



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(December 17, 2019)

CALL TO ORDER

The Construction Advisory Committee convened in a regular meeting on November 19 at 505 Barton Springs Road, Directors Conference 1300, Austin, TX 78704.

Chair Carson Fisk called the Committee Meeting to order at 10:05 AM

LIAISONS+

Roxanne Cook– Executive Liaison

Jessica Bild – Staff Liaison

COMMITTEE MEMBERS (P = Present, A = Absent, X = Excused Absence)

(P) Mayoral Appointee – Jolsna Thomas, Committee Member

(P) District 1 – Calvin Williams, Committee Member

(X) District 2 – Juan Pedro Munoz, Committee Member

(P) District 3 – Bob Batlan, Committee Member

(P) District 4 – Lyn Nance-Hendricks, Committee Member

(P) District 5 – Chad Gray, Committee Member

(X) District 6 – Matthew Gonzales, Vice Chair

(P) District 7 – Bobby Smith, Committee Member

(P) District 8 – Benjamin Maniere, Committee Member

(P) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Carson Fisk, Chair

CITY STAFF

Mike Bewley, Safety Manager, Public Works

Susan Daniels, Deputy Director, Corridor Program Office

Matthew Noriega, Code Supervisor, Code Department

Willis Adams, Code Inspector, Code Department

Rolando Fernandez, Capital Contracting Officer, Capital Contracting Office

Roxanne Cook, Interim Assistant Director, Public Works

Jessica Bild, Program Coordinator, Public Works

1. CITIZENS COMMUNICATION

- a. No Citizen's Communication.

2. APPROVAL OF MINUTES (5 min)

- a. November 19, 2019
- b. Chair Carson Fisk- Motioned to approve November 19th minutes
- c. Committee Member Bobby Smith Seconds – Unanimous Agreement

3. DIRECTOR'S REPORT (10 min)

- d. Interim Assistant Director, Roxanne Cook, provided a Director's report to the Committee.
- i. Interim Assistant Director Cook provided the Committee a memo from the Director detailing the latest update on [Resolution No. 20180524-35](#) and the current status of each new proposed Fire/EMS stations.

4. OLD BUSINESS (10 min)

- a. Discussion and Possible Action on Work Plan for 2020
 - i. Chair Carson Fisk, Staff Liaison Bild, and Committee Members discussed upcoming items as well and changes for Work Plan 2020.
 - ii. Committee approved plan with changes to be made as meetings progress over the year.

5. NEW BUSINESS (20 min)

- a. Discussion and Possible Action on Rest Break Ordinance Program Update
 - i. Code Supervisor Matthew Noriega updated Committee on the latest regarding the Rest Break Ordinance Program and provided overview of the updated Notice of Violation-Signage Requirements form.
- b. Discussion and Possible Action on Contractor Evaluation Program
 - i. Capital Contracting Officer, Rolando Fernandez, walked the Committee through the rating system for the Contractor Evaluation Program and requested feedback on areas of improvement.
- c. Discussion and Possible Action on Corridor Plan Update
 - i. Deputy Director, Susan Daniels, provided an update on the Corridor Plan regarding work completed in 2019 and upcoming projects in 2020.

6. FUTURE AGENDA ITEMS (5 min)

- a. Discussion and Possible Action on Expedited Permitting Process
- b. Discussion and Possible Action on 2016 Mobility Bond Update

7. NEXT MEETING (January 14, 2020)

8. ADJOURNMENT

Committee Member Jolsna Thomas moved to adjourn, Committee Member Bobby Smith seconds, unanimous agreement

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