

Business Planning Work Group – 12.2.19

Meeting Notes

Attendees

Kirk Yoshida (lead), Vince Cobalis, Ketan Patel, Nguyen Stanton, Sarah Chen, Shubhada Saxena

Projects Overview

The group reviewed the current list of Commission projects:

- Mental Health:
 - FY 2020 budget item
 - Led by the Community Engagement Work Group
 - Members: Cat (lead), Vince, Molly, and Kavita; Kirk providing support
 - Current status: In communication with Austin Public Health (APH) staff; clarifying details ahead of Request for Applications (RFA); Kirk communicating progress with LGBTQIA+ Advisory Commission
- Transportation Pilot
 - FY 2020 budget item
 - Led by Asian American Resource Center (AARC) Work Group
 - Members: Kirk (lead), Debasree
 - Current status: Discussed with Sona and David Crabb of the Parks and Recreation Department (PARC) at December AARC Work Group meeting; discussed idea to use funding to bring seniors from the AARC to Bringing Seniors Together events
- Fire Department Recruiting
 - HR-related project to increase recruitment of Asian American Pacific Islander (AAPI) individuals
 - Idea arose from Joel Baker's request to the Commission for assistance
 - Led by Business Planning Work Group
 - Members: Sarah Chen (lead), Vince Cobalis
 - Current status: Initiated project at December work group meeting; first step will be to document what the Department is already doing in terms of targeted recruitment to different groups, including the AAPI community

The group also discussed two other items, the 2020 Census and the AARC Master Plan. For now, these will be items to follow but not as projects, although the AARC Master Plan may be developed into a project at a later date, if necessary.

Budget

The group discussed the timeline of the city's new budget calendar. The community engagement event will be coordinated through the Community Engagement Work Group.

The group discussed the need for someone else to be able to develop the budget recommendations. Ketan will take Shubhada's place at the Quality of Life quarterly Budget Workshops to learn the process. Shubhada will be the backup for Kirk, Vince, and Ketan at these meetings.

Nguyen would like to create a budget tracking document. Kirk has forwarded examples of how this information was previously tracked.

Strategic Planning

CPIO has provided access to their project planning document and will present notes at our December Commission meeting. Next steps will be discussed at the January Business Planning Work Group meeting.

Commission Vacancies

The group discussed the Commissions two open seats, the Mayor's appointment and Councilmember Pio's appointment. Vince learned that the Mayor's Office has someone in mind. Vince is also following up on a suggestion by Molly for Pio's district. Kirk provided information on the other finalists for the last Community Stakeholder vacancy, which was ultimately filled by Sarah Chen.

Commission Resolution – Asian Contractor Association

The group discussed Aleta Sung's request at the November Commission meeting to preserve their free space at their current location, which is under threat due to the Small and Minority Business Resources (SMBR) Department moving to a new building. Additional information is needed before a resolution of support can be drafted. Ketan is taking the lead and had a follow up discussion with Aleta.

Asian Chamber Equity Framework

The group received some information from Marina Bhargava, CEO of the Greater Austin Asian Chamber of Commerce (GAACC) on the new funding formula that was developed through a consultant, Jeremy Barndt. Kirk provided the group with information on the consultant's contract. Vince has been in contact with Jeremy, and he is scheduled to present at our January meeting.