



Recommendation for Action

File #: 19-3708, **Agenda Item #:** 44.

1/23/2020

Posting Language

Authorize award of a multi-term contract with K&M Steam Cleaning, Inc., to provide carpet cleaning and related services, for up to five years for a total contract amount not to exceed \$1,070,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Convention Center Department; Austin Public Library; Building Services Department; Human Resources Department.

Fiscal Note

Funding in the amount of \$214,000 is available in the Fiscal Year 2019-2020 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 8500 JOG1004 for these services. The solicitation issued on September 16, 2019 and it closed on October 1, 2019. Of the five offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=131861.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Jo Gutierrez, at 512-974-2827 or jo.gutierrez@austintexas.gov

<<mailto:jo.gutierrez@austintexas.gov>>.

Additional Backup Information:

The contract will provide carpet cleaning as well as emergency services which includes water extraction services for various City departments. This contract will service over 30 City facilities on an as-needed basis, some heavily used by citizens. All of these facilities have an ongoing need for carpet cleaning services.

This contract will provide a consistent standard for carpet cleaning services to ensure proper and sustainable carpet cleaning care and management. The City intends to begin servicing each location on a regular, rotating

schedule, which will adequately address the carpet cleaning needs of these public spaces. In the past, the City has obtained services based on need and budget.

If the City is unable to secure a contract, the City will be forced to secure these services on an as-needed basis which may result in higher prices, and delays in maintaining properties.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$ 642,000
Optional Extension 1	1 yr.	\$ 214,000
Optional Extension 2	1 yr.	\$ 214,000
TOTAL	5 yrs.	\$1,070,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.