



MEMORANDUM

TO: Mayor and Council Members

FROM: Shawn Willett, Deputy Procurement Officer

DATE: March 20, 2020

SUBJECT: Item no. 43, on the March 26, 2020 Agenda,
Short-Term Contracts for Waste Collection at City Facilities; and
Final Update on Item 37, from the February 20, 2020 Agenda (related item)

This memo provides additional backup on Item no. 43, on the March 26, 2020, Council Meeting Agenda, to authorize two (2) short-term contracts to provide for the Collection, Transportation, Processing and Disposal of Waste from City Facilities. This memo is also a final follow-up to our February 28, 2020, regarding Item no. 37 from the February 20, 2020 Council Meeting. (Attached)

Background.

On February 20, 2020, staff brought an item to Council (Item 37), requesting authorization of an emergency short-term contract with the then current contractor, Waste Management of Texas, Inc., a six-month term, with one 6-month optional extension, to continue providing waste collection services at City facilities. This short term contract was necessary to allow staff time to complete the new solicitation for these services and to bring a new long-term contract back to Council for authorization. After substantial discussions, Council voted to deny the item, expressing concerns over the continued use of the Austin Community Landfill (ACL) and with the Landfill Criteria Matrix, as applied to the short-term contract.

As stated in the February 28, 2020 memo, staff executed three (3) contracts to ensure uninterrupted services to all City facilities. One (1) contract with the previous contractor, Waste Management of Texas, Inc., was executed to allow for the removal of the existing containers at City facilities. This contract was authorized under the City Manager's authority and has since been completed. The other two (2) contracts, with Texas Disposal Systems, Inc. and Central Waste and Recycling, LLC, were also initially authorized under the City Manager's authority, to install new containers and to being collecting City waste. As we mentioned in the February 28, 2020 memo, none of the waste currently being collected under the new short-term contracts is being delivered to the ACL.

Item 43.

In order to continue to use these short-term contracts in excess of the City Manager's authority, additional authorization from Council is necessary. The purpose of Item 43 therefore, is to obtain this additional authorization in order to continue using these short-term contracts, on a month-to-month basis, for a total period of time not to exceed six-months and at a combined aggregate amount not to exceed \$534,000.

Also, as departments are actively using the new short-term contracts, it is possible that expenditures under one or both of these contracts may exceed the City Manager's authority prior to the March 26, 2020 Council Meeting. If this appears to be the case, at the close of business on March 25, 2020, staff will add late backup to Item 43, requesting further authorization (Ratification) of any expenditures under either contract in excess of the City Manager's authority.

New Solicitation.

The solicitation for the new long-term contract was issued on Monday March 9, 2020, with responses currently due by March 26, 2020. Any questions concerning the new solicitation should be directed to me (Authorized Contact Person).

Should you have any questions or would like any additional information concerning the short-term contracts feel free to contact me by email (shawn.willett@austintexas.gov) or by phone (512-974-2021).

cc: Spencer Cronk, City Manager
Nuria Rivera-Vandermyde, Deputy City Manager
Christopher Shorter, Assistant City Manager
Ken Snipes, Director, Austin Resource Recovery
Elaine Hart, Chief Financial Officer
Greg Canally, Deputy Chief Financial Officer
James Scarboro, Purchasing Officer