



# **Presentation Topics**

- Budget Process
- Department Overview -Key Performance Metrics
- FY21 Department Forecast
- Residential Rates Forecast
- CIP Highlights
- Clean Community Fee

# **Budget Process**

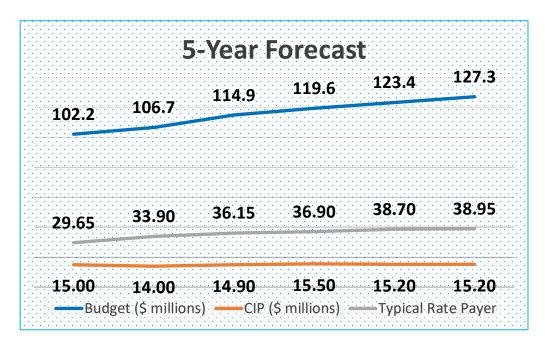
- November 2019 Management Retreat Held
  - Performance Review and Department Assessment
- March 2020 Financial Forecast Submitted
  - City timeline for budget approval is compressed
- May 2020 Proposed Budget Due
- July 2020 Proposed Budget Presented to Council
- August 2020 Budget Readings

May 15, 2020

# **Department Overview**

Key Performance Measure	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Amended	FY20 Estimated
Lost Time Injury Rate Per the Equivalent of 100 Employees	0.95	0.24	2.03	0.00	1.0
Percent of Combined Residential Collection Services Collected On-Time	99.89	99.89	99.89	100	99.89
Average Customer Satisfaction With the Quality of all Curbside and HHW Services	74	75	75	85	85
Estimated Percent of Curbside Collected Materials Diverted from Landfills by ARR	37.5	36.8	37.5	38.1	39.0
Percent of URO-Affected Properties Reporting Access to Recycling for Employees and Tenants	86	85	85	85	80





#### \* Typical Rate Payer data reflects monthly residential rate in dollars

#### Forecast Highlights

- ✓ Significant rate increase required to bring budget in alignment \$4.25/month increase to Base Fee
- ✓ 11 new positions in operations to account for customer growth and to reduce overtime;
- \$6.75 Base Fee increase projected over the 5 year forecast.



# **Rate Development**

Goal – for rates/fees to cover total Cost of Service

## **Components of Calculation:**

- Revenue Offsets
- Customers
- Direct and Indirect Expenses

# Cost of Service Components

## **Direct Expenses**

- Cost of equipment, fuel, vehicle maintenance and supplies
- Employee costs Salaries, benefits, taxes, insurance

## **Indirect Expenses**

- Internal Indirect
  - Administrative and Support Staff (Safety, HR, Finance, QA, Executive Management, Strategic Initiatives, Customer Service, Cart Maintenance, etc.)
- External Indirect
  - Corporate Purchasing, Budget, City Manager's Office, Technology, etc.

## **5-Year Financial Forecast**

## Expenses and Revenue

#### \$ In Millions

	FY20	2021	2022	2023	2024	2025		
	ESTIMATED	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST		
BEGINNING FUND BALANCE	\$ 16.7	\$ 11.5	\$ 11.4	\$ 11.3	\$ 10.9	\$ 11.2		
REVENUE & TRANSFERS IN	\$ 96.5	\$ 106.6	\$ 114.8	\$ 119.2	\$ 123.7	\$ 125.4		
EXPENSES & TRANSFERS OUT	\$ 101.7	\$ 106.7	\$ 114.9	\$ 119.6	\$ 123.4	\$ 127.3		
CHANGE IN FUND BALANCE	\$ (5.2)	\$ (0.1)	\$ (0.1)	\$ (0.5)	\$ 0.3	\$ (1.9)		
ENDING FUND BALANCE	\$ 11.5	\$ 11.4	\$ 11.3	\$ 10.9	\$ 11.2	\$ 9.3		
FTEs	470	481	518	525	534	539		

# **Residential Rates**

	AME	NDED	FORECAST		FORECAST	FC	DRECAST	FC	ORECAST	FC	RECAST
CLEAN COMMUNITY FEE		2020	2021	L	2022		2023		2024		2025
ARR Residential	\$	4.70	\$ 4.70	Ş	\$ 4.70	\$	4.70	\$	4.70	\$	4.70
BASE FEE	\$	14.70	\$ 18.95	Ş	\$ 19.95	\$	20.70	\$	21.20	\$	21.45
CART FEES											
24 gallon Res	\$	3.85	\$ 3.85	Ş	\$ 4.30	\$	4.30	\$	4.80	\$	4.80
32 gallon Res	\$	5.10	\$ 5.10	Ş	\$ 5.75	\$	5.75	\$	6.40	\$	6.40
64 gallon Res	\$	10.25	\$ 10.25	Ş	\$ 11.50	\$	11.50	\$	12.80	\$	12.80
96 gallon Res	\$	28.80	\$ 28.80	Ş	\$ 34.55	\$	38.40	\$	38.40	\$	38.40
TYPICAL RESIDENTIAL RATEPAYER											
CCF+ Base fees + 64 gallon Res	\$	29.65	\$ 33.90	9	\$ 36.15	\$	36.90	\$	38.70	\$	38.95



# **CIP Forecast Highlights**

FY 2021 Appropriation – \$12.2 million FY 2021 Spending Plan – \$14.0 million

Projects by Category	ʻ21 Spending Plan
Vehicles and equipment	\$13.5 million
Landfill Improvements	\$0.1 million
Buildings and Improvements	\$0.3 million





# Clean Community Fee Purpose

- Clean Community Fee (CCF) is established by ordinance to provide litter and nuisance abatement, street cleaning, household hazardous waste disposal, and the implementation and enforcement of the URO
- Billed to all residential and commercial customers in the city including apartment complexes and other multi-family customers
- Clean Community Customer Count (as of January 2020)
  - Residential 408,767 customers
  - Commercial 25,250 customers

## **Clean Community Fee**

- In FY 2020, ARR Proposed reducing the CCF to achieve a realignment of costs – i.e. proposed reduction was offset by a Base Fee increase
- Council decided to maintain the CCF at its current level pending a report back to Council
- Councilmember Ellis' Budget Amendment and Direction

## **CM Ellis' Direction**

- An informal audit of all City-funded litter abatement (and litter prevention) services to keep clean our parks, waterways, streets, preserves, and any other similarly serviced public lands or spaces. For each service, the audit should provide
  - Lead Department
  - Program or Service Name
  - Details of the Program or Service
  - Source(s) of Funding
  - FY 2017-18, FY 2018-19, and FY 2019-20 Funding Amounts (broken out by funding source and by ongoing vs one-time, as appropriate)

## CM Ellis' Direction (cont'd)

- A cost of service study for the Clean Community Fee that presents options for expanded environmental clean-up services and their associated funding requirements, including
  - Increased levels of grounds litter abatement in parks and other outdoor PARD facilities
  - Increased levels of trash and recycling receptacle servicing in parks and other outdoor PARD facilities
  - Increased levels of street sweeping services
  - Increased levels of community outreach for litter prevention
  - Additional homeless encampment cleanups
  - Any other new or increased litter abatement or prevention services recommended by staff

# **Clean Community Fee-Status**

- ARR developed plan in collaboration with other City departments
- Informal Audit Completed April 2020
  - Inventory of litter abatement activities performed by Budget Office
- ARR will propose a budget amendment at the end of May to expand city-wide litter abatement activities to meet most of Council's direction
- Partnerships with Parks, Public Works, Downtown Community Court, Watershed Protection

