



Recommendation for Action

File #: 19-3303, **Agenda Item #:** 38.

11/14/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with Austin Community Foundation, to provide grants and grant administration services, for up to five years for a total contract amount not to exceed \$2,550,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Development Services Department.

Fiscal Note

Funding in the amount of \$750,000 is available in the Fiscal Year 2019-2020 Urban Forest Replenishment Fund. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Professional Services.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Phyllis Benitez at 512-974-3145 or phyllis.benitez@austintexas.gov <<mailto:phyllis.benitez@austintexas.gov>>.

Additional Backup Information:

The contract will provide grant administration services on behalf of the City for the Urban Forest Grant (UFG). Austin Community Fund receives funds from the City and awards grants to applicants in consultation with the City.

Council approved the Tree and Natural Area Protection Ordinance in 1983 with the focus on minimizing impacts to existing trees during development planning and construction. The UFG was created in 2008 as a mechanism to make tree mitigation resources available to fund community forestry initiatives and to promote conservation and improvement projects that benefit Austin's urban forest. At that time, the City began contracting services to disseminate UFG funding. This grant is supported by the Urban Forest Replenishment Fund, which was created to mitigate the impact of tree removals. The Urban Forest Replenishment Fund receives funding from development related tree mitigation agreements when onsite mitigation (tree planting) is not feasible. The UFG enhances the urban forest through projects associated with tree planting, education, public service announcements, award programs, disease control, inventory control, and other related efforts.

In return for grant administration services, Austin Community Foundation will be compensated a percentage of the \$2,550,000 in deposits made into the UFG, in an amount not to exceed \$87,000 over the potential five year term of the contract.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$ 450,000
Optional Extension 1	1 yr.	\$ 450,000
Optional Extension 2	1 yr.	\$ 450,000
Optional Extension 3	1 yr.	\$ 450,000
Optional Extension 4	1 yr.	\$ 450,000
TOTAL	5 yrs.	\$2,550,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.