## HIV PLANNING COUNCIL MEETING MINUTES MONDAY, FEBRUARY 24th, 2020



## HIV PLANNING COUNCIL BUSINESS MEETING MINUTES

COMMITTEE MEETING Monday, February 24<sup>th</sup>, 2020

The HIV Planning Council convened in a regular meeting on Monday, February 24, 2020 at City Hall, 301 West 2<sup>nd</sup> Street, Conference Room 1029 in Austin, Texas.

Chair LJ Smith called the meeting to order at 6:01 p.m.

#### **Council Members in Attendance:**

Chair, L.J. Smith, Vice-Chair, Barry Waller, Secretary Glenn Crawford, Alberto Barragan, Bart Whittington, Brooks Wood, Emma Sinnott, Lee Miranda, Mattyna Stephens, Samuel Goings, Tara Scarbrough, and Taylor Stockett

Members Absent: Akeshia Johnson Smothers, Adriana Neves, Brian Johnson, Dale Thele, Jonathan Wells, Michael Everett, and Julio Goméz

Staff in Attendance: *Hailey de Anda*, Interim Unit Manager *Jaseudia Killion*, Planner II, *Rashana Raggs*, Administrative Senior

Administrative Agent: Brenda Mendiola and Patricia Niswander

Presenters: None.

Citizen Communication: None.

### 1. CERTIFICATION OF QUORUM

a. Chair LJ Smith established and certified quorum at 6:01 p.m.

### 1. INTRODUCTION/ANNOUNCEMENTS

- a. Flor Hernandez introduced herself as an epidemiologist for Austin Public Health.
- b. Dr. Karen Gonzalez introduced herself in being interested in being a part of HIVPC.
- c. Lea Graham introduced herself as an employee of AIDS Services of Austin.

### 2. APPROVAL OF MINUTES <sup>\*</sup>

a. The minutes from the meeting of January 27<sup>th</sup>, 2020 were approved with no corrections.

#### 3. COMMITTEE REPORTS

- a. Executive Committee
  - i. Membership votes
    - a. Dennis Ringler

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- 1. Recommendation for approval of membership was approved on Vice-Chair Barry Waller motion, Secretary Glenn Crawford second on a unanimous 12-0 vote.
- b. Karson Jensen
  - 1. Recommendation for approval of membership was approved on Secretary Glenn Crawford motion, Vice-Chair Barry Waller second on a unanimous 12-0 vote.
- ii. Time and committee changes
- b. Comprehensive Plan Committee
  - i. Letters of Support discussed amongst council to be signed by Chair LJ Smith and be submitted to Administrative Agents:
    - a. Rideshare Pilot
    - b. Centralized Ryan White Eligibility
    - c. Training on Cultural Competency for LatinX Community
- c. Allocations Committee
  - i. No meeting was held for Allocations committee for the month of February due to being unable to meet quorum.
  - ii. PSRA process to be discussed in upcoming meetings.

### 4. DATA/COMMUNITY PRESENTATIONS

a. Epidemiology data presentation presented by Flor Hernandez.

### 5. REMOVAL OF UNEXCUSED ABSENCES A

- a. Alberto Barragan
  - i. Recommendation to remove unexcused absences was approved on a unanimous 12-0 vote.

#### 6. CONFERENCE RECAP

- a. HIV Cluster Response in Atlanta, GA, November 13-14, 2019
  - i. Akeshia Smothers-Johnson
    - a. Tabled.
    - b. Recommendation on cluster data and information to be discussed in future meetings.
- b. HIV Biomedical Conference in Houston, TX, December 2-4, 2019
  - i. Bart Whittington explained experience and information learned while attending conference.

### 7. MONTHLY RYAN WHITE REPORTS

- a. Part A Planning Council Support Staff Report
  - i. Support staff, Rashana Raggs presented on upcoming events within the community.
- b. Part A Administrative Agency Report
  - i. Administrative agents Brenda Bounous and Patricia Niswander presented on Part A Administrative Agent report.
- c. Part B Report
  - i. Council member Mattyna Stephens presented on the Part B report.

### **ADJOURNMENT**

a. Chair LJ Smith adjourned the meeting at 7:28 p.m. without objection.

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## Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Hailey de Anda at (512) 972-5862.

