



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, February 11, 2020**

The Airport Advisory Commission convened in a regular meeting on Tuesday, February 11, 2020, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair	Frank Maldonado
Michael Watry – Secretary	Wendy Todd Price
Ernest Saulmon	Vicky Sepulveda
Jeremy Hendricks	Billy Owens

Commission Members Absent:

Eugene Sepulveda – Vice Chair
Scott Madole

Aviation Staff in Attendance:

Jacqueline Yaft	Kane Carpenter	Mandy McClendon
Susana Carbajal	Veronica Downey	
David Author	Rustin Roussel	
Brian Long	Rajeev Thomas	
Bryce Dubee	Rohini Kumerage	
Ammie Calderon	Julie Harris	

Others Present:

Jefferey Richard – J.L. Powers & Assoc	Haus Battle - Ferrovia
Mike Holston – AECOM	Rich Prisalac - Parsons
David Mason – HOK	Gary Beuthillier - Atkins
Steven Real – AECOM	Juan Garza – JE Dunn
Todd Gnospecius – AECOM	Vivek Khanna - Woolpert
Heather Peoples – D&B Mitchell Group	John Craig - AECOM
Ken Myres – D&B Mitchell Group	Jennifer Finch – JE Dunn
Jeremy Dalkoff – MAG USA	Bill McGrew – RS&H
Michael Boland – MAG USA	Keith Jackson - HNTB
Chelsie Bush – HNTB	Daniel Plnan - Ferrovia
Augustine Verrengia – STANTEC	Robert Osborne – Burs & McDonnell

Mitch Chokas – Lochner
Paul Foster – Foster CM Group
Ashton Cumberbatch – McGinnis Lochridge
Danon Garrett – TES
Nancy Knipp – ALD
Rick Garrett – TES
Kyle Dunning – Walter P Moore
Chris Coons – Mead & Hunt
Dale Murphy – K Friese

Clayton Singleton – RS&H
Jarrod Parks - WSP
Ray Moore - WSP
Josh Bedre – AEC; AEC-WAY
Jolene Cochran - SMBR
Brandy Waters - Sunland
Jesse Penn – CAS Consulting
Dan Warth – Cobbfendley

CITIZENS COMMUNICATIONS:

Ashton Cumberbatch – McGinnis Lochridge spoke on item 4b.

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of January 14, 2020 were approved on Commission Member Watry’s motion, Commission Member Owens seconds on a vote. Motion passed on a 7-0-0-3 vote. Commission Member Todd arrived after voting while Commission Members E. Sepulveda, and Madole were absent at this vote.

2. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2020 to date.
The presentation was made by Rajeev Thomas, Financial Manager III, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Rustin Roussel, Project Manager Supervisor, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Rodney Courage, Airport Operations Supervisor I, Department of Aviation.

3. NEW BUSINESS – Discussion and possible action items.

- a) Airport Advisory Commission Open House, Friday, February 14, 2020.

4. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

- a) Authorize payment for the Department of Aviation's membership in the Airports Council International - North America (ACI-NA) and other programs led by ACI-NA, in an amount not to exceed \$75,000.
[Item went to City Council Thursday, February 20, 2020 and passed].
- b) Authorize negotiation and execution of a concession agreement with MAG US Lounge Management LLC to lease, design, construct, operate, and maintain a Shared Use Lounge Service Concession at Austin-Bergstrom International Airport (RFP-8100-ABIA-005).
[Item went to City Council Thursday, February 20, 2020 and was withdrawn].

5. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 10, 2020

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 5:32 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.