



**MEMORANDUM**

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TO: Fayez Kazi, Chair  
 Planning Commission Members

FROM: Kate Clark  
 Planning and Zoning Department

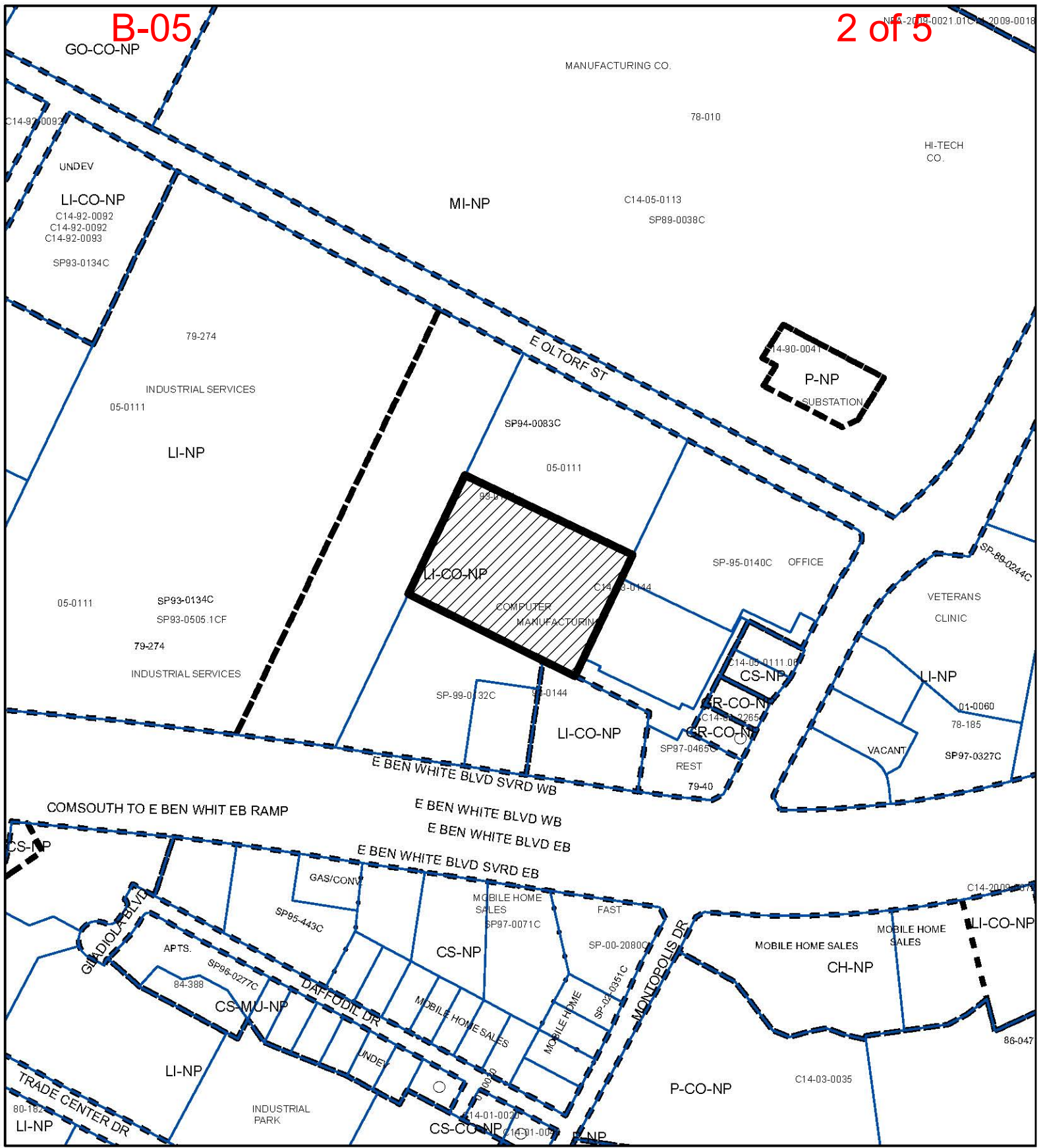
DATE: January 8, 2020

RE: **C14-2019-0110 (6106 E. Oltorf Street)**  
**NPA-2019-0021.02 (6101 E. Oltorf)**  
 Request for Postponement by the Applicant

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The Applicant requests a postponement of the above-referenced neighborhood plan amendment and rezoning cases to February 11, 2020. The Applicant needs additional time to work on their plans for the property.




Attachments: Map of Property; Applicant’s request for postponement.



**ZONING**

ZONING CASE#: C14-2019-0110



-  SUBJECT TRACT
-  PENDING CASE
-  ZONING BOUNDARY

1" = 400'

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

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Created: 8/6/2019

**Clark, Kate**

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**From:** Ferris Clements <FClements@abaustin.com>  
**Sent:** Tuesday, January 7, 2020 4:26 PM  
**To:** Clark, Kate  
**Cc:** Meredith, Maureen  
**Subject:** RE: C14-2019-0110 (6101 E. Oltorf)

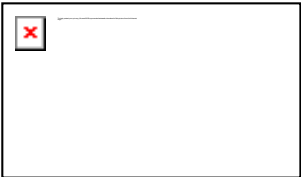
\*\*\* External Email - Exercise Caution \*\*\*

Kate,

We'd like to postpone this case to the February 11<sup>th</sup> Planning Commission meeting to allow the Applicant additional time to work on its plans for the property.

Let me know if you need anything else from me.

Thanks,  
Ferris

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|--|---|
| <p><b>G. Ferris Clements, III</b><br/> Associate<br/> Armbrust &amp; Brown, PLLC<br/> 100 Congress Avenue, Suite 1300<br/> Austin, Texas 78701-2744<br/> (512) 435-2337 - Direct<br/> (512) 435-2360 - Facsimile<br/> <a href="mailto:fclements@abaustin.com">fclements@abaustin.com</a><br/> <a href="http://www.abaustin.com">www.abaustin.com</a></p> |  |
|--|---|

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**From:** Clark, Kate <Kate.Clark@austintexas.gov>  
**Sent:** Monday, January 6, 2020 11:50 AM  
**To:** Ferris Clements <FClements@abaustin.com>  
**Cc:** Meredith, Maureen <Maureen.Meredith@austintexas.gov>  
**Subject:** RE: C14-2019-0110 (6101 E. Oltorf)

Ferris,

Please send me an email stating the date you would like to postpone this case to and the reasons why. I need to submit the postponement request tomorrow.

Thanks!

**Kate Clark, AICP, LEED AP**

*Senior Planner*

**City of Austin | Planning and Zoning Department**

Mailing Address: [P.O.Box](#) 1088, Austin, Texas 78767

Physical Address: [505 Barton Springs Rd, 5th floor, Austin, Texas 78704](#)

Tel: 512-974-1237

Email: [kate.clark@austintexas.gov](mailto:kate.clark@austintexas.gov)

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**From:** Clark, Kate

**Sent:** Friday, December 20, 2019 11:52 AM

**To:** Ferris Clements <[FClements@abaustin.com](mailto:FClements@abaustin.com)>

**Cc:** Meredith, Maureen <[Maureen.Meredith@austintexas.gov](mailto:Maureen.Meredith@austintexas.gov)>

**Subject:** RE: C14-2019-0110 (6101 E. Oltorf)

Ferris,

Between now and January 7<sup>th</sup>, please send us an email stating the reasons you will be requesting a postponement to this case and what day you would like to postpone to. I believe that we had discussed postponing PC to February 11<sup>th</sup>, but a lot can happen in two weeks.

Thanks, and have a great holiday.

**Kate Clark, AICP, LEED AP**

*Senior Planner*

**City of Austin | Planning and Zoning Department**

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Tel: 512-974-1237

Email: [kate.clark@austintexas.gov](mailto:kate.clark@austintexas.gov)

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**From:** Clark, Kate

**Sent:** Friday, December 20, 2019 11:23 AM

**To:** Ferris Clements <[FClements@abaustin.com](mailto:FClements@abaustin.com)>

**Cc:** Graham, Mark <[Mark.Graham@austintexas.gov](mailto:Mark.Graham@austintexas.gov)>; Meredith, Maureen <[Maureen.Meredith@austintexas.gov](mailto:Maureen.Meredith@austintexas.gov)>

**Subject:** C14-2019-0110 (6101 E. Oltorf)

Good Morning Ferris,

I will be on vacation starting Tuesday, December 24<sup>th</sup> through Friday, January 3<sup>rd</sup>. While I am away you may contact Mark at [Mark.Graham@austintexas.gov](mailto:Mark.Graham@austintexas.gov) or at (512) 974-3574.

As discussed, this morning, we will notify your rezoning case for Planning Commission on January 14<sup>th</sup> and Council for February 20<sup>th</sup>. I believe that Maureen has already sent out the notices for the NPA case (January 14<sup>th</sup> PC and February 6<sup>th</sup> CC), but she is aware of our discussion. We will plan to postpone Planning Commission to February 11<sup>th</sup> and align for Council on February 20<sup>th</sup>. If you have any questions let me know today or Monday, otherwise I will touch base with you when I get back.

Thanks!

**Kate Clark, AICP, LEED AP**

*Senior Planner*

**City of Austin | Planning and Zoning Department**

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**Tel:** 512-974-1237

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