

AGENDA AND NOTICE OF MEETING

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “*Corporation*”), will hold a regular meeting of its board of directors (the “*Board*”). The meeting will be held in the administrative offices conference room at the Austin Convention Center 500 East Cesar Chavez St., Austin, Texas 78701 at 9:30 A.M., December 17, 2019, for the following purposes:

1. Call to Order; determination of quorum.
2. Receive report from Mark Tester, Corporation president on recent activities affecting the Corporation.
3. Approve minutes for the November 21, 2019 Corporation Board meeting.
4. Receive report from the Hilton Austin (the “Hotel”) management team and Joe DeFrank, Asset Manager for the Corporation, on the 2019 operating performance and general capital projects of the Hotel, year to date and forecast to year end, compared to budget.
5. Receive report from Joe DeFrank on the proposed 2020 Hotel operating and capital budgets. Consider approval of such 2020 budgets.
6. Receive report from Teo Gomez, Facilities Consultant to the Corporation and John Roberts, Advisor to the Board on the recently completed 2019 room renovation project.
7. Receive report from Mark Tester on the approved 2020 Austin Convention Condominium Association (“ACCA”) operating and capital budgets.
8. Receive report from John Roberts on the proposed 2020 Corporation administrative expense budget. Consider approval of such budget.
9. Receive report from John Roberts regarding (i) the November 2019 special assessment from ACCA related to balcony repairs, (ii) agreed upon repair costs for the previously approved amendment to the Overhead Walkway contract and (iii) anticipated special assessment from ACCA related to subsurface voids around the Hilton. Consider approval to transfer funds from the Excess Revenues Fund Bond Prepayment Account to the Supplemental Renewal and Replacement Fund for payment of such costs pursuant to the Bond Indenture section 5.15 (a) (ii).
10. Receive report from Corporation's representative to ACCA on other ACCA matters, if any.

The Corporation reserves the right to go into executive session, if necessary, pursuant to Section 551.071 of the Texas Government Code, to receive advice from Legal Counsel regarding any item on this agenda.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted: December ____, 2019

Time: _____

Posted By: _____