



**Impact Fee Advisory Committee  
June 13, 2019  
6:00 PM  
Town Lake Center, Room 100  
721 Barton Springs Road  
Austin, Texas**

For more information go to: [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac)

**MEETING MINUTES - APPROVED**

Kris Bailey  
Lance Parishier  
Susan Turrieta

Lottie Dailey  
Channy Soeur

Dick Kallerman  
Bobak Tehrany

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**A. CALL TO ORDER – June, 13, 2019, 6:00 p.m.**

*Chair Bailey called the meeting to order at 6:17 pm with a quorum present.*

*Committee Members in Attendance: Kris Bailey, Dick Kallerman, Lance Parishier, Channy Soeur, Bobak Tehrany.*

*City of Austin Staff in Attendance: Christina Romero; Liane Miller (Austin Transportation Department).*

**B. CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

*None*

**C. APPROVAL OF MINUTES**

1. Approval of minutes from the October 29, 2018 Impact Fee Advisory Committee meeting.

*Committee Member (CM) Tehrany moved approval, CM Parishier seconded and the minutes were approved 5-0.*

**D. NEW BUSINESS**

1. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for April 1, 2018 through September 30, 2018 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.

*Christina Romero (AW) presented the semi-annual impact fee report. AW is continuing to incorporate committee feedback to improve the readability of the reports, including a section for different types of waivers. She also reported that the utility is continuing to use impact fee revenue to defease debt, which contributed to a 0% increase in rates in this year's budget. The committee commented on the significance of the 0% rate increase. Chair Bailey moved approval of the report. CM Parishier seconded and the motion passed 5-0.*

**E. OLD BUSINESS**

1. Staff update briefing on the street impact fee study and request for Committee recommendation of the Roadway Capacity Plan.

*CM Soeur recused himself because of business affiliation with the project. Liane Miller (ATD) reviewed the process to develop the study assumptions and the required next steps needed to receive Council approval. Jeff Whitacre (consultant coordinating the street impact fee study with Kimley-Horn) presented the Roadway Capacity Plan portion of the study assumptions report and he reviewed the project costing methodology. The committee provided feedback to improve visual elements of the report, such as maps. Mr. Whitacre also reviewed a draft schedule for the remainder of the study.*

*Staff requested a recommendation from the committee on the study assumptions report. Chair Bailey made a motion to approve the study assumptions report, with the requested improvements to the report's readability, and to defer to the Chair in the finalizing of the Committee's letter to be submitted for Council consideration. CM Tehrany seconded the motion and it was approved 4-0 with CM Soeur abstaining.*

2. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2019.

*The committee decided the next IFAC meeting date would be determined via online poll of all members. It was agreed that subsequent meeting dates would be discussed at future meetings.*

**F. FUTURE AGENDA ITEMS**

*Item for the water/wastewater Semi-Annual Impact Fee Report for October 1, 2018 through March 31, 2019 to be included on the next meeting agenda.*

**G. ADJOURN**

*The meeting was adjourned at 7:50 pm.*



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**Sign-in Sheet**

**IFAC MEMBERS:**

Kris Bailey [Signature]  
Lottie Dailey \_\_\_\_\_  
Dick Kallerman [Signature]  
Lance Parisher [Signature]  
Channy Soeur [Signature]  
Bobak Tehrany [Signature]  
Susan Turrieta \_\_\_\_\_

**OTHERS (Name – Representing):**

- |                             |           |
|-----------------------------|-----------|
| 1. <u>Liane Miller, ATD</u> | 9. _____  |
| 2. <u>Christina Romero</u>  | 10. _____ |
| 3. <u>Brian Lopez</u>       | 11. _____ |
| 4. <u>Jeff Whitacre</u>     | 12. _____ |
| 5. _____                    | 13. _____ |
| 6. _____                    | 14. _____ |
| 7. _____                    | 15. _____ |
| 8. _____                    | 16. _____ |