HIV PLANNING COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 17TH, 2019

HIV PLANNING COUNCIL **COMMITTEE MEETING**
COMPREHESIVE PLANNING COMMITTEE MEETING MINUTES TUESDAY, SEPTEMBER 17TH, 2019

The *HIV Planning Council Comprehensive Planning Committee* convened in a committee meeting on *Tuesday, September 17th, 2019* at *City Hall, 301 West 2nd Street, Room 2005 in* Austin, Texas.

Committee Chair *Glenn Crawford* called the Committee Meeting to order at 6:00p.m.

Council Members in Attendance:
Committee Chair Glenn Crawford, Emma Sinnott, Julio Gómez, and Lee Miranda

Council Members Absent: *Akeshia Johnson Smothers, Alberto Barragan, and Bart Whittington*

Staff in Attendance: *Hailey de Anda,* Supervisor, *Rashana Raggs,* Administrative Senior, and *Anjelica Barrientos,* AmeriCorps Vista

Administrative Agent: *Brenda Mendiola*

Presenters: *None*

1. **CERTIFICATION OF QUORUM**
    a. Committee Chair Glenn Crawford established and certified quorum at 6:02p.m.

2. **CITIZEN COMMUNICATION**
    a. None.

3. **INTRODUCTION/ANNOUNCEMENTS**
    a. Hailey de Anda introduced Anjelica Barrientos as the new APH AmeriCorps VISTA. She will be working with Fast Track Cities and HIV Planning Council on designated projects.

4. **APPROVAL OF MINUTES**
    a. The minutes from the meeting of August 13th, 2019 were approved with minor grammatical corrections.

5. **COMPREHENSIVE PLAN – IDENTIFYING GAP IN SERVICES**
    a. Recommendations for reallocations
        i. Council member Emma Sinnott recommended categories to spend down funding:
            - Emergency financial assistance

- Substance abuse services – residential
- Housing Services

ii. Vote for recommendations for reallocations will occur in October.

6. DATA REVIEW

a. Hailey de Anda presented Attachment 5 in the Ryan White Part A grant application identifying gaps in funding and services.
b. Provider Inventory
c. Profile of Provider Capacity
   i. Hailey de Anda presented resource guide displaying the resources within our community.
   ii. Council member Emma Sinnott informed council on updated resource guide provided by DSHS.

7. LETTER OF SUPPORT FOR GEOGRAPHIC EXPANSION OF ELIGIBILITY

a. Council member Emma Sinnott mentioned including information on the growing population, including those who may have started services while living with the Austin TGA but have moved out.
b. Recommendation adopting improvements was approved on Secretary Glenn Crawford motion, Council member Emma Sinnott second on a 4-0 vote. Council members Akeshia Johnson Smothers and Alberto Barragan were absent.

8. STAR AWARD

a. Hailey De Anda presented timeline for voting and announcing Star Achievers and suggested press release push for informing the public about Star Awards.
b. Rashana Raggs designated to make flyers with recommended details from Committee Chair Glenn Crawford.
c. Council member Emma Sinnott requested announcement about Star Awards to be made during AIDS Walk ceremony on September 21st, 2019. Rashana Raggs will follow up emailing event coordinators of the AIDS Walk.

9. STAFF REPORT

a. Rashana Raggs presented the staff report amongst council.
b. Hailey de Anda expanded on Ending the HIV Epidemic grant application.

10. ADJOURNMENT

a. Committee Chair Glenn Crawford adjourned the meeting at 7:14p.m. without objection.

Appendix A

Planning Council: Office of Support Staff Report
September 17th, 2019
Comprehensive Planning Committee

ANNOUNCEMENTS

AIDS Walk
September 21, 2019
Registration Open
9:00am-1:00pm
11:00am Walk step-off

"Butch Queen" September 21st
10pm – 2am at Cheer Up Charlies
900 Red River St, Austin, Texas 78701
Presented by MouthFeel partnered with AshWell. Interest in competing or being a drag mentor? Contact @Louisiannapurchase via Instagram

The Gay Agenda: Rendezvous #6 Comedy Show
Thursday, September 19, 2019 at 7 PM – 10 PM at Wright Bros. Brew and Brew
500 San Marcos Street #105, Austin, Texas 78702 Part of proceeds go to The Kind Clinic

Queer People of Color Organization hosting Wellness Chats: How to Self-Care

September 25, 2019 at 6:30pm
701 Tillery Street. A1, Austin, TX 78702
Join AllogQPOC on Wednesday, September 25th at 6:30 PM to discuss what self-care is for each person, whether that is yoga, or some peace and quiet.

They will map out unique needs, what coping skills and self-care routines work for you, and when to use them. There will be some handouts and coping skills info graphs given as well.

A Queer Night in Paris – September 20th

Hosted by Austin Community College LGBT eQuity and Kind Clinic
2nd Annual Homecoming for LGBTQIA+ students at ACC. The theme this year is "A Queer Night in Paris" This event is in partnership with the Kind Clinic.
Join the ACC and local LGBTIA+-centric community partners for a resource fair 3pm-5pm and a dance party and student lip sync off from 7pm-9pm. The winner of the lip-sync will be eligible to win gift cards from local restaurants.
Event will be held in the Bldg. 4000 Courtyard. #free

AustinOutProud – September 23rd, 2019 @ 5pm – 7pm
The Q Austin - 1023 Springdale Rd. Building 14, Austin, Texas 78721
#AustinOutProud is Out Youth's FREE community engagement series that gives supporters (donors, volunteers, parents, teachers, etc.) the chance to:

- Have the chance to see what job opportunities and upcoming events we are offering
- Hear from youth, parents, community members, and partners
- Learn what exciting news and changes are going on at Out Youth

The St. David's Center for Health Promotion & Disease Prevention Research in Underserved Populations (St. David's CHPR) provides pilot seed-monies to full-time faculty and research scientists to conduct small projects deemed necessary to move their programs of research forward. These projects are designed to facilitate interdisciplinary and collaborative research that address health promotion and disease prevention to meet the needs of underserved populations. Funded investigators must submit progress reports and are expected to disseminate their results and seek larger extramural research funding.

St. David's CHPR expects to make 2 – 3 pilot grant awards in amounts between $10,000 (for more limited projects such as secondary data analysis, translation/instrument testing) to $30,000 (for intervention feasibility testing), as funding allows.

Important Dates

Deadline for Letter of Interest: **September 18, 2019 by 12 noon**

Selected semi-finalists will be invited to submit a full proposal: **October 9, 2019**

Submission of complete grant proposal: **December 11, 2019; 12 noon**

Selection of final projects to be awarded funding: **January 21, 2020**

Must have IRB approval for funding to be released

STAFF ACTIVITIES

Ryan White Part A Grant Activities

- Monthly Project Officer Call
- Interviewing for Planner Position

- NOFO is drafted and being routed for approval

Needs Assessment

- Planning Year 3 Special Studies – data collection phase

Comprehensive Planning

- Integrated Plan monitoring and alignment with Fast Track Cities and Achieving Together Plan
- Developing final format for integrated plan and plan monitoring

Outreach and Recruitment

- Spring Recruitment for 2019
    - Business cards – available for all Planning Council Members
    - Video
- Volunteers needed for Tabling/Walking: - AIDS Walk

Technical Assistance and Training

- Budget discussion – planning for vacancy savings
- Developing a budget request to send to the AA as early as September

Partnerships

- Fast Track Cities
- Need to consider moving the September Executive Committee meeting to allow for AA representation at meeting.
- Ending the HIV Epidemic grant opportunities

Other

- Mentorship program – on boarding of Julio Gómez and Mattyna Stephens. Mentors needed.
- Committee assignment for new members