



**MINUTES for  
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission  
REGULAR MEETING  
Monday, May 7, 2018**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Monday, May 7, 2018 at City Hall room 1029, located at West 2nd Street, Austin, Texas 78701.

**Civil Service Commission Vice Chair Thomas called the Board Meeting to order at 10:00 a.m.**

**Board Members in Attendance:**

Commission Vice Chair Jolsna Thomas  
Commission Member Eyna Canales-Zarate

**Staff in Attendance:**

Barry Cook, Civil Service Administrator  
Mecia Griffin, Civil Service Coordinator  
Michael Sullivan, Civil Service Coordinator  
Ann Skowronski, Assistant City Attorney  
Michael Cronig, Assistant City Attorney  
Cary Grace, Assistant City Attorney  
Rob Bredahl, Division Chief, Austin Fire Department  
Jasper Brown, Chief of Staff, Austin Travis County Emergency Medical Services

**CALL TO ORDER**

**1. APPROVAL OF MINUTES**

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission regular meeting of April 2, 2018.

**The minutes from the meeting of April 2, 2018, were approved on Commission Member Canales-Zarate's motion and Commission Vice Chair Thomas' second, on a 2-0 vote.**

**2. NEW BUSINESS**

- a. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Georgia Pierson)
- b. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Jason Fouts)
- c. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Coleman Johnson)
- d. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Travis Helmerichs)
- e. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Greg DiFazio)
- f. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Justin Schaible)
- g. Discussion and possible action regarding the request of a Austin Fire candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Chance Campbell)

**Commission Member Canales-Zarate made a motion to take up items 2 a, b, c, d, e, f and g together. The motion was seconded with a friendly amendment from Vice Chair Thomas to take up item 2 a, f and g separately from items 2 b, c, d and e. This was accepted by the maker of the motion. The motion regarding items 2 b, c, d and e to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination of Austin Fire candidates was approved on 2-0 vote.**

Regarding items 2 a, f, and g, AFD Division Chief Rob Bredahl provided three supporting documents to the Commission for review and discussion.

**Regarding items 2. a, f, and g Commission Member Canales-Zarate made a motion, seconded by Commission Vice Chair Thomas, to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination of Austin Fire candidates. The motion was approved on 2-0 vote.**

- h. Discussion and possible action regarding the appointment of a physician, psychiatrist, or psychologist to examine a fire fighter and to submit a report to the commission, department head, and the fire fighter. Pursuant to Section 143.081 LGC and Rule 15.04 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission Rules and Regulations. (Angela Saldivar)

Citing a clerical error in item h, the Commission approved substituting the words “EMS Medic I-Field” in place of the words “fire fighter”.

**Commission member Canales-Zarate made a motion to approve the appointment of a physician, psychiatrist, or psychologist to examine an EMS Medic I-Field and to submit a report to the commission, department head, and the EMS Medic I-Field. Commission Vice Chair Thomas seconded the motion and the motion was approved on a 2-0 vote.**

- i. Presentation, discussion and possible action regarding the City of Austin Firefighters’, Police Officers’, and Emergency Medical Services Personnel’s Civil Service Commission Rules and Regulations to include revisions to the rules.

**Commission Member Canales-Zarate moved to approve, Commission Vice Chair Thomas seconded the motion, and the motion passed 2-0 to approve revisions to the City of Austin Firefighters’, Police Officers’, and Emergency Medical Services Personnel’s Civil Service Commission Rules and Regulations.**

- j. Consider and take action on a request from Chief Ernesto Rodriguez of the Emergency Medical Services Department that the Commission waive the requirement in Local Rule 7.11 that requires three eligible candidates to sit for the Captain - Communications written examination, which will be administered on July 18, 2018, and allow the examination to be considered competitive as long as one eligible candidate registers for, takes, and passes the written examination.

**Commission Member Canales-Zarate moved to approve, Commission Vice Chair Thomas seconded the motion, and the motion passed 2-0 to waive the requirement in Local Rule 7.11 that requires three eligible candidates to sit for the Captain - Communications written examination, which will be administered on July 18, 2018, and allow the examination to be considered competitive as long as one eligible candidate registers for, takes, and passes the written examination.**

- k. Consider and take action on the Emergency Medical Services Department Chief Ernesto Rodriguez’ March 20, 2018 request to the Commission to find probable cause for the recommendation of the involuntary demotion of ATCEMS Captain - Field Bret Burke to Medic II - Field.

**Commission Member Canales-Zarate made a motion that the Commission finds probable cause for the recommendation of the involuntary demotion of ATCEMS Captain - Field Bret Burke to Medic II - Field. Commission Vice Chair Thomas seconded the motion, and the motion passed 2-0.**

### **3. STAFF BRIEFINGS**

- a. Report from the Civil Service Office regarding exam processes, disciplinary hearings and fit for duty actions.
- b. Future Meeting Schedule

**4. CITIZEN COMMUNICATION: GENERAL**

**5. FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**Commission Member Canales-Zarate made a motion to adjourn the meeting, Vice Chair Thomas seconded, and the meeting was adjourned at 10:59 am to no objection.**