



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, November 12, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, November 12, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair	Frank Maldonado
Eugene Sepulveda, Vice Chair	Wendy Todd Price
Ernest Saulmon	Scott Madole
Billy Owens	
Jeremy Hendricks	

Commission Members Absent:

Michael Watry
Vicky Sepulveda

Aviation Staff in Attendance:

Susana Carbajal	Mandy McClendon	Melissa Vidal	Loren Lintner
David Arthur	Rohini Kumerage	Denise Hatch	Donnell January
Patti Edwards	Veronica Downy	Lyn Estabrook	
Julie Harris	Michael Robinson	Chris Moret	
Rajeev Thomas	Kane Carpenter	Carlton Thomas	
Bryce Dubee	Ammie Calderon	Shane Harbinson	
Ellen Brunjes-Brandt			

Others Present:

Liam Grundy – MAG USA	Jordan Taylor - HNTB
Vivek Khawna – Woolpert	Justin Little
Jeffery Jakoby – TX Campaign for Environmental	Gary Bouthillier - Atkins
Jay Carpenter – TX Aviation Assoc.	Dale Murphy – IL Friphe
David Mason – HOK	Chris Coons – Mead & Hunt
Chelsie Bush – HNTB	Steven Real - AECOM
Lissi Riedel – MCK & MCK	Kevan Drake - TCE
Michael Boland – MAG USA	Josh Crawford – Garver
Jeremy Dalkoff – MAG USA	Rebecca Bray – WSP

Mary Wimpfreiner – TCE
Sid Higgins – MAG USA
Ripley Rasmus – HOK
Saad Ilyas – ASLPM
Zach Barclay – ASLPM
Kicko Garrett – TES Inc
Nancy Knipp – ALD
Alex Fleming – Austin Commercial
Paul W. Foster – Foster CM Group
Paul Gregory – TDS/TLM
Simon Flores – Interfaith Action of Central Texas

Clayton Singleton – RS&H
Josh Bedre – AEC – AEC-WAY
Ryan Hobbs - TDS
Gavin Hudgeons – g60 Vision
Jennifer Finch – JE Dunn Construction
Bob Gregory – TDS / TLM
Brandy Waters – Sunland Group
Sean Tenney - Parsons
Channy Soenn – CAS Consulting
Jesse Penn – CAS Consulting
Johlene Cochran - SMBR

1. CITIZENS COMMUNICATIONS:

Jeffery Jacoby with Texas Campaign of Environmental spoke on item 3.e
Jay Carpenter with Texas Aviation Association spoke on item 3.e
Rick Garrett with TES Inc spoke on item 5.d
Nancy Knipp with Airport Lounge Development spoke on item 5.d

2. APPROVAL OF MINUTES

- a) The minutes from the meeting of October 8, 2019 were approved on Commission Member Eugene Sepulveda's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 7-0-1-2 vote. Commission Member Todd abstained. Commission Members Watry, and V. Sepulveda were absent at this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2019 to date.
The presentation was made by Rajeev Thomas, Financial Manager III, Department of Aviation. Commissioner E. Sepulveda requested a presentation of airline fees.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Management Supervisor, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation.

- e) Airport bird strike data to date.
**Christopher Moret, Wildlife Management Biologist,
Department of Aviation**
- f) Airport safety policy and practices.
**Patti Edwards, Airport Chief Operating Officer,
Department of Aviation**

4. NEW BUSINESS

Voted and Approved the 2020 Regular Meeting Schedule.

A motion to approve was made by Commission Todd's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Watry, and V. Sepulveda were absent at this vote.

5. FOR RECOMMENDATION

- a) Authorize negotiation and execution of three contracts, for airport financial and consulting services, with Ricondo & Assoc Inc., Unison Consulting Inc., and LeighFisher Inc., each for a term of two years for total contract amounts not to exceed \$1,500,000 divided among the contractors.

(Note: These procurements were reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for these procurements, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Jeremy Hendricks motion, Commission Member Billy Owen's seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Watry, and V. Sepulveda were absent at this vote.

- b) Authorize award of a multi-term contract with Nachurs Alpine Solutions, LLC, to provide de-icing materials for airfield pavement surfaces, for up to five years for a total contract amount not to exceed \$600,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Scott Madole's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Watry, and V. Sepulveda were absent at this vote.

- c) Authorize award of a multi-term contract with Southwaste Disposal LLC, to provide grease trap and grit trap cleaning, maintenance, and repair services, for up to five years for a total contract amount not to exceed \$1,240,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Jeremy Hendricks motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Watry, and V. Sepulveda were absent at this vote.

- d) Authorize award and execution of a concession agreement with MAG US Lounge Management LLC to lease, design, construct, operate, and maintain a Shared Use Lounge Service Concession at Austin-Bergstrom International Airport (RFP-8100-ABIA-005).

This item did not go for recommendation. The Airport Advisory Commission requested to view the proposals for the Shared Use Lounge.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award of a multi-term contract with Clean Earth of Alabama, Inc., to provide collection, transportation, processing, and disposal of hazardous waste, for up to five years for a total contract amount not to exceed \$4,565,000.

[Item went to City Council November 14, 2019 and passed.]

Authorize negotiation and execution of four multi-term contracts for electrical repairs and related services with Alterman, Inc.; Elk Electric, Inc.; Facility Solutions Group, Inc. D/B/A FSG Facility Solutions Group, Inc.; and J.S. Electric, Inc.; each for up to five years for total contract amounts not to exceed \$10,885,000 divided among the contractors.

[Item went to City Council November 14, 2019 and passed.]

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: November 12, 2019

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 7:05 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

Approved