



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, October 8, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, October 8, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair	Frank Maldonado
Eugene Sepulveda, Vice Chair	Wendy Todd Price
Michael Watry - Secretary	Scott Madole
Billy Owens	Vicky Sepulveda
Jeremy Hendricks	

Commission Members Absent:

Ernest Saulmon
Thomas Thies

Aviation Staff in Attendance:

Susana Carbajal	Mandy McClendon
David Arthur	Rohini Kumerage
Carlton Thomas	Veronica Downy
Julie Harris	Michael Robinson
Rajeev Thomas	Kane Carpenter
Bryce Dube	Ammie Calderon
Ellen Brunjes-Brandt	

Others Present:

Amy Clement – Burns & McDonnell	Kimberly Petras – Atkins
Robert Osborne – Burns & McDonnell	Augustine Verrengia - Stantec
Burton Jones – City of Austin	Gary Bouthillier - Atkins
Amy Moen – HOK	Steven Real - AECOM
David Mason – HOK	Ray Moore - WSP
Kathleen Langan – MCK & MCK	Matt Duncan - WSP
Lissi Riedel – MCK & MCK	Keith Jackson – HNTB
Laddie Irion – Parsons	Josh Crawford – Garver
Thomas Duvall – Davcar	Rebecca Bray – WSP

Anthony DeFurio – AEC
Meg Grayson – Sunland Group
Garrett Cox – City of Austin
Martha Donovan – City of Austin
Zach Barclay – ASLPM
Vincent LeMond – City of Austin, CCO

1. CITIZENS COMMUNICATIONS:

None

2. APPROVAL OF MINUTES

- a) The minutes from the meeting of September 10, 2019 were approved on Commission Member Frank Maldonado's motion, Commission Member Jeremy Hendricks seconds on a vote. Motion passed on a 8-0-1-2 vote. Commission Member Watry abstained. Commission Members Saulmon, and Thies were absent at this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2019 to date.
The presentation was made by Rajeev Thomas, Financial Manager III, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Management Supervisor, Department of Aviation. Commissioner Todd requested to have any updates and or changes included in the CIP Reports.
- c) Airport Tenant Updates.
The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation.
- e) Airport Vacancy Report
Michele Lau, Performance Program Manager, Department of Aviation

4. NEW BUSINESS

Discuss 2020 Regular Meeting Schedule at November 12, 2019 meeting.

5. FOR RECOMMENDATION

- a) Authorize award of a multi-term contract with Clean Earth of Alabama, Inc., to provide collection, transportation, processing, and disposal of hazardous waste, for up to five years for a total contract amount not to exceed \$4,565,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Scott Madole's motion, Commission Member Vicky Sepulveda seconds on a vote. Motion passed on a 8-0-0-3 vote. Commission Members Saulmon, Todd, and Thies were absent at this vote.

- b) Authorize negotiation and execution of four multi-term contracts for electrical repairs and related services with Alterman, Inc.; Elk Electric, Inc.; Facility Solutions Group, Inc. D/B/A FSG Facility Solutions Group, Inc.; and J.S. Electric, Inc.; each for up to five years for total contract amounts not to exceed \$10,885,000 divided among the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Jeremy Hendricks motion, Commission Member Michael Watry seconds on a vote. Motion passed on a 7-1-0-3 vote. Commissioner Eugene Sepulveda opposed, and Commission Members Saulmon, Todd, and Thies were absent at this vote.

- c) Authorize award and execution of a construction contract with Dalrymple Gravel & Contracting Co., Inc., for Airfield Electrical and Pavement Improvements in the amount of \$9,315,069.10 plus a \$2,328,767.28 contingency, for a total contract amount not to exceed \$11,643,836.38.

(Note: This contract will be awarded in compliance with 49 CFR Part 26 (Disadvantaged Business Enterprise Program) by meeting the goals with 34.55% DBE).

A motion to approve was made by Commission Member Eugene Sepulveda's motion, Commission Member Scott Madole seconds on a vote. Motion passed on a 8-0-0-3 vote. Commission Members Saulmon, Todd, and Thies were absent at this vote.

- d) Authorize negotiation and execution of a Design Build Agreement with Whiting Turner Contracting Company for Existing Terminal Centralized Baggage Handling System Upgrades in an amount not to exceed \$16,000,000.

(Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 12.23% DBE participation.)

A motion to approve was made by Commission Eugene Sepulveda's motion, Commission Member Vicky Sepulveda seconds on a vote. Motion passed on a 8-0-0-3 vote. Commission Members Saulmon, Todd, and Thies were absent at this vote. Commissioner E. Sepulveda requests to add that Michael Robinson, Airport Division Manager, approves of and supports this recommendation.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a professional services agreement with the following four staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP268: Page Southerland Page, Inc.; Corgan Associates, Inc.; Garver, LLC and Atkins North America, Inc., for architectural & engineering services for the 2020 ABIA Architectural & Engineering Services Rotation List in an amount not to exceed \$30,000,000.

[Item went to City Council September 19, 2019 and passed.]

Authorize award of a multi-term contract with Hi-Lite Airfield Services, LLC, for airport runway rubber removal services, for up to five years for a total contract amount not to exceed \$337,500.

[Item went to City Council October 3, 2019 and passed.]

Authorize award of a contract with JMR Technology Inc., to provide services, software applications, and any associated hardware for the centralized baggage handling system, for a term of one year in an amount not to exceed \$247,450.

[Item went to City Council October 17, 2019 and passed.]

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: November 12, 2019

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 7:05 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

Approved