



Recommendation for Action

File #: 19-3446, **Agenda Item #:** 38.

12/5/2019

Posting Language

Authorize negotiation and execution of a multi-term cooperative contract with CINTAS Corporation No. 2, to provide rental and cleaning services for uniforms and shop towels, for up to five years for a total contract amount not to exceed \$527,200.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Fleet Mobility Services.

Fiscal Note

Funding in the amount of \$87,867 is available in the Fiscal Year 2019-2020 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple cooperative purchase programs were reviewed for these goods and services. The Purchasing Office has determined this contractor best meets the needs of the department to provide the goods and services required at the best value for the City.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Diana McIntosh, at 512-974-2034 or Diana.McIntosh@austintexas.gov <<mailto:Diana.McIntosh@austintexas.gov>>.

Additional Backup Information:

The contract will provide rental and cleaning services for uniforms and shop towels for Fleet Mobility Services employees ensuring that the employees maintain a reliable source to clean their uniforms which may be soiled with grease, oils, and lubricants in a safe and environmentally appropriate manner. Employees are provided with uniforms to include pants and shirts that are used by technicians, welders and other operational staff to repair and maintain City owned vehicles and equipment. The shop towels are 100% cotton and are used by Fleet employees to clean their hands and automotive parts that become contaminated with automotive fluids.

The contractor is an approved commercial laundry service provider that manages their wastewater by filtering or recycling it with proper documentation upon disposal of the wastewater. This is the U.S. Environmental Protection Agency recommended and approved way to handle this type of waste stream. CINTAS Corporation No. 2, is contracted through U.S. Communities, a government purchasing cooperative that reduces the cost of

goods and services by aggregating the purchasing power of public agencies nationwide. This contract is the result of a competitive bid awarded by the U.S. Communities Government Purchasing Alliance. The cooperative purchasing program was established as a state structure for local government agencies to make use of their collective purchasing power and is authorized under the provisions of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

Without this contract, employees would have to clean their uniforms using local commercial laundry facilities or their home washers and dryers. This could potentially create an environmental hazard because grease, oils and other lubricants washed out of the clothes would drain into and contaminate the wastewater system.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	4 yrs.	\$421,760
Optional Extension 1	1 yr.	\$105,440
TOTAL	5 yrs.	\$527,200

Note: Contract Authorization amounts are based on the City's estimated annual usage.