



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, December 10, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, December 10, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair	Frank Maldonado
Eugene Sepulveda, Vice Chair	Wendy Todd Price
Michael Watry – Secretary	Scott Madole
Vicky Sepulveda	
Ernest Saulmon	

Commission Members Absent:

Jeremy Hendricks
Billy Owens

Aviation Staff in Attendance:

Susana Carbajal	Kane Carpenter
Jacqueline Yaft	Melissa Vidal
David Arthur	Carlton Thomas
Shane Harbinson	Nick Ramirez
Julie Harris	Rustin Roussell
Bryce Dubee	Kizzie Alvarez

Others Present:

John Craig – AECOM	Dale Murphy – K Friese
Todd Gnospelius – AECOM	Michael Boland – MAG USA
Stephen Real – AECOM	Liam Grundy – MAG USA
Johlene Cochran – SMBR	Jeremy Dalkoff – MAG USA
Joe Medici – COA PWD	Paul W Foster – Foster CM Group
Christina Taylor – Sundt Construction	Nancy Knipp – Airport Dimensions
Chelsie Bush – HNTB	Heather Peoples – D&B Mitchell Group
Matt Dunlan – WSP	Ken Myers – D&B Mitchell Group
Josh Bedre – AEC-WAY	Anastasia Stacey Leonard – Mozart's
Edward Copeland – Woolpert	Rick Garrett – TES Inc.

Davon Garrett – D.C Garrett Group
Thomas Bayer – HOK
Ray Moore - WSP

1. CITIZENS COMMUNICATIONS:

Michael Boland with MAG USA spoke on item 5.a
Nancy Knipp with Airport Lounge Development spoke on item 5.a
Rick Garrett with TES Inc spoke on item 5.a
Davon Garrett with D.C Garrett Group spoke on item 5.a

2. APPROVAL OF MINUTES

- a) The minutes from the meeting of November 12, 2019 were approved on Commission Member Frank Maldonado's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 7-0-1-2 vote. Commission Member Watry abstained. Commission Members Hendricks, and Owens were absent at this vote.

3. EXECUTIVE SESSION

An Executive session was held to update the Commission on the financial status and economic options, including a potential buyout, of the South Terminal Lease and Concession Agreement.
(Jacqueline Yaft, Executive Director)

4. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2019 to date.
The Airport Advisory Commission approved on an extension for the financial report.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Rustin Rousell, Project Management Supervisor, Department of Aviation. Commissioner requested a GIS update, and key maps to be added to the CIP report.
- c) Airport Tenant Updates.
The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation. Commissioner Todd requested a report on numbers for Capital Metro.

5. FOR RECOMMENDATION

- a) Authorize award and execution of a concession agreement with MAG US Lounge Management LLC to lease, design, construct, operate, and maintain a Shared Use Lounge Service Concession at Austin-Bergstrom International Airport (RFP-8100-ABIA-005).

(MBE/WBE): This contract will be awarded in compliance with 49 CFR Part 23 – Airport Concessions Disadvantaged Business Enterprise program by meeting goal with 13% participation.

A motion to approve a Neutral vote was made by Commission Member Scott Madole's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 5-1-1-2 vote. Commission Member Watry opposed, Commission Member E. Sepulveda recused, Commission Member V. Sepulveda abstained, and Commission Members Hendricks, and Owens were absent at this vote.

- b) Authorize negotiation and execution of a 25-year license agreement with ENGIE North America, or an ENGIE subsidiary, for use of airport parking garage carport structure for placement of a distributed roof-top solar-generation facility.

A motion to approve was made by Commission Member Wendy Todd's motion, Commission Member V. Sepulveda's seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Hendricks, and Owens were absent at this vote.

- c) Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2019-2020 in an amount not to exceed \$30,000,000.

Grant reimbursement will apply to projects in the Fiscal Year 2019-2020 Approved Capital and/or Operating Budgets of the Aviation Department. Grant funds will be placed in the Airport Capital Fund, the ABIA Improvement Funds and/or the ABIA Operating Fund.

A motion to approve was made by Commissioner Eugene Sepulveda's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Hendricks, and Owens were absent at this vote.

6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of three contracts, for airport financial and consulting services, with Ricondo & Assoc Inc., Unison Consulting Inc., and LeighFisher Inc., each for a term of two years for total contract amounts not to exceed \$1,500,000 divided among the contractors.

[Item went to City Council November 14, 2019 and passed.]

Authorize award of a multi-term contract with Nachurs Alpine Solutions, LLC, to provide de-icing materials for airfield pavement surfaces, for up to five years for a total contract amount not to exceed \$600,000.

[Item went to City Council December 5, 2019 and passed.]

Authorize award of a multi-term contract with Southwaste Disposal LLC, to provide grease trap and grit trap cleaning, maintenance, and repair services, for up to five years for a total contract amount not to exceed \$1,240,000.

[Item went to City Council December 5, 2019 and passed.]

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: January 14, 2020

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 6:40 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.