



**CONTRACTS AND CONCESSIONS COMMITTEE  
of the PARKS AND RECREATION BOARD**

Tuesday, May 14, 2019 - 12:00 p.m.

**Britton, Durst, Howard and Spence Building**  
1183 Chestnut Ave.,  
Austin, Texas

**MINUTES**

**A. CALL TO ORDER**

Chair Lewis called the meeting to order at 12:01 p.m.

Committee Members in Attendance:

Dawn Lewis—Chair; Richard DePalma; Romteen Farasat; Francoise Luca

Committee Members Absent:

**B. APPROVAL OF MINUTES**

**1. Approve the minutes of the regular meeting of the Contracts and Concessions Committee of April 9, 2019.**

Committee Member Luca made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of April 9, 2019. Committee Member DePalma seconded the motion. The motion carried on a vote of 3-0, with Committee Member Farasat absent.

Committee Member Romteen Farasat arrived at 12:03 pm.

**C. CITIZEN COMMUNICATION**

**Carol Joseph** spoke to the Committee regarding item 2 to propose that Lee Kinser's bid solicitation is reconsidered.

**Lynn Shackelford, Pecan Grove Golf Partners**, spoke to the Committee regarding item 2 to offer to make himself available for questions or concerns regarding the bid submission of Pecan Grove Golf Partners.

**Roane Puett** spoke to the Committee regarding item 2 to propose that Lee Kinser's bid solicitation is reconsidered.

**Jeff Jack** spoke to the Committee regarding item 2 to propose that Lee Kinser's bid solicitation is reconsidered.

**Ken Rochlen** spoke to the Committee regarding item 2 to propose that Lee Kinser's bid solicitation is reconsidered.

**Blake Tollett** spoke to the Committee regarding item 2 to propose postponing the bid process to evaluate the situation before bringing a recommendation to the City Council.

**Dave Piper, Zilker Neighborhood Association**, spoke to the Committee regarding item 2 to propose that Lee Kinser's bid solicitation is reconsidered.

**Chad Cryer, Butler Park Pitch & Putt**, spoke to the Committee regarding item 2 to recommend that the Committee work to preserve the integrity of the Butler Pitch and Putt golf course concession.

#### **D. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION ITEMS**

##### **2. Make a recommendation to the Parks and Recreation Board to recommend to the City Council the negotiation and execution of an agreement with the successful proposer, Pecan Grove Golf Partners, to provide a golfing concession at Butler Pitch and Putt Golf Course**

Kevin Gomillion, Golf Division Manager and Gabrielle Restivo, Contract Management Specialist III, Parks and Recreation Department, delivered a presentation and answered Committee Members' questions. Matthew Duree, Procurement Manager, and Claudia Rodriguez, Procurement Specialist IV, of the City of Austin Purchasing Office, were present to answer Committee Members' questions regarding the bid solicitation process and to explain the City's Anti-Lobbying Ordinance.

Committee Members discussed the scope of work and made comments.

Committee Member DePalma made a motion to recommend to the Contracts and Concessions Committee to recommend to the City Council the negotiation and execution of an agreement with the successful proposer, Pecan Grove Golf Partners, to provide a golfing concession at Butler Pitch and Putt Golf Course. Committee Member Lewis seconded the motion. The motion did not carry on a vote of 2-2, with Committee Member Farasat and Committee Member Luca voting against the recommendation.

#### **E. CONTRACT REPORT**

Contract Management staff delivered their Contract Report and answered Committee Members' questions.

#### **F. FUTURE ITEMS**

Committee Member DePalma— requested agenda item for the discussion of reviewing evaluation criteria of contracts.

#### **G. ADJOURNMENT**

Chair Lewis adjourned the meeting at 1:12 p.m.