



PARKS AND RECREATION BOARD
CONTRACTS AND CONCESSIONS COMMITTEE
Tuesday, August 13, 2019 – 12:00 P.M.
Britton, Durst, Howard and Spence Building
1183 Chestnut Ave.,
Austin, Texas 78702

MINUTES

A. CALL TO ORDER

Meeting Chair Dawn Lewis called the meeting to order at 12:03 p.m.

Committee Members in Attendance: Dawn Lewis—Ex-Officio; Richard DePalma; Romteen Farasat (arrived at 12:08 p.m.); Francoise Luca; Anna DiCarlo.

Committee Members Absent: Nina Rinaldi

B. APPROVAL OF MINUTES

1. **Approve the minutes** of the Contracts and Concessions Committee regular meeting of May 14, 2019.

Committee Member Luca made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of May 14, 2019. Committee Member DePalma seconded the motion. The motion carried on a vote of 4-0, with Committee Member Rinaldi absent.

C. CITIZEN COMMUNICATION: GENERAL

There were no citizen communications.

D. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION ITEMS

2. Item **Make a recommendation to the Parks and Recreation Board to recommend to the City Council to authorize the negotiation and**

execution of an Interlocal Cooperative Agreement between the City of Austin and Austin Community College to provide an occasional meeting space at the Oakwood Cemetery Chapel for educational purposes related to the Great Questions Course.

Presenter: Jennifer Chenoweth, Museum Site Coordinator, Parks and Recreation Department

Committee Member Rich DePalma asked about potential conflict. Staff members Pat Rosette and Suzanne Piper indicated there are no conflicts. Committee Member DePalma made a motion to recommend to the Contracts and Concessions Committee to recommend to the Parks and Recreation Board on consent the recommendation of approval of the City Council to negotiate and execute an Interlocal Cooperative Agreement between the City of Austin and Austin Community College to provide an occasional meeting space at the Oakwood Cemetery Chapel for educational purposes related to the Great Questions Course. Committee Member Luca seconded the motion. The motion passed unanimously with a 4-0 vote, with Committee Member Rinaldi absent.

3. Item

Make a recommendation to the Parks and Recreation Board to recommend to the Parks and Recreation Department Director the approval of a professional services contract authorizing Texas Special Inc. to continue providing the Miniature Train Concession at Zilker Park for five-year period.

Presenter: Gabrielle Restivo, Contract Management Specialist III, and Patricia Rossett, Contract Management Supervisor II, Parks and Recreation Department

The item was pulled from the agenda for further discussion.

Committee Member DePalma requested that Parks and Recreation staff and the Contracts and Concessions Committee examine expanding the size of the train to accommodate ADA and to incorporate a cover on the train to provide shade for riders.

Committee Member Luca expressed concern that not having individual standards creates a sole source situation.

E. CONTRACT REPORT

Presenter: Patricia Rosette, Contract Management Supervisor II, Parks and Recreation Department

Committee Member DePalma requested a report on the Pecan Grove Partners/Butler Pitch and Putt contract.

F. FUTURE AGENDA ITEMS

Interlocal Agreement between the City of Austin and Austin Community College to provide space at the Asian American Resource Center for adult education classes.

Discussion and possible action regarding park concessions and retail solutions.

Additional discussion regarding Zilker Zephyr.

G. ADJOURNMENT

Meeting Chair Lewis adjourned the meeting at 12:44 p.m.

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For more information on the Contracts and Concessions Committee, please contact Shelley Franklin at shelley.franklin@austintexas.gov or by phone at 512-974-6717.