



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(October 15, 2019)

CALL TO ORDER

The Construction Advisory Committee convened in a regular meeting on October 15 at 505 Barton Springs Road, Suite 1300, Austin, TX 78704.

Chair Carson Fisk called the Committee Meeting to order at 10:13 AM

LIAISONS+

Mackenzie Phillips – Staff Liaison

Jorge Morales – Executive Liaison

COMMITTEE MEMBERS (P = Present, A = Absent, X = Excused Absence)

(P) Mayoral Appointee – Jolsna Thomas, Committee Member

(A) District 1 – Calvin Williams, Committee Member

(P) District 2 – Juan Pedro Munoz, Committee Member

(P) District 3 – Bob Batlan, Committee Member

(A) District 4 – Lyn Nance-Hendricks, Committee Member

(X) District 5 – VACANT

(P) District 6 – Matthew Gonzales, Vice Chair

(A) District 7 – Bobby Smith, Committee Member

(P) District 8 – Benjamin Maniere, Committee Member

(P) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Carson Fisk, Chair

CITY STAFF

Pirouz Moin, Interim Assistant Director, Public Works

Ben Ellinor, Financial Manager, Public Works

Kristi Fenton, Division Manager, Public Works

Rolando Fernandez, Capital Contracting Officer, Capital Contracting Office

Richard Mendoza, Director, Public Works

Mike Bewley, Safety Manager, Public Works

Jessica Bild, Program Coordinator, Public Works

ADDITIONAL STAFF

1. CITIZENS COMMUNICATION

- a. No Citizen's Communication.

2. APPROVAL OF MINUTES (5 min)

- a. September 17th, 2019
- b. Chair Carson Fisk- Motioned to approve September 17th minutes
- c. Committee Member Jolsna Thomas- Seconds – Unanimous Agreement

3. DIRECTOR'S REPORT (10 min)

- a. Pirouz Moin
 - i. Interim Assistant Director Pirouz gave a general update of the 2016 Mobility Bond and 2018 Capital Renewal.

4. OLD BUSINESS (5 min)

- a. Discussion and Possible Action on Work Plan
 - i. Chair Carson Fisk and Staff Liaison Phillips discussed potential changes and corrections for Work Plan.

5. NEW BUSINESS (30 min)

- a. Discussion and Possible Action on Small Business Program 380 Agreements – Economic Development Department (Item Postponed to November due to Economic Development Department not being able to present).
- b. Discussion and Possible Action on Public Works Department Budget Process – Public Works Department
 - i. Ben Ellinor, Financial Manager with Public Works provided a presentation on the FY2020 Approved Budget for Public Works Department to the Committee.
- c. Discussion and Possible Action on 2020 Meeting Schedule
 - i. Chair Carson Fisk and Staff Liaison discussed proposed dates for 2020 Schedule
 - ii. Chair Carson Fisk confirmed second Tuesday of every Month; Committee agreed the recurring monthly date worked.
 - iii. Staff Liaison Phillips asked if the Committee wanted to cancel July 2020 meeting due to Council and Summer break.
 - iv. Committee Members all agreed to the 2020 Schedule with every second Tuesday of the month with no July 2020 Meeting.

6. FUTURE AGENDA ITEMS (5 min)

- a. Discussion and Possible Action on Small Business Program 380 Agreements-Economic Development Department
- b. Discussion and Possible Action on Prevailing Wage and Compliance
- c. Discussion and Possible Action on 2018-2019 Internal Review Report

7. NEXT MEETING (November 19th, 2019)

8. ADJOURNMENT

Chair Carson Fisk moved to adjourn, Committee Member Jolsna Thomas seconds, unanimous agreement

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call [Susan Delgado](#) with the Public Works Department, at [512-974-7065](#), for additional information; TTY users route through Relay Texas at 711.

For more information on the [Construction Advisory Committee](#), please contact [Susan Delgado](#) at [512-974-7065](#).