

Cultural Funding Arts Commission & Art in Public Places Strategic Planning Meeting

Meeting Objective(s): 3 or less is fine

1. Define & leading with a racial equity lens as a Cultural Arts Division (completed in first session)
2. Inform meeting attendees of potential strategic themes derived from community feedback of Cultural Funding Review Process &
3. Use community feedback to set Arts Commission role in Cultural Funding Review process, explore best approach to organize AC input & interaction with process
4. Describe extended Cultural Funding Review process timeline

Meeting Location: CAD offices,

Date: Jan 13, 2020

Time: 6:00pm-8:30pm

Attendees: Commissioners, AIPP panel members, COA Staff, Facilitators, Community Members

Overview: Commissioners will participate in activities to achieve Commission goals and update strategic planning activities.

Agenda Item	Duration	Leader	Outcome	
1. Sign In	To occur prior to the commencement of the meeting	Commission Liaison		
2. Call to Order	3-5 Minutes / 6:00pm	Chair Castillo	Meeting will be called to order.	
3. Approval of Minutes and Action	3-5 Minutes 6:10pm	Chair Castillo	Minutes and actions will be approved.	

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<p>4.Citizen Communication: General</p>	<p>10-Minutes 6:15pm</p>	<p>Chair Castillo</p>	<p>Hear concerns and voices of the citizens.</p>	
<p>5.a. Motion to Suspend Robert Rules of Order</p>	<p>5 Minutes 6:20pm</p>	<p>Chair Castillo</p>	<p>Robert rules of order will be suspended.</p>	
<p>5.a. Motion to Suspend Robert Rules of Order 5.b Commission Introduction</p>			<p>Robert rules of order will be suspended. Introduce the commission members as well as a brief description of the purpose of the meeting.</p>	
<p>6. Staff Introduction &CFRP Refresher & Extension brief</p>	<p>10-15 Minutes 6:30pm Slides 2- 16 <i>*Slides 15,16,19 hidden</i></p>	<p>Cara Welch /Alberto Mejia</p>	<p>Introduce the staff, go over agenda and plan for the meeting.</p>	
<p>7. Leading with a Racial Equity Lens in the Cultural Arts Ask: Any reflections? Any major comments missing?</p>	<p>10-15 Minutes 6:45pm Slides 17- 18</p>	<p>Meghan Wells and/or Brion Oaks</p>	<p>Set a framework for activities and the discussion</p>	

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8. Presentation of potential strategic themes derived from community feedback of Cultural Funding Review Process	45 min – 1hr 7:45pm Slides 19-29	Margie Reese / MJR Consultants		
9. Brainstorm Activity: What tasks can we do to address the Strategic Themes	30 Minutes 8:00pm Slides 30-31	Marion Sanchez/Cara Welch	Commissioners & AIPP will identify tasks that address the themes from the previous session.	
11. Revisit (Display) Extended Cultural Funding Process timeline	5min 8:30pm Slides 32- 35	Alberto	Commissioners will understand the timeline and planned activities for the extended cultural funding review process	
Break	10 Minutes			
10. Reinstate Robert Rules of Order	3-5 Minutes	Chair Castillo	Reinstate Robert rules of order for the remaining of the meeting.	
11. Other Agenda Items	unknown	Chair Castillo		
13. Future Agenda Items	unknown	Chair Castillo		
14. Adjournment		Chair Castillo		

Materials Needed:

1. Sticky notes (4x4, 4 separate colors)
2. Restickable Tabletop easel pad
3. Welcome Table
4. Agendas, sign-in sheet
5. Citizen Communication Sign-Up Sheet and Signage

Community Engagement Materials Being Brought:

1. Black Sharpie Markers
2. Discussion Guidelines/Principles
3. Dry erase markers
4. Pen/Paper- Recommended for note taking

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Decisions Made:	
Rationale:	
Actions Assigned:	
Outstanding Issues:	
Room Setup: U Shaped seating for Commission Attendees – Theater Style Seating	
Notes:	

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