



MEMORANDUM

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TO:           Fayez Kazi, Chair  
                   Planning Commission Members

FROM:        Heather Chaffin, Senior Planner  
                   Planning and Zoning Department

DATE:         February 25, 2020

RE:           **Parker House**  
                   C14-2019-0108  
                   Postponement Request by Staff

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Staff requests a postponement of the above-referenced rezoning case from the February 25, 2020 Planning Commission hearing to the April 14, 2020 hearing date. The rezoning request must be heard by the Historic Landmark Commission prior to Planning Commission.