



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(September 17 2019)

CALL TO ORDER

The Construction Advisory Committee convened in a regular meeting on September 17th at 505 Barton Springs Road, Suite 1300, Austin, TX 78704.

Chair Carson Fisk called the Committee Meeting to order at 10:06AM

LIAISONS+

Mackenzie Phillips – Staff Liaison

Jorge Morales – Executive Liaison

COMMITTEE MEMBERS (P = Present, A = Absent, X = Excused Absence)

(P) Mayoral Appointee – Jolsna Thomas, Committee Member

(A) District 1 – Calvin Williams, Committee Member

(P) District 2 – Juan Pedro Munoz, Committee Member

(P) District 3 – Bob Batlan, Committee Member

(P) District 4 – Lyn Nance-Hendricks, Committee Member

(X) District 5 – VACANT

(P) District 6 – Matthew Gonzales, Vice Chair

(A) District 7 – Bobby Smith, Committee Member

(P) District 8 – Benjamin Maniere, Committee Member

(P) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Carson Fisk, Chair

CITY STAFF

Cynthia Gonzales, Deputy Officer, Capital Contracting Office

Rolando Fernandez, Capital Contracting Officer, Capital Contracting Office

Melissa Pool, Admin and Finance Manager, Capital Contracting Office

Brenda de la Garza, Consumer Services Manager, Development Services

Richard Mendoza, Director, Public Works

Mike Bewley, Safety Manager, Public Works

Roxanne Cook, Division Manager, Public Works

ADDITIONAL STAFF

Alexandria McGuire, Language Interpreter

1. CITIZENS COMMUNICATION

- a. No Citizen's Communication.

2. APPROVAL OF MINUTES (5 min)

- a. August 20th, 2019

- b. Committee Member Jolsna Thomas- Motions
- c. Committee Member Matthew Gonzales- Seconds – Unanimous Agreement

3. DIRECTOR'S REPORT (10 min)

- a. Richard Mendoza
 - i. Director Mendoza gives a general update of the 2016 Mobility Bond and 2018 Capital Renewal

4. OLD BUSINESS (10 min)

- a. Discussion and Possible Action on Work Plan
 - i. Changes and corrections were made directly on the work plan

5. NEW BUSINESS (50 min)

- a. Discussion and Possible Action on Small Business Program 380 Agreements – Economic Development Department (Item Postponed to October due to Economic Development Department not being able to present). Committee asked for the link to the Chapter 360 Agreements website:
<http://www.austintexas.gov/page/approved-incentive-project>
- b. Discussion and Possible Action on Expedited Permitting Process – Development Services Department
 - i. Brenda de la Garza provides an update regarding the expedited permitting process and preliminary review meetings
 - ii. The review team has expanded to two teams which has reduced the amount of time to get on the review calendar to four weeks
 - iii. A total of three projects have made it through the expedited permitting process
 - iv. Committee Members Lyn Nance-Hendricks and Bob Batlan requested data regarding the number of expedited permits over five million dollars and expedited permits that have triggered the Better Builder Threshold
- c. Discussion and Possible Action on Contractor Evaluation Program – Capital Contracting Office
 - i. Melissa Pool gives program overview and shares details regarding scoring measures
 - ii. Committee Member Bob Batlan requested data regarding the raw number of evaluations scoring ten or below and the number of contracts awarded after the low score
 - iii. Committee Member Lyn Nance-Hendricks and Vice Chair Matthew Gonzales request to see a list of evaluations for low performers

6. FUTURE AGENDA ITEMS (10 min)

- a. Overview of the Public Works Department FY20 approved budget
- b. Discussion and Possible Action on Fleet purchase – acquisition
- c. Discussion and Possible Action on 2018-2019 Internal Review Report

7. NEXT MEETING (October 15th, 2019)

8. ADJOURNMENT

Committee Member Jolsna Thomas moved to adjourn, Lyn Nance-Hendricks seconds, unanimous agreement

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call [Susan Delgado](mailto:Susan.Delgado@cityofaustin.gov) with the Public Works Department, at [512-974-7065](tel:512-974-7065), for additional information; TTY users route through Relay Texas at 711.

For more information on the [Construction Advisory Committee](#), please contact [Susan Delgado](mailto:Susan.Delgado@cityofaustin.gov) at [512-974-7065](tel:512-974-7065).