



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, January 14, 2020**

The Airport Advisory Commission convened in a regular meeting on Tuesday, January 14, 2020, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:03 p.m.

Commission Members in Attendance:

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|------------------------------|------------------|
| Mike Rodriguez, Chair | Frank Maldonado |
| Eugene Sepulveda, Vice Chair | Wendy Todd Price |
| Michael Watry – Secretary | Scott Madole |
| Jeremy Hendricks | Billy Owens |
| Ernest Saulmon | |

Commission Members Absent:

Vicky Sepulveda

Aviation Staff in Attendance:

| | | |
|-----------------|-----------------|-----------------|
| Susana Carbajal | Kane Carpenter | Rajeev Thomas |
| David Arthur | Veronica Downey | Billy Aguero |
| Shane Harbinson | Carlton Thomas | Raquel Orta |
| Julie Harris | Nick Ramirez | Rohini Kumerage |
| Bryce Dube | Rustin Roussell | Aiden Cohen |
| Ammie Calderon | Kizzie Alvarez | Brian Long |

Others Present:

| | |
|---------------------------------------|--|
| John Craig – AECOM | Dale Murphy – K Friese |
| Todd Gnospelius – AECOM | Michael Boland – MAG USA |
| Stephen Real – AECOM | Liam Grundy – MAG USA |
| Keisha Houston – SMBR | Jeremy Dalkoff – MAG USA |
| Saad Ilyas – ASLPM | Paul W Foster – Foster CM Group |
| Christina Taylor – Sundt Construction | Ashton G. Cumberbatch – McGinnis Lochridge |
| Chelsie Bush – HNTB | Heather Peoples – D&B Mitchell Group |
| Matt Dunlan – WSP | Ken Myers – D&B Mitchell Group |
| Josh Bedre – AEC-WAY | Davon Garrett – D.C Garrett Group |
| Edward Copeland – Woolpert | Rick Garrett – TES Inc. |

CITIZENS COMMUNICATIONS:

None

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of December 10, 2019 were approved on Commission Member Eugene Sepulveda's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 8-0-1-1 vote. Commission Member Hendricks abstained. Commission Member V. Sepulveda was absent at this vote.

2. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2020 to date.
The presentation was made by Rajeev Thomas, Financial Manager III, Department of Aviation. Eugene Sepulveda requested an update on air service incentives.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Division Manager, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation.

3. NEW BUSINESS – Discussion and possible action items.

- a) Runway to Opportunities event at Austin Airport Hilton on February 19, 2020.

4. FOR RECOMMENDATION– Discussion and possible action items.

- a) Authorize payment for the Department of Aviation's membership in the Airports Council International - North America (ACI-NA) and other programs led by ACI-NA, in an amount not to exceed \$75,000.

A motion to approve was made by Commission Member Eugene Sepulveda's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members V. Sepulveda, and Hendricks were absent at this vote.

- b) Authorize award of a multi-term contract with Ennis-Flint, Inc., to provide airfield marking paint, for up to five years for a total contract amount not to exceed \$886,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Scott Madole's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members V. Sepulveda, and Hendricks were absent at this vote.

- c) Authorize negotiation and execution of an amendment to the professional services agreement with AECOM Technical Services Inc., for Technical Baggage Handling System Advisor for the AUS Terminal Centralized Baggage Handling System Design Criteria Manual in the amount of \$1,000,000.00, for a total contract amount not to exceed \$1,758,000.00.

(Note: This amendment will be awarded in compliance with 49 CFR Part 26 (Disadvantaged Business Enterprise Program). Current participation to date is 11.34% DBE.)

A motion to approve was made by Commissioner Eugene Sepulveda's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 7-0-1-2 vote. Commission Member Watry recused. Commission Members V. Sepulveda, and Hendricks were absent at this vote.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

- a) Authorize award and execution of a concession agreement with MAG US Lounge Management LLC to lease, design, construct, operate, and maintain a Shared Use Lounge Service Concession at Austin-Bergstrom International Airport (RFP-8100-ABIA-005).
The Airport Advisory Commission agreed to postpone this item until the February 11th meeting.
[Item is to go to City Council February 20, 2020.]
- b) Authorize negotiation and execution of a 25-year license agreement with ENGIE North America, or an ENGIE subsidiary, for use of airport parking garage carport structure for placement of a distributed roof-top solar-generation facility.
[Item went to City Council January 23, 2020 and passed.]
- c) Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom

International Airport for Fiscal Year 2019-2020 in an amount not to exceed \$30,000,000.

Grant reimbursement will apply to projects in the Fiscal Year 2019-2020 Approved Capital and/or Operating Budgets of the Aviation Department. Grant funds will be placed in the Airport Capital Fund, the ABIA Improvement Funds and/or the ABIA Operating Fund.

[Item went to City Council January 23, 2020 and passed.]

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: February 11, 2020

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 7:15 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.