

Special Meeting of the Airport Advisory Commission

May 13, 2020

Airport Advisory Commission to be held May 13, 2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (5/12/2020 by noon)**. All public comment will occur at the beginning of the meeting.

To speak remotely at the **Airport Advisory Commission Meeting**, residents must:

- Call or email the board liaison at **(512) 530-6605** or **ammie.calderon2@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **ammie.calderon2@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here:
<http://www.austintexas.gov/page/watch-atxn-live>



**AIRPORT ADVISORY COMMISSION MEETING
WEDNESDAY, MAY 13, 2020 AT 1:00 PM
VIA VIDEOCONFERENCING**

CURRENT BOARD MEMBERS:

Mike Rodriguez, Chair
Eugene Sepulveda, Vice-Chair
Michael Watry, Secretary
Ernest Saulmon

Scott Madole
Wendy Price Todd
Jeremy Hendricks
Vicky Sepulveda

Billy Owens
Frank Maldonado

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES – March 10, 2020 meeting.

April 14, 2020 Airport Advisory Commission meeting was cancelled.

2. DEPARTMENT OF AVIATION STAFF BRIEFINGS

- a) Executive Director's Report: Current State of Air Service and AUS Workforce (Jacqueline Yaft, Executive Director)
- b) March 2020 Financial Results and CARES Act Funding (Rajeev Thomas, Interim Deputy Chief – Finance)
- c) Current Airport Construction & Status of Airport Expansion Program (Shane Harbinson, Deputy Chief – Planning & Development)
- d) Parking and Ground Transportation Update (Carlton Thomas, Airport Landside Access Manager)
- e) Update on South Terminal Lease (Susana Carbajal, Deputy Chief – Revenue)

3. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an interlocal agreement with Travis County (the "County") granting the County a license to design, construct, operate, and maintain a hike and bike trail across a parcel of Airport property for a period of 20 years as part of the Onion Creek Greenway.

- b) Authorize negotiation and execution of a multi-term contract with ThyssenKrupp Airport Systems Inc., to provide maintenance, inspections, emergency repairs, parts and training for passenger boarding bridges, for up to five years for a total contract amount not to exceed \$3,001,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

4. OLD BUSINESS

- c) Discuss the creation and objective of an Airport Wildlife Management Program Working Group.

5. NEW BUSINESS

- a) Next meeting: June 9, 2020.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, March 10, 2020**

The Airport Advisory Commission convened in a regular meeting on Tuesday, March 10, 2020, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair	Frank Maldonado
Eugene Sepulveda, Vice Chair	Wendy Todd Price
Michael Watry – Secretary	Scott Madole
Jeremy Hendricks	Billy Owens
Ernest Saulmon	Vicky Sepulveda

Commission Members Absent:

Aviation Staff in Attendance:

Jacqueline Yaft	Denise Hatch	Tanner Hunt
Susana Carbajal	Kane Carpenter	Rajeev Thomas
David Arthur	Veronica Downey	Jill Goodman
Shane Harbinson	Ghizlane Badawi	Brian Long
Patti Edwards	Young Park	Ellen Brunjes
Bryce Dubee	Rustin Roussell	
Ammie Calderon	Mandy McClendon	

Others Present:

Alex Fleming – Austin Commercial	Becky Bray - WSP
Janet Pichette – Austin Public Health	Rick Mitchell – Mend & Hunt
Jarred Parker – WSP	Jeffrey Jacoby – Tx Campaign for the Environment
Robert Osborne – Burs & McDonnell	Paul W. Foster – Foster CM Group
Jeff Pearce – South Terminal	Steven Real - AECOM
Lino Rivera – CAS Consulting	Gary Bouthillier - Atkins
David Alexander – Centerion	K Swenson - HNTB
Josh Bedre – AEC & AEC-WAY	Jalen Adams – CBS Austin
Clayton Singleton – RS&H	Dale Murphey – K Friese
Jennifer Finch – JE Dunn Construction	Jesse Penn – CAS

Christina Taylor – Sundt
Robin Schneider – TCE
Donna Hoffman – TCE
Paul Gregory – TDS
David Mason – HOK
Josh Crawford – Garver
Dan Warth - CobbFendley

Brandy Waters – Sunland Group
Craig Nazor – Lone Star Sierra Club
Augustine Verenjo - Stantec
Sean Tenney - Parsons
Caroline Reynold – CR SOLNS

CITIZENS COMMUNICATIONS:

Jeffrey Jacoby – TX Campaign for the Environment – Item 4.b and 5.a
Craig Nazor – Lone Star Sierra Club – Item 4.b
Robin Schneider – TCE – Item 4.b
Caroline Reynolds – CR SOLNS – Item 4.b

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of March 10, 2020 were approved on Commission Member Hendricks motion, Commission Member Saulmon seconds on a vote. Commission Member Madole abstained. Motion passed on a 9-0-1-0 vote. Commission Member Hendricks abstained.

1. 2. EXECUTIVE SESSION

- a) Discuss purchase, exchange, lease, or value of an interest in real property commonly known as the South Terminal, located at 10000 Logistics Lane, Austin, Texas 78719 (Real Property – Section 551.072 of the Government Code).

The Commission may go into closed session permitted by the Texas Open Meetings Act (Chapter 551 of the Texas Government Code, including but not limited to, deliberation regarding real property Section 551.072 of the Government Code) regarding this item.

2. DEPARTMENT OF AVIATION STAFF BRIEFINGS

- a) Coronavirus Briefing
(Tanner Hunt, Airport Emergency Planning Coordinator)
- b) Executive Director’s Report: State of the Airport and Airport Expansion Program
(Jacqueline Yaft, Executive Director)
- c) Air Service Incentive Program and Budget Report to Date.
(Dave Arthur, Chief Financial Officer)

3. OLD BUSINESS (updates)

- a) Update on the Airport Common Use Lounge solicitation
(Susana Carbajal, Assistant Director)
- b) Update on the status of the Texas Regional Landfill application to the
Texas Commission on Environmental Quality
(Patti Edwards, Chief Operating Officer)

4. NEW BUSINESS

- a) Discuss the creation and objective of an Airport Wildlife Management Program Subcommittee.
(Committee includes Commissioners, Madole as Chair, Saulmon, Maldonado, and Hendricks.
Loren Lintner as staff representative.)
- b) Next meeting: Tuesday, April 14, 2020

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 7:06 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 6 Month(s) ended March 31, 2020

	Amended Budget	Budget Seasonalized 5 month(s)	Year to Date w/ Accruals	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	36,137,000.00	18,029,361.54	16,966,165.97	(1,063,195.57)	(5.9%)
Terminal Rental & Other Fees	55,696,000.00	27,611,388.80	27,118,228.07	(493,160.73)	(1.8%)
TOTAL AIRLINE REVENUE	91,833,000.00	45,640,750.34	44,084,394.04	(1,556,356.30)	(3.4%)
NON-AIRLINE REVENUE					
Parking	42,063,829.00	19,788,349.98	19,068,036.60	(720,313.38)	(3.6%)
Ground Transportation for Hire	6,758,576.00	3,279,946.99	3,439,421.50	159,474.51	4.9%
Rental Cars	15,389,147.00	7,588,605.12	7,678,545.95	89,940.83	1.2%
Food & Beverage	15,306,786.00	6,990,262.10	6,060,794.24	(929,467.86)	(13.3%)
Retail	4,563,595.00	2,074,644.62	2,645,989.97	571,345.35	27.5%
Advertising	2,457,056.00	1,360,225.34	1,441,532.62	81,307.28	6.0%
Other Concessions, Rentals & Fees	15,959,811.00	7,080,525.43	8,239,352.32	1,158,826.89	16.4%
TOTAL NON-AIRLINE REVENUE	102,498,800.00	48,162,559.58	48,573,673.20	411,113.62	0.9%
Interest Income	1,509,788.00	754,894.00	612,007.41	(142,886.59)	(18.9%)
TOTAL REVENUE	195,841,588.00	94,558,203.92	93,270,074.65	(1,288,129.27)	(1.4%)
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	71,245,679.00	33,734,520.85	29,366,229.47	4,368,291.38	12.9%
Airport Planning and Development	7,966,822.00	3,520,470.99	3,083,664.15	436,806.84	12.4%
Support Services	28,900,318.00	13,296,761.06	12,324,138.10	972,622.96	7.3%
Business Services	16,261,823.00	6,142,938.73	7,528,758.49	(1,385,819.76)	(22.6%)
TOTAL OPERATING EXPENSES	124,374,642.00	56,694,691.64	52,302,790.21	4,391,901.44	7.7%
Debt Service					
2013 Prosperity Bank Loan	5,409,080.00	2,705,010.94	2,705,000.00	10.94	0.0%
2014 Bond Issuance	7,077,869.00	3,538,803.41	3,538,759.98	43.43	0.0%
2017 Bond Issuance	9,962,554.00	4,945,196.89	4,945,138.73	58.16	0.0%
2019 Refunding Bonds	16,050,619.00	7,644,188.27	7,643,178.98	1,009.29	0.0%
2019 New Money	0.00	0.00	1,707,300.00	(1,707,300.00)	N/A
TOTAL Net Debt Service	38,500,122.00	18,833,199.50	20,539,377.69	(1,706,178.19)	(9.1%)
OTHER REQUIREMENTS					
Workers' Compensation	459,386.00	229,693.00	229,692.00	1.00	0.0%
Citywide Administrative Support	5,749,656.00	2,874,828.00	2,874,828.00	0.00	0.0%
Communications & Technology Mgmt	1,817,925.00	908,962.50	908,964.00	(1.50)	0.0%
Accrued Payroll	354,511.00	177,255.50	177,255.50	0.00	0.0%
Wage Adjustment Markets	401,369.00	200,684.50	0.00	200,684.50	100.0%
Operating Reserve	3,400,100.00	1,700,050.00	1,700,050.00	0.00	0.0%
CTECC	205,514.00	102,757.00	102,756.00	1.00	0.0%
Trunked Radio Allocation	317,231.00	158,615.50	158,616.00	(0.50)	0.0%
Public Works Capital Projects Mgmt Fund	3,399,372.00	1,699,686.00	1,699,686.00	0.00	0.0%
TOTAL OTHER REQUIREMENTS	16,105,064.00	8,052,532.00	7,851,847.50	200,684.50	2.5%
TOTAL REQUIREMENTS	178,979,828.00	83,580,423.14	80,694,015.40	2,886,407.74	3.5%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	16,861,760.00	10,977,780.78	12,576,059.25	1,598,278.47	14.6%

Note: Columns may not add to totals shown because of rounding

ENPLANEMENTS	Passengers	% Inc/(Dec)
March, 2020 (Month over Month)	349,457	-51.79%
March, 2020 - Year-to-Date	3,859,716	-0.49%

REVENUE MARCH 2020



REVENUE - FY20	Mar-20	Mar-19	Variance B/(W)	Var % B/(W)	Mar 20 YTD	Mar 19 YTD	YTD Variance B/(W)	YTD Var % B/(W)	YTD Variance v Budget B/(W)	YTD Var % B/(W)
AIRLINE REVENUE										
Landing Fees	\$2,934,126	\$2,820,450	\$113,677	4.0%	\$16,966,166	\$16,410,615	\$555,551	3.4%	(\$1,063,196)	(5.9%)
Terminal Rental & Other Fees	\$5,019,139	\$4,289,284	\$729,855	17.0%	\$27,118,228	\$24,899,049	\$2,219,179	8.9%	(\$493,161)	(1.8%)
TOTAL AIRLINE REVENUE	\$7,953,266	\$7,109,734	\$843,532	11.9%	\$44,084,394	\$41,309,664	\$2,774,730	6.7%	(\$1,556,356)	(3.4%)
NON-AIRLINE REVENUE										
Parking	\$1,951,525	\$3,373,955	(\$1,422,430)	(42.2%)	\$19,068,037	\$19,377,450	(\$309,413)	(1.6%)	(\$720,313)	(3.6%)
Ground Transportation	\$309,029	\$600,854	(\$291,825)	(48.6%)	\$3,439,422	\$2,970,698	\$468,724	15.8%	\$159,475	4.9%
Rental Cars	\$1,073,400	\$1,415,115	(\$341,715)	(24.1%)	\$7,678,546	\$7,206,709	\$471,837	6.5%	\$89,941	1.2%
Food, Bev & Retail	\$1,386,572	\$1,466,848	(\$80,276)	(5.5%)	\$8,706,784	\$7,448,881	\$1,257,904	16.9%	(\$276,815)	(2.7%)
Advertising, Other Rentals and Fees	\$1,617,963	\$1,674,272	(\$56,309)	(3.4%)	\$9,680,885	\$8,808,703	\$872,182	9.9%	\$1,158,827	16.4%
TOTAL NON-AIRLINE REVENUE	\$6,338,488	\$8,531,043	(\$2,192,555)	(25.7%)	\$48,573,673	\$45,812,440	\$2,761,233	6.0%	\$411,114	0.9%
Interest	\$93,930	\$159,279	(\$65,349)	(41.0%)	\$612,007	\$754,894	(\$142,886)	(18.9%)	(\$142,887)	(18.9%)
TOTAL OPERATING REVENUE	\$14,385,684	\$15,800,056	(\$1,414,372)	(9.0%)	\$93,270,075	\$87,876,998	\$5,393,077	6.1%	(\$1,288,129)	(1.4%)

OPEX, DEBT & NET INCOME – MARCH 2020



EXPENSES & INCOME	FY20		Variance B/(W)	Var % B/(W)	YTD Variance		YTD Var		YTD Variance v Budget	
	Mar-20	Mar-19			B/(W)	% B/(W)	B/(W)	% B/(W)	B/(W)	% B/(W)
OPERATING REQUIREMENTS										
Fac Mgmt, Ops and Airport Security	\$4,517,113	\$4,396,030	(\$121,083)	(2.8%)	\$29,366,229	\$27,055,411	(\$2,310,819)	(8.5%)	\$4,368,291	12.9%
Airport Planning and Development	\$603,378	\$325,960	(\$277,418)	(85.1%)	\$3,083,664	\$2,041,829	(\$1,041,835)	(51.0%)	\$436,807	12.4%
Support Services	\$1,959,261	\$1,353,765	(\$605,496)	(44.7%)	\$12,324,138	\$10,024,411	(\$2,299,728)	(22.9%)	\$972,623	7.3%
Business Services	\$1,212,029	\$1,088,773	(\$123,256)	(11.3%)	\$7,528,758	\$7,283,875	(\$244,884)	(3.4%)	(\$1,385,820)	(22.6%)
TOTAL OPERATING REQ (AIRPORT)	\$8,291,782	\$7,164,528	(\$1,127,254)	(15.7%)	\$52,302,790	\$46,405,525	(\$5,897,265)	(12.7%)	\$4,391,901	7.7%
OTHER REQUIREMENTS (COA)	\$1,308,641	\$1,178,222	(\$130,420)	(11.1%)	\$7,851,848	\$7,069,357	(\$782,491)	(11.1%)	\$200,685	2.5%
OPERATING REQ BEFORE DEBT SVC	\$9,600,423	\$8,342,749	(\$1,257,674)	(15.1%)	\$60,154,638	\$53,474,882	(\$6,679,756)	(12.5%)	\$4,592,586	7.1%
DEBT SERVICE	\$3,601,881	\$2,374,390	(\$1,227,492)	(51.7%)	\$20,539,378	\$13,631,010	(\$6,908,368)	(50.7%)	(\$1,706,178)	(9.1%)
TOTAL OPERATING REQ INCL DEBT SVC	\$13,202,305	\$10,717,139	(\$2,485,166)	(23.2%)	\$80,694,015	\$67,105,892	(\$13,588,123)	(20.2%)	\$2,886,408	3.5%
OPERATING INCOME BEFORE DEBT SVC	\$4,785,261	\$7,457,307	(\$2,672,046)	(35.8%)	\$33,115,437	\$34,402,116	(\$1,286,679)	(3.7%)	\$3,304,457	11.1%
SURPLUS (DEFICIT) - NET INCOME	\$1,183,379	\$5,082,917	(\$3,899,537)	(76.7%)	\$12,576,059	\$20,771,106	(\$8,195,047)	(39.5%)	\$1,598,278	14.6%

AVIATION CARES Act GRANT



- CARES Act funds determined in March before the full extent of air traffic losses known.
- AUS to receive - \$58,735,130.
- CARES Act funds approximately 6 months worth of expenses.
- Not a lump sum amount. AUS will submit expenses for reimbursement.
- Can be used across fiscal years.
- Cannot be put into reserve funds.
- Any purpose that the airport revenue maybe lawfully used.
 - Possible uses: Payroll, contracts, other operating expenses, debt service and airport development.