



**BUILDING AND STANDARDS COMMISSION  
WEDNESDAY, NOVEMBER 6, 2019 AT 9:00 A.M.  
AUSTIN CODE DEPARTMENT, HEARING ROOM  
5202 E. BEN WHITE BLVD., STE. 550, AUSTIN, TEXAS**

**SPECIAL CALLED MEETING  
RETREAT AGENDA**

*The Building and Standards Commission ("Commission") may go into a closed session under Chapter 551 of the Texas Government Code to receive advice from legal counsel or for other reasons permitted by law as specifically listed on this agenda. Further, if necessary, the Commission may go into a closed session as permitted by law regarding any item on this agenda.*

**Building and Standards Commission Members**

|                               |                 |  |
|-------------------------------|-----------------|--|
| Jessica Mangrum, Chair        | Wordy Thompson  | Sade Ogunbode                            |
| Andrea Freiburger, Vice Chair | Pablo Avila     | Edgar Farrera                            |
| Natalya Sheddan               | Timothy Stostad | Thomas Vocke, Fire Marshall (Ex Officio) |
| John Green                    | James Briceno   |  |

**CALL TO ORDER**

**WELCOME**

Presenter: Cora D. Wright, Director, Austin Code Department

**GOALS AND OBJECTIVES OF THE RETREAT**

Presenter: Robert Moore, Division Manager - CRED, Austin Code Department

**CITIZEN COMMUNICATION**

The first five speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**DISCUSSION AND ACTION ITEM(S)**

The Commission may take action on the following item:

1. Approval of the 2020 Building and Standards Commission Meeting Schedule  
Leader of Discussion: Melanie Alley Code Review Analyst/ BSC Coordinator, Austin Code Department

**STAFF BRIEFINGS**

The Commission will hear a staff briefing on the following items:

2. Commission Jurisdiction, Procedures, Authority, Obligations and Appeals  
Presenter: Brandon Carr, Assistant City Attorney, City Law Department

3. Case Review & Escalations Division Overview  
Presenters: Robert Moore, Division Manager - CRED and Marlayna Wright, Investigator – CRED, Austin Code Department
4. Life of a Case from Cradle to Grave  
Presenters: Marlayna Wright, Investigator - CRED, Austin Code Department
5. City of Austin Permitting  
Presenter: Jennifer Verhulst, P.E., Chief Plans Examiner, Development Services Department
7. Texas Open Meetings Act & City's Lobbying Ordinance  
Presenter: Lynn Carter, Assistant City Attorney, City Law Department
8. Aged BSC Cases 2012 and Older – In Compliance with Outstanding Penalties  
Presenter: Robert Moore, Division Manager – CRED, Austin Code Department
9. Appeals  
Presenter: Robert Moore, Division Manager – CRED, Austin Code Department
10. Repeat Offender Program Suspension and Revocation  
Presenter: Daniel Word, Division Manager - ROP/ Commercial, Austin Code Department
11. Building and Standards Commission Processing Expense  
Presenter: Robert Moore, Division Manager – CRED, Austin Code Department

### **CLOSING REMARKS**

Presenter: Angela Means, Assistant Director, Austin Code Department

### **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

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*The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring sign language interpreters or alternative formats, please give notice by Monday, November 4, 2019. Please call Merlinda Coleman at the Austin Code Department, at (512) 974-3645 for additional information; TTY users route through Relay Texas at 711.*