

Application Form

Profile

HASEEB

First Name

Abdullah

Last Name

Middle Initial

Preferred Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Residency and District Information

Are you a City of Austin Resident? *

☒ Yes

Are you, or your employer, a registered lobbyist with the City or have you, or your employer, been registered as a lobbyist with the City Clerk within the past three years?

No

Primary Phone

Home:

Alternate Phone

Cell Phone

Home Phone

Business Phone

Select Your District

None Selected

Employer

Job Title

Interests & Experiences

Please tell us about yourself and why you want to serve on a board or commission

Why are you interested in serving on a board or commission?

I want to serve my community.

[Resume - 2.23.20.doc](#)

Upload a Resume

Resume

Qualifications

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

☒ Other

Gender

☒ Male

Sexual Orientation

None Selected



Date of Birth

Disability or Impairment Information

Do you have an auditory/hearing disability or impairment?

None Selected

Do you have a visual disability or impairment?

None Selected

Do you have a mobility disability or impairment?

None Selected

Do you have a cognitive disability or impairment?

None Selected

Do you have another disability or impairment you'd like to share?

Board Requirements

Which Boards would you like to apply for?

Airport Advisory Commission: Submitted
Austin Integrated Water Resource Planning Community Task Force: Submitted
Austin Travis County Food Policy Board: Submitted
Board of Adjustment: Submitted
Bond Oversight Commission: Submitted
Building and Standards Commission: Submitted
Community Development Commission: Submitted
Community Technology and Telecommunications Commission: Submitted
Downtown Austin Community Court Advisory Board: Submitted
Economic Prosperity Commission: Submitted
Environmental Commission: Submitted
Ethics Review Commission: Submitted
Library Commission: Submitted
Municipal Civil Service Commission: Submitted
Parks and Recreation Board: Submitted
Public Safety Commission: Submitted
Resource Management Commission: Submitted
Travis Central Appraisal District Board of Directors: Submitted
Urban Renewal Board: Submitted
Urban Transportation Commission: Submitted
Water and Wastewater Commission: Submitted
Tourism Commission: Submitted

Some boards have additional requirements for appointees. Additional requirements will appear below as they apply to each board.

Question applies to Community Development Commission

Please select the requirements you have met (Community Development Commission): *

☒ Not Applicable or Other

Question applies to Downtown Austin Community Court Advisory Board

Please select the requirements you have met (Downtown Austin Community Court Advisory Board): *

☒ Not Applicable or Other

Question applies to Municipal Civil Service Commission

Please select the requirements you have met (Municipal Civil Service Commission): *

☒ Qualified voter of the City

Question applies to Travis Central Appraisal District Board of Directors

Please select the requirements you have met (Travis Central Appraisal District Board of Directors): *

☒ Not Applicable or Other

Question applies to Urban Renewal Board

Please select the requirements you have met (Urban Renewal Board): *

☒ COA property owner

Haseeb Abdullah

Experience:

Travis County

Austin, TX

Attorney – Health and Social Services Division

April 2018 – Present

- Provide legal counsel to the County Commissioners, County Departments and Divisions regarding HIPAA and other medical privacy laws, regulations and cybersecurity.
- Research and interpret statutes, rules and prior agreed orders to determine their applicability in specific fact situations for various County Departments and Divisions.
- Review breach investigations regarding HIPAA, Texas Medical Records Privacy Act and 42 CFR Part 2 to determine next legal steps.
- Reviewed, produced and updated several County contracts pertaining to services or goods and Requests For Process, Requests For Qualifications, and Invitations For Bids.
- Produced and reviewed various Business Associate Agreements, Memorandum of Understandings and other county documents for legal sufficiency.
- Provide legal counsel on Open Meetings and Public Information Act requests.

Texas Department of Licensing and Regulation

Austin, TX

Attorney – Enforcement Division

January 2015 – March 2018

- Manage a high caseload pertaining to licenses regulated by the Department. Review inspection reports that were filed with the Enforcement Division for further action and determine which manner they should be resolved in the fairest and most expedite manner possible.
- Research and interpret statutes, rules and prior agreed orders to determine their applicability in specific fact situations presented in inspection reports.
- Advise and train Inspectors and their supervisors on legal sufficiency. Negotiate settlements on enforcement cases.
- Represent the Department in the formal prosecution of enforcement cases in administrative hearings before the State Office of Administrative Hearings (SOAH) and present the testimony of witnesses and documentary evidence in accordance with the Texas Rules of Evidence. Produce notices of alleged violation, notices of hearing, motions, legal briefs, case closing letters, agreed orders, and other legal documents and correspondence. Prepare exceptions to Proposals for Decision and present oral argument on contested cases to the Commission.
- Consult regularly with other attorneys to ensure consistency in the application of laws, rules, and enforcement policies.
- Work in teams that review drafts of laws, rules, policies and regulations affecting agency operations. Developed deep knowledge of administrative law proceedings and concepts such as jurisdiction, notice, and due process, knowledge of the Administrative Procedures Act and the Texas Rules of Civil Procedure.
- Developed the ability to interpret, apply, and explain, orally and in writing, statutes, rules, codes, procedures, and policies. Most work is performed under limited supervision of the Director of Enforcement with considerable latitude for the use of initiative and independent judgment.

Texas Department of Insurance – Division of Workers Compensation

Austin, TX

Attorney – Assistant General Counsel

January 2012 – December 2014

- Provided legal counsel to the Commissioner, executive staff, and program areas of the division, including extensively analyzing and interpreting laws and regulations, preparing opinions and drafting briefs, and participating in or leading briefings and strategy sessions.
- Acted as hearings counsel in numerous Informal Settlement Conferences pertaining to doctors who practiced in the Texas Workers Compensation system and was the legal adviser for the panel of doctors tasked with determining if a doctor in the Texas Workers Compensation system violated any laws or agency rules or the applicable standard of care.
- Assisted the Office of the Attorney General with preparation of cases for trial and appeal.
- Member of a team that helped manage and provide legal advice for a multi-million dollar fund that was created by statute to reimburse insurance carriers and provide benefits to injured workers.
- Reviewed and drafted memorandums of understanding, responded to open records requests and subpoenas, and analyzed proposed legislation and rules.
- Developed deep expertise in administrative law, open records, Public Information Act, Open Meetings Act, insurance law, Texas Workers' Compensation Act, and the Texas Administrative Procedure Act and standard of care in health care disputes. Worked under limited supervision, with considerable latitude for the use of initiative and independent judgment.

Texas Department of Public Safety

Austin, TX

Attorney – Administrative License Revocation Section

September 2008 – January 2012

- Represented the Department in administrative hearings at the State Office of Administrative Hearings (SOAH) for Drivers License Revocation hearings for Defendants arrested allegedly for Driving While Intoxicated.
- Produced various motions and orders to the administrative courts and also produced legal briefs to administrative law judges on cases heard in their respective courts.
- Produced several appellate briefs for administrative cases that were appealed to County Court at Law and conducted over a dozen oral appellate arguments at these courts as well.
- Assisted the Department's Appellate Division with Circuit Court and Supreme Court appellate briefs and oral arguments.
- Developed deep knowledge in the legal areas of, Texas Rules of Civil Procedure, administrative law and criminal law.

Education: **University of Florida College of Law**, Gainesville, FL
Juris Doctor

May 2007

The University of Texas, Austin, TX
Bachelor of Business Administration
Major: Management Information Systems

May 2003

Licenses & Activities: Licensed Attorney – Texas
Volunteer Legal Services of Central Texas
American Bar Association