



MEMORANDUM

TO: Mayor and Council

FROM: Rob Vires, Fire Chief of Staff

DATE: November 26, 2019

SUBJECT: Auto Aid RCA correction

A handwritten signature in black ink, appearing to read "RV", is positioned to the right of the "FROM:" line.

Item 21 on the December 5, 2019, City Council Agenda regarding an automatic aid agreement with Williamson County Emergency Service Districts and municipal fire departments has an error on the attached Request for Council Action (RCA) document. Under the heading "Council Committee, Boards and Commission Action", the RCA lists "Public Safety Commission presentation September 9, 2019." The presentation to the Public Safety Commission did not occur and the reference should have been deleted.

xc: Rey Arellano, Assistant City Manager over Safety
Joel G. Baker, Fire Chief
Catie Powers, Council Agenda Process Manager