



MEMORANDUM

TO: Faye Kazi, Chair
 Planning Commission Members

FROM: Heather Chaffin, Senior Planner
 Planning and Zoning Department

DATE: November 12, 2019

RE: **C814-2018-0121**
 218 South Lamar
 Postponement Request by Staff

Staff requests a postponement of the above-referenced rezoning case from the November 12, 2019 Planning Commission hearing to the December 10, 2019 hearing date.

This case will need to go to Environmental Commission and Small Area Plan Committee before being heard by Planning Commission. The postponement will allow for these meetings to occur before being heard by Planning Commission.