



**HIV PLANNING COUNCIL
ALLOCATIONS COMMITTEE MEETING MINUTES**

**COMMITTEE MEETING
WEDNESDAY, OCTOBER 16th, 2019**

The *HIV Planning Council (HIVPC) Allocations Committee* convened in a committee meeting on *Wednesday, August 21st, 2019* at *City Hall, 301 West 2nd Street, Room 1029* in Austin, Texas.

Committee Chair *Barry Waller* called the Meeting to order at 6:01 p.m., October 16th, 2019.

Council Members in Attendance:

Committee Chair *Barry Waller*, *Samuel Goings*, *Dale Thele*, *Jonathan Wells* and *Juan Troy*

Council Members Absent: *Adriana Sansome Neve* and *Mattyna Stephens*

Staff in Attendance (HIVPC Support Staff): *Hailey de Anda*, Interim Unit Manager, *Jaseudia Killion*, Program Planner, and *Rashana Raggs*, Administrative Senior, *Anjelica Barrientos*, AmeriCorps Vista

Administrative Agent (AA): *Patricia Niswander* and *Anthony Kitzmiller*

Presenters: *None*

Citizen Communication: None.

1. CERTIFICATION OF QUORUM

- a. Committee Chair Barry Waller called quorum at 6:01 p.m. October 16th, 2019

2. INTRODUCTION/ANNOUNCEMENTS

- a. Hailey de Anda introduced Jaseudia Killion as the new Ryan White Part A Planner.
- b. Anthony Kitzmiller has taken the role of acting interim program manager of the Administrative Agents.

3. APPROVAL OF MINUTES

- a. The minutes from the meeting of August 21st, 2019 were approved with grammatical corrections.

4. DISCUSSION ON RE-ALLOCATION OF FUNDS

- a. Citizen Communication:
 - i. Melissa Rios spoke about health insurance and the need of additional funding.
 - ii. Fiscal year 2018 carry over \$29,346 is going into health insurance.
- b. Recommendations from the Comprehensive Planning Committee:
 - i. Emergency Financial Assistance
 - ii. Substance Abuse Services – Residential
 - iii. Housing Services

5. DOCUMENT REVIEW

- c. Update the re-allocations policy and Memorandum of Understanding to align with the processes that are in place as well as develop better processes to adhere to for re-allocation.
- d. Committee Chair Barry Waller volunteered to review documents and highlight sections that would need to be updated with recommendations.
- e. Committee Chair Barry Waller suggested the Executive committee take the lead on the revision of documents.
- f. Council member Johnathon Wells suggested getting examples from other planning support staff on their Memorandum of Understanding structure.

6. FISCAL YEAR 2019 RE-ALLOCATIONS

- a. Carry over funds from fiscal year 2018 will be voted on at next business meeting.
 - i. After voting, amendments, contracts, and funds will be available for HIPCSA (Health Insurance Premium and Cost-Sharing Assistance).
- b. Remove as a voting item on business agenda.

7. PLANNING COUNCIL STAFF REPORT

- a. Rashana Raggs presented on staff support amongst the council.
- b. Hailey de Anda presented on upcoming conferences and activities for staff.
 - i. Set up table for recruiting and World AIDS Proclamation at Fast Track Cities consortium.
 - ii. Support staff Jaseudia Killion and Rashana Raggs will be attending HIV Biomedical Summit in Houston, Texas December 2nd-4th, 2019.
 - iii. A total of Star Award nominations was calculated with three community nominations and two professional nominations.

8. ADMINISTRATIVE AGENT PART A EXPENDITURE AND VARIANCE REPORT

- a. Patricia Niswander presented for the administrative agents stating non-medical case management is doing okay. Most of the categories are in 10% variances while EFA (Emergency Financial Assistance), MAI (Minority AIDS Initiative), and housing services, HIPCSA are over.
- b. Patricia Niswander stated MAI is spending well with non-medical case management and EIS (Early Intervention Services).

ADJOURNMENT

- a. Committee chair Barry Waller called the meeting to an adjournment at 7:17 p.m.

Appendix A
Planning Council: Office of Support Staff Report
October 16, 2019
Allocation Committee Meeting

ANNOUNCEMENTS

Harvest Moon Festival

October 18th 5:30pm-9:30pm and October 19th 8pm – 2am
Proceeds benefit Equality Texas and the Hill Country Ride for AIDS



Friday, October 18th: Kleberg Stage at The Zachary Scott Theatre Center, 1510 Toomey Rd, Austin, Texas 78704
5:30 PM Doors open for cocktails
7:00 PM Opening performance by Austin based R&B singer Nakia
8:30 PM Headlining performance by multiple Grammy winning artist -Matt Alber and his band

Saturday October 19th: EBERLY, 615 S Lamar Blvd, Austin, Texas 78704
8:00 PM - Austin's Mouthfeel
10:00 PM - The Legendary Morabito from NYC

Tickets to all Events and Packages on Sale Here: <https://www.showclix.com/events/29021>

“Be a Hero” Health and Wellness Fair

October 19th, 2019 from 2pm-6pm at The Hive
10415 Old Manchaca Rd, Austin, Texas 78748
Hosted by Austin LGBT Chamber of Commerce



ASA Moody Medical Clinic 1 Year Celebration

October 24th, 2019 at 4:00pm-8:00pm

AIDS Services of Austin, 7215 Cameron Rd, Austin, Texas 78752

The ASA Moody Medical Clinic is celebrating 1 year of providing life-affirming care for Central Texans impacted by HIV. With support from Avita, you are invited to join to mark this milestone on October 24th from 4-8pm.

Hear about what's next for the clinic and how they are positioning their services to end the HIV epidemic in the decade ahead.

4-5:30pm: Client Appreciation*

6pm-8pm: Reception and Tours

Appetizers and drinks provided (wine after 6pm)

*Door prizes from 4pm-5pm



Intersex Awareness Day

October 26th, 2019 at 12pm – 1pm

Please join ACLU of Texas, HRC Austin and Equality Texas to learn more about the ~2% of your community born intersex, with any of a range of characteristics that may not fit traditional conceptions about male or female bodies. Wear yellow or purple to help us be seen.

*Please arrive at the steps beside the front entrance to City Hall by noon sharp! *

For more context: <https://interactadvocates.org/intersex-awareness-day/>



What's Your Fantasy? Villains

October 26th, 2019 from 8pm-11pm at The North Door
502 Brushy Street, Austin, TX 78702

Texas Health Action's Kind Clinic is hosting a costume ball, this Halloween weekend, at The North Door! Enjoy complimentary bites, cocktails, and mock-tails while moving to the beats of our amazing DJ for the night.

Walk the runway for fabulous prizes and bragging rights in your best villain look. This event is 21+.



Housing in a Changing City hosted by ASA and The Q Austin

October 26th, 2019 from 12pm-2pm | 1023 Springdale Rd, Austin, TX 78721

Come for an intimate conversation on renter's rights and affordable housing options with ASA's Housing Department and Austin Tenants Council. Free lunch provided / All cultural, gender & sexual identities are welcome.

Positive Living is a bilingual event series exploring sexual & mental health by The Healthy Relationships Program @ The Q Austin

HRP

Q AUSTIN

POSITIVE LIVING PRESENTS:

Housing in a Changing City

SAT., OCT. 26, 2019 • 12 P.M.
1023 Springdale Rd. 14A • East Austin

Evictions, slumlords, rent increases, lockouts, the threat of homelessness. Join us for an intimate conversation on renter's rights and affordable housing options with ASA's Housing Department and Austin Tenants Council.

Free lunch provided.

All cultural, gender & sexual identities are welcome

512-220-7609 • hrp@asaustin.org • asaustin.org

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CONFERENCES

Biomedical HIV Prevention Summit
December 3-4, 2019,
Houston TX

STAFF ACTIVITIES

Ryan White Part A Grant Activities

- Monthly Project Officer Call
- Planner started October 14, 2019
- Part A FY2020 Application and Ending the HIV Epidemic grants have been submitted

Needs Assessment

- Planning Year 3 Special Studies:
 - Two special studies will become letter of recommendations
 - Two special studies are undergoing addition investigation and expect to be vetted through consumer groups

Comprehensive Planning

- Integrated Plan monitoring and alignment with Fast Track Cities and Achieving Together Plan
- Developing final format for integrated plan and plan monitoring

Outreach and Recruitment

- World AIDs Day – proclamations at City Hall on November 14
- Star Awards

Technical Assistance and Training

- Vacancy savings
 - December 10th strategic planning session and holiday meeting
 - Training/conferences
- Developing a budget request to send to the AA for grant year 2020

Partnerships

- Fast Track Cities
- Ending the HIV Epidemic grant opportunities

Other

- Mentorship program – on boarding Mattyna Stephens. Mentors needed.
- Survey for 2020 meeting times to be sent out early October
- Recommendation for 2020 Meeting calendar – See document with recommended meeting schedule