



**PARKS AND RECREATION BOARD  
CONCESSIONS AND CONTRACTS COMMITTEE  
Tuesday, January 14, 2020  
MINUTES**

**The Concessions and Contracts Committee convened in a regular meeting on Tuesday, January 14, 2020 at 1183 Chestnut Ave., Austin, Texas.**

**Committee Members in Attendance: Francoise Luca, Romteen Farasat, Dawn Lewis (ex officio) and Nina Rinaldi**

**Committee Members Absent: Rich DePalma and Anna Di Carlo**

**Staff in Attendance: Suzanne Piper; Liana Kallivoka; Denisha Cox; Sammi Curless; Gabrielle Restivo and Patricia Rossett**

**1. CALL TO ORDER**

Chair Luca called meeting to order at 1:03pm.

**2. APPROVAL OF MINUTES**

Committee Member Farasat made a motion to approve the minutes of the November 12, 2019 meeting; Committee Member Rinaldi seconded the motion. The motion passed 3-0.

**3. CITIZEN COMMUNICATION: GENERAL**

There was no citizen communication.

**4. DISCUSSION AND POSSIBLE ACTION ITEMS**

- a. Briefing: Discussion on Draft Scope of Work for Request for Proposals (RFP) for a Boating Concession on Lady Bird Lake.

Committee members provided feedback on the draft scope of work as it relates to RFP response requirements; reporting requirements once the RFP is awarded; contract length; ensuring rowing shells are included in the list of recreational services as a concessionaire requirement; concessionaire revenue sharing and reinvestment requirements; and communication/education plans when water quality issues arise. Matt Knifton, Texas Rowing Center, answered questions from the Committee regarding revenue sharing and improvements at the Center.

- b. Make a recommendation to the Parks and Recreation Board to recommend to the City Council the execution of Amendment No 1. to the Parkland Improvement, Management and Operations Agreement for Republic Square Park between the City, Austin Parks Foundation, and the Downtown Austin Parks, LLC.

Committee members discussed the impact park special event closures have on public access to the park.

Committee Member Rinaldi made a motion to make a recommendation to the Parks and Recreation Board to recommend to the City Council the execution of Amendment No 1. to the Parkland

Improvement, Management and Operations Agreement for Republic Square Park between the City, Austin Parks Foundation, and the Downtown Austin Parks, LLC and to add this item to the non-consent agenda for discussion and possible action at the next Parks and Recreation Board meeting; Committee Member Farasat seconded the motion. The motion passed on a vote of 3-0.

**5. CONTRACT REPORT**

Presented by Patricia Rossett, Contract Management Supervisor II, Parks and Recreation Department

**6. FUTURE AGENDA ITEMS**

None

**7. ADJOURNMENT**

Committee Chair Luca adjourned the meeting at 2:08pm.