



**Electric Board
APPROVED MINUTES**

**SPECIAL CALLED MEETING
DECEMBER 11, 2019**

The Electric Board convened in a Board Meeting on December 11, 2019 at Development Service Department, 5202 E. Ben White, Room 122.

Chairman Flores called the Board Meeting to order at 10:03 a.m.

Board Members in Attendance: Delwin Goss, Rogelio Wallace, Michael King, Robert Schmidt, Michael King, Ben Brenneman and Randy Pomikahl, Mark Weaver

Members Not in Attendance: David Adamson, Nicole Stasek and Miguel Suazo

Staff in Attendance: Rick Arzola (DSD), Eric Zimmerman (DSD), Marty Starrett (DSD) and Mitchell Tolbert (DSD)

1. CITIZEN COMMUNICATION: David Johnson

2. APPROVAL OF MINUTES: The minutes from the August 21, 2019 meeting was approved as written. Board member Pomikahl made a motion to accept the minutes as written. Vice Chair member Goss second the motion, motion passed 8-0.

3. DISCUSSION:

- a. **Executive Liaison Update-** DSD staff introduces Marty Starrett as Executive Liaison for the Commercial Electrical Staff and Eric Zimmerman as the Residential Electrical Staff. Both will fulfill all requirements on behalf of DSD on serving the Electrical Board.
- b. **Report from Work Group:** Residential Liaison Eric Zimmerman informs the board that the work group and DSD staff have diligently worked thru the Electrical ordinance and have made significant changes due to date changes and House Bill 2439. Staff will continue to work with the fire department to clean up the language on the outdoor disconnect and then will proceed to address the ordinance to stakeholders for feedback and approval before coming back to the board for a public hearing and vote.
- c. **Update on House Bill 2439-** Residential Liaison Eric Zimmerman references to the ordinance introduction is what HB 2439 presents to us with additions and direction on what staff has been given with that interpretation.
- d. **Austin Criteria Manual Update** – Residential Liaison Eric Zimmerman tells the board that staff have been meeting regularly with Austin Energy regarding the relocation of the Point of Service (POS). Staff goes on to say that AE is relocating the POS for all underground services, residential and commercial from the meter that is on the structure to a pull box located adjacent to a transformer. Staff feels on the residential side of inspections, is fairly smooth and simple in the fact that AE will come out and spot the pull box from the street and inspections would take over from that point. Commercial side of inspections is more unbalanced, DSD will try to finalize our side of inspections, whether we are in alignment with AE or at a complete disconnect from AE. Staff goes on to say that there will be a cost impact on this point of service to the contractors which will filter down to the homeowners. Staff is requesting that all attend AE stakeholder meeting in January to voice their concern.
- e. **Update on Permit Fee-** Staff briefly went over the fees that Council approved that DSD submitted. There were cost increase to all services that DSD provides but the fees did not raise too much of concern with the exception of fees cost for permits outside the city limits.

Staff explained that since Austin has extended its territory over the years and Residential homes are now within the PEC utility company, DSD increased its cost of services for permits outside the city limits.

4. DISCUSSION AND POSSIBLE ACTION: Board made a motion to approve to 2020 Electrical Board Schedule as written. Board member Schmidt made a motion to approve the schedule, Board member Brenneman seconded the motion. Motion pass 8-0

5. FUTURE AGENDA ITEMS:

- a. Public Hearing and Action 2020 Ordinance
- b. Discussion update on Austin Criteria Manual.
- c. Discussion update on House Bill 2439 and State licensing law 1305.

6. ADJOURN:

A motion to adjourn the meeting was made by Board member Schmidt and second by Pomikahl for an 8-0 vote. The meeting adjourned at 11:30 a.m.