc., for architectural & engineering services for the 2020 ABIA Architectural & Engineering Services Rotation List in an amount not to exceed \$30,000,000.

(Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.)

A motion to approve was made by Commission Member Frank Maldonado's motion, Commission Member Jeremy Hendricks seconds on a vote. Motion passed on a 10-0-0-1 vote. Commission Member Watry was absent at this vote.

b) Authorize award of a multi-term contract with Hi-Lite Airfield Services, LLC, for airport runway rubber removal services, for up to five years for a total contract amount not to exceed \$337,500.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no available certified M/WBEs; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Scott Madole's motion, Commission Member Vicky Sepulveda seconds on a vote. Motion passed on a 10-0-0-1 vote. Commission Member Watry was absent at this vote.

c) Authorize award of a contract with JMR Technology Inc., to provide services, software applications, and any associated hardware for the centralized baggage handling system, for a term of one year in an amount not to exceed \$247,450.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Eugene Sepulveda's motion, Commission Member Vicky Sepulveda seconds on a vote. Motion passed on a 10-0-0-1 vote. Commission Member Watry was absent at this vote.

## **5. OLD BUSINESS (updates)**

Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize negotiation and execution of an amendment to the professional services agreement

with Page Southerland Page for additional architectural and engineering services for the New Information Technology Building in the amount of \$500,000 for a total contract amount not to exceed \$3,000,000.

**[Item went to City Council August 22, 2019 and passed.]**

Authorize the revision of the Construction Cost Limitation related to the New Information Technology Building Construction Manager-At-Risk contract with Austin Commercial, LP to add \$5,000,000 in funding for a revised Construction Cost Limitation not to exceed amount of \$35,000,000.

**[Item went to City Council August 22, 2019 and passed.]**

## **6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

Date of next meeting: October 8, 2019

### **ADJOURN**

Mike Rodriguez, Chair adjourned the meeting at 6:02 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.