



## **COMMUNITY TECHNOLOGY & TELECOMMUNICATIONS COMMISSION**

<http://www.austintexas.gov/cttc>

### **MINUTES**

#### **Regular Meeting**

**Wednesday – November 13, 2019 – 6:30 PM**

**City Hall – Boards & Commissions Room 1101**

**301 W. 2<sup>nd</sup> Street - Austin, TX, 78701**

Please go to [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/10\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/10_1.htm) for backup material associated with this agenda.

All ATXN (City Channel 6) programming is cablecast on Spectrum, Grande Communications, and Google Fiber on their cable channel 6, on AT&T U-Verse Channel 99 and webcast online. Over 20 meetings per month, including this commission meeting, are available on demand online, typically within a few hours of the cablecast. Schedules and video can be found at: <http://www.austintexas.gov/page/atxn-video-archive>.

#### **CURRENT COMMISSION MEMBERS:**

Sophie Gairo - Mayor Steve Adler

Nehemiah Pitts III - Council Member Natasha Harper-Madison, District 1

Claudia Yanez - Mayor Pro Tem Delia Garza, District 2

Malcolm Yeatts - Council Member Sabino "Pio" Renteria, District 3

David Alexander - Council Member Gregorio Casar, District 4

Dave Floyd - Council Member Ann Kitchen, District 5

Irfan Syed - Council Member Jimmy Flannigan, District 6

Dina Ayman - Council Member Leslie Pool, District 7

Michelle Reinhardt - Council Member Paige Ellis, District 8

Nicole Thompson – Council Member Kathie Tovo, District 9

Sumit DasGupta - Council Member Alison Alter, District 10

#### **Commission Members Present**

Nehemiah Pitts III

Malcolm Yeatts

David Alexander

Dave Floyd

Irfan Syed

Dina Ayman

Michelle Reinhardt

Nicole Thompson

Sumit DasGupta

## **Unexcused Absence**

Sophie Gairo

Claudia Yanez

## **CALL TO ORDER**

This meeting was called to order at 6:38 PM.

## **CITIZEN COMMUNICATION: GENERAL**

The first ten speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens were signed up to speak.

### **1. APPROVAL OF MINUTES – October 9, 2019**

**Motion to approve the minutes made by Commissioner DasGupta, seconded by Commissioner Floyd, passed on a vote of 8-0.**

### **2. STAFF AND COMMUNITY BRIEFINGS (A member of the public may not address a board at a meeting on an item posted as a briefing)**

#### **a. Smart Mobility and Innovation at CapMetro (Charlie Jackson, Director of Transit Technology Systems, Capital Metropolitan Transportation Authority)**

The presentation by Charlie Jackson can be viewed [here](#).

### **3. NEW BUSINESS (Discussion and Possible Action)**

#### **a. Selection of the GTOPs 2020 Grant Review Panel and update on the Letters of Interest received for the GTOPs 2020 application process (Jesse Rodriguez, Business Process Specialist, City of Austin)**

**Motion to appoint applicants 1, 2, 3, 4, 5, 6, and 7 to the GTOPs 2020 Grant review Panel made by Commissioner Alexander, seconded by Commissioner DasGupta, passed on a vote of 9-0.**

### **4. COMMISSION UPDATES (Discussion and Possible Action)**

#### **a. Digital Inclusion and Civic Engagement Working Group**

Chair Pitts highlighted the round-robin calls being hosted by the Digital Empowerment Community of Austin. On the last phone call, updates were given from Community Technology Network, Goodwill of Central Texas, Capital IDEA, the City's Office of Telecommunications and Regulatory Affairs, and Austin Community College.

He also proposed the merging of this working group and the Strategic Technology and Telecom Policy Impact Working Group. The new working group would consist of Chair Pitts, Vice Chair Alexander, and Commissioners Thompson, Ayman, Syed, and Yanez. This item will be taken up at the next meeting.

Commissioner Yeatts discussed the need for the commission to plan for the remote participation pilot for the next meeting. It was decided that Commissioner Syed will be the first commissioner to test participating remotely.

**b. Knowledge, Information, and Data Stewardship Working Group**

Commissioner Alexander gave an update on the recommendation to digitize and make tabular City Council Vote data. City Council had directed the Clerk's Office to investigate options on this earlier in the year, and the Clerk's Office subsequently responded with 3 options. The commission agreed that a conversation with or presentation from the Clerk's Office would be in order. Subsequently, the commission will consider any further action needed on this issue.

**c. Technology, Infrastructure, and Innovation Working Group**

Commissioner DasGupta updated the Commission on the working group call. The group discussed the OTMR document from San Antonio. Chair Pitts has requested an update on Google Fiber's rollout but has not heard back. He will work with Rondella Hawkins on getting an update. Commissioner DasGupta noted that the working group is interested in getting an update on the small cell rollout with all relevant staff, specifically to discuss 1) permitting and 2) micro-trenching. Also, Jay Boisseau will be speaking with the working group on smart transportation/smart cities, and the group will decide if a presentation should be made to the commission.

**d. Strategic Technology and Telecom Policy Impact Working Group**

Chair Pitts re-iterated the discussion on combining this working group with the Digital Inclusion and Civic Participation Working Group.

**5. FUTURE AGENDA ITEMS**

**Next Regular Meeting: December 11, 2019**

Commission discussion on the combination of two working groups.

Presentation on the update to the City Website.

Presentation on the Accessibility of the City Website.

Presentation from Rondella Hawkins

**6. ADJOURNMENT**

**Motion to adjourn made by Commissioner DasGupta and seconded by Commissioner Alexander passed on a vote of 9-0 at 8:54.**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please contact Jesse Rodriguez at the Office of Telecommunications & Regulatory Affairs at (512) 974-7676, for additional information; TTY users route through Relay Texas at 711.

For more information on the Community Technology & Telecommunications Commission, please visit their website at <http://www.austintexas.gov/cttc> or contact Jesse Rodriguez at [jesse.rodriguez@austintexas.gov](mailto:jesse.rodriguez@austintexas.gov).

Posting Submitted by: Jesse Rodriguez, Business Process Specialist, Wednesday, December 10, 2019