



Recommendation for Action

File #: 19-3444, **Agenda Item #:** 37.

12/5/2019

Posting Language

Authorize award of a multi-term contract with AAA Fire & Safety Equipment Company, Inc., to provide fire extinguishers and related services, for up to five years for a total contract amount not to exceed \$1,400,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

All City departments.

Fiscal Note

Funding in the amount of \$250,863 is available in the Fiscal Year 2019-2020 Operating Budgets of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7500 JOG1003 for these goods and services. The solicitation issued on July 22, 2019 and it closed on August 8, 2019. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=131797)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=131797>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Jo Gutierrez, at 512-974-2827 or Jo.Gutierrez@austintexas.gov <<mailto:Jo.Gutierrez@austintexas.gov>> and Osiris Valdez, at 512-974-2965 or Osiris.Valdez@austintexas.gov <<mailto:Osiris.Valdez@austintexas.gov>>.

Additional Backup Information:

The contract will provide portable fire extinguishers, fire extinguisher services, and fire extinguisher training courses. The services include as-needed maintenance, repairs, recharging, and recycling of a variety of fire extinguisher types owned by the City.

This contract will also be used to ensure that all extinguishers, whether inside a City building or mounted in a City vehicle, are checked on an annual basis. Each inspection includes a thorough examination and testing of

mechanical parts, extinguishing agents, and expelling means. Inspections meet all National and State inspection regulations and requirements to meet fire extinguisher code compliance.

The current contract expires on February 28, 2020. The requested authorization amount for the contract was determined using departmental estimates based on historical spend and future usage. The recommended contractor is the current provider for these goods and services.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$ 840,000
Optional Extension 1	1 yr.	\$ 280,000
Optional Extension 2	1 yr.	\$ 280,000
TOTAL	5 yrs.	\$1,400,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.